

**MINUTES OF THE REGULAR MEETING OF THE STREAMWOOD
PARK DISTRICT BOARD OF COMMISSIONERS HELD ON
JULY 28, 2026 AT PARK PLACE FAMILY RECREATION CENTER,
550 PARK BLVD.,
STREAMWOOD, IL 60107**

CALL TO ORDER/ROLL CALL

President Kim Kaeseberg called the meeting to order at 7:11 p.m. Present were Commissioners Michelle Nugent, William H Wright and Raees Yawer. Commissioner Rick Brogan was absent.

All those answering "present" were physically present at the meeting.

Staff members were: Executive Director Jeff Janda, Parks Manager Jessica Meyers and Superintendent of Finance/Board Secretary Sherri Harry.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

INTRODUCTION OF GUESTS

Guests in attendance were various soccer players, parents and coaches, Senior Recreation Manager Chris Fetterman, Recreation Manager Kristin Woodbury and Village Trustee Jovani Bermudez.

SPRING SOCCER LEAGUE TEAM CHAMPIONS

Recreation Manager Woodbury introduced two of the spring 2026 intervillage soccer league champions, the U12 Knights and the U14 Night Fury. The team and the coaches presented the Board of Commissioners trophies. Also – the GFC Affiliate players and coaches presented the Board with a trophy as they had won the Illinois Cup and thanked the Board for all their support.

The Board of Commissioners thanked the dedication of the coaches and congratulated all the players on a fantastic season.

TOPICS FROM THE FLOOR

None.

APPROVAL OF THE AGENDA

Commissioner Yawer moved approval of the agenda as presented and Commissioner Wright seconded the motion. A voice vote was unanimous for approval; motion carried.

EMPLOYEE SERVICE RECOGNITION

The Board of Commissioners congratulated and thanked the following employees for their years of service and their dedication to the Streamwood Park District:

- 1) Owsiany, Robin – Early Childhood-Youth – 20 years
- 2) Quintana, Celia – Horticulture-Park Maintenance – 10 years
- 3) Quintana, Esmeraldo – Athletic Fields Maintenance – 10 years
- 4) Avila Evaristo, Emily – Guest Services – 5 years
- 5) Gallione, Karen – Aquatics – 30 years
- 6) Kuehl, Emily – Cultural Arts – 5 years
- 7) Mills, Darrio – Hoosier Grove Barn – 10 years

FINANCE REPORT

A. Monthly Expenditures/Payroll

There were no questions.

B. Monthly Financial Reports

There were no questions.

C. 360 Schaumburg Phase 1 – Status

Commissioner Nugent said Schroeder needs to modify the secondary water detention area and if the work is not completed by the end of August, we will have to enforce the performance bond and have another contractor complete the work.

D. 360 Schaumburg Phase 11-Status Update

Commissioner Nugent informed the Board that DLA Architects have provided plans for Building #1 for Village review and approval for permit and that design and construction plan work on Buildings #2 and #4 are on hold as cash flow is reviewed related to storm damage and equipment repairs.

E. Grants – Status

Commissioner Nugent gave a quick update on the grants.

F. PDRMA Health Program 2027

Commissioner Nugent said there wasn't anything to report.

G. 2026-2027 Budget

Commissioner Nugent said the budget has been posted and we are scheduled to adopt and file the Ordinance with the Cook County Clerk by the end of July.

H. Storms/Equipment/Staffing

Commissioner Nugent informed the Board that the July storms required nearly \$20,000 in contacted tree work due to hazardous tree damage and also the storms caused undue wear and mechanical breakdown on several mowers, vehicles and tractors. She also said that due to a couple of staff members leaving for other employment the Illinois Department of Labor has issued a permit to the park district allowing maintenance staff to voluntarily work seven days in a row subject to overtime until August 27th.

I. JRB – Phoenix Lake TIF District

Commissioner Nugent said the TIF District has been closed for three years but the unspent balance is being held by the Village pending any tax appeals.

J. NWSRA 2027 MDAA

Commissioner Nugent mentioned that the NWSRA Board of Directors has recommended the 2027 Special Recreation Fund MDAA was based on .04 levy with a 3% escalator over last year.

K. 2025 Preliminary Tax Rates-Cook County

Commissioner Nugent said on July 22, 2026, the Cook County Tax Extension Department posted a preliminary tax rates for the 2026 extension of 2025 tax levies.

POLICY AND PLANNING REPORT

A. Paylocity Human Resources Software – Status

Executive Director Janda said that our new Human Resource Software hopefully will go live in September.

B. Strategic Plan Update

Executive Director Janda said a copy of the plan and status are included in the Board packet.

C. Sick Leave/PTO Donation Policy

Executive Director Janda explained that staff is proposing the creation of a Personnel Policy that would create a means that would provide for benefit eligible employees who have sick/vacation/PTO time to voluntarily donate a portion of unused paid time off benefits to an accrual bank for the purpose of assisting a benefit eligible employee or immediate family member who is experiencing a medical emergency and has utilized all available paid time off.

NRPA/IAPD LIAISON REPORT

Nothing to report

DIVERSITY REPORT – 6/23/2026 Meeting Report

Executive Director Janda explained that at the June 23, 2026 meeting the Diversity committee decided to dissolve the formal committee as the work outlined is contained within the strategic plan and employee work plans and is a duplication of existing efforts.

APPROVAL OF CONSENT AGENDA

Approval of:

- A. Board Meeting Minutes – June 23, 2026;
- B. Diversity Committee Minutes – June 23, 2026;
- C. Committee of the Whole Meeting – July 7, 2026;
- D. June, 2026 Financial Reports;
- E. June 17, 2026 – July 16, 2026 expenditures totaling \$222,052.35;
- F. P-Card purchases paid in June, 2026 totaling \$11,436.02;
- G. IMRF payment paid in July, 2026 totaling \$17,588.81;
- H. June 12, 2026 payroll and payroll taxes totaling \$125,174.67;
- I. June 26, 2026 payroll and payroll taxes totaling \$147,071.74;
- J. June 1, 2026 – Bond Interest Payment – Series 2025 - \$30,940.83.

Commissioner Wright moved approval of the consent agenda and Commissioner Yawer seconded the motion.
Vote on the motion:

Commissioner Brogan – Absent
Commissioner Wright – Aye
President Kaeseberg – Aye

Commissioner Nugent – Aye
Commissioner Yawer – Aye

Motion carried.

CORRESPONDENCE

- A. Executive Director Janda informed the Board of Commissioners that we received a proclamation plaque from the Village of Streamwood recognizing Park & Recreation month.
- B. Executive Director Janda said he received an email from a resident who appreciated the new Butterfly Park but also suggested that we consider installing a “Keep Right” sign or directional arrows along the walking path.
- C. Executive Director Janda said we received an approval for our maintenance staff to work seven days in a row if they volunteer to do that until August 27, 2026.
- D. Commissioner Nugent said she received an email from Director of Home School and was looking for some place for the children to have some physical activities in the winter months and was wondering if the Park District could offer some assistance.

DEPARTMENTS & DIRECTOR’S REPORT

Executive Director Janda and Parks Manager Meyers shared the highlights from their monthly report on activities for the District that were given to them at the beginning of the meeting.

COMMISSIONERS’ REPORT

- A. Commissioner Nugent said it was a great month.
- B. Commissioner Yawer said she was proud of the staff and thought Summer Celebration was wonderful.

PRESIDENT’S REPORT

- A. President Kaeseberg made a recommendation regarding on how the Executive Director’s evaluation process should work. She said the Board should think about it and get back to her on what questions they would like to include on the evaluation form.

UNFINISHED BUSINESS

None.

NEW BUSINESS

A. Discussion and Consideration to Adopt Ordinance 2026-04-01-O: 2026-2027 Combined Budget and Appropriation Ordinance

There were no questions or comments.

Commissioner Yawer moved approval of Ordinance 2026-04-01-O: 2026-2027 Combined Budget and Appropriation Ordinance and Commissioner Nugent seconded the motion. Vote on the motion:

Commissioner Brogan – Absent

Commissioner Wright – Aye

President Kaeseberg – Aye

Commissioner Nugent – Aye

Commissioner Yawer – Aye

Motion carried.

B. Discussion and Consideration to Authorize Commissioner Kaeseberg, Superintendent of Recreation Vasquez and Executive Director Janda to Attend the NRPA Annual Conference in Philadelphia, September 29-October 1, 2026 and to Authorize Related Budget Expenses

There were no questions or comments.

Commissioner Nugent moved approval to authorize Commissioner Kaeseberg, Superintendent of Recreation Vasquez and Executive Director Janda to attend the NRPA Annual Conference in Philadelphia, September 29-October 1, 2026 and to approve the related budgeted expenses. Commissioner Yawer seconded the motion. Vote on the motion:

Commissioner Brogan – Absent

Commissioner Wright – Aye

President Kaeseberg – Aye

Commissioner Nugent – Aye

Commissioner Yawer – Aye

Motion carried.

C. Discussion and Consideration to Authorize the Executive Director to Approve Change Orders up to \$30,000 for Related to the 2025 OSLAD Hoosier Grove Park Improvement Project

There were no questions or comments.

Commissioner Wright moved approval to authorize the Executive Director to approve change orders up to \$30,000 for related to the 2025 OSLAD Hoosier Grove Park improvement project. Commissioner Yawer seconded the motion. Vote on the motion:

Commissioner Brogan – Absent

Commissioner Wright – Aye

President Kaeseberg – Aye

Commissioner Nugent – Aye

Commissioner Yawer – Aye

Motion carried.

D. Discussion and Consideration to Dissolve the Diversity Committee and Absorb its Strategies into the Staff Workplan

There were no questions or comments.

Commissioner Yawer moved approval to dissolve the Diversity Committee and absorb its strategies into the staff workplan. Commissioner Nugent seconded the motion. Vote on the motion:

Commissioner Brogan – Absent
Commissioner Wright – Aye
President Kaeseberg – Aye

Commissioner Nugent – Aye
Commissioner Yawer – Aye

Motion carried.

E. Discussion and Consideration to Waive the Purchasing Policy Requiring Three (3) Quotes and Authorize the Purchase of Two (2) ST832N Dugouts from the Manufacturer, Dugouts USA in Florida at a Cost of \$20,000 Plus Shipping

There were no questions or comments.

Commissioner Wright approved to waive the Purchasing Policy requiring three (3) quotes and authorize the purchase of two (2) ST832N dugouts from the manufacturer, Dugouts USA in Florida at a cost not to exceed \$20,000 plus shipping. Commissioner Nugent seconded the motion. Vote on the motion:

Commissioner Brogan – Absent
Commissioner Wright – Aye
President Kaeseberg – Aye

Commissioner Nugent – Aye
Commissioner Yawer – Aye

Motion carried.

F. Discussion and Consideration of Resolution 2026-07-01-R: Ratifying Streamwood Park District Northwest Special Recreation Association for Calendar Year 2027 in the amount of \$183,637.70

There were no questions or comments.

Commissioner Wright moved approval of Resolution 2026-07-01-R: Ratifying Streamwood Park District Northwest Special Recreation Association for calendar year 2027 in the amount not to exceed \$183,637.70. Commissioner Nugent seconded the motion. Vote on the motion:

Commissioner Brogan – Absent
Commissioner Wright – Aye
President Kaeseberg – Aye

Commissioner Nugent – Aye
Commissioner Yawer – Aye

Motion carried.

G. Discussion and Consideration of Resolution 2026-07-02-R: A Resolution Amending the Streamwood Park District Personnel and Policy Manual Section 4.2.13 Voluntary Sick Leave Bank

There were no questions or comments.

Commissioner Yawer moved approval of Resolution 2026-07-02-R: A Resolution Amending the Streamwood Park District Personnel and Policy Manual Section 4.2.13 Voluntary Sick Leave Bank. Commissioner Nugent seconded the motion. Vote on the motion:

Commissioner Brogan – Absent
Commissioner Wright – Aye
President Kaeseberg – Aye

Commissioner Nugent – Aye
Commissioner Yawer – Aye

Motion carried.

ADJOURNMENT

At 8:09 p.m., Commissioner Nugent moved to adjourn the meeting and Commissioner Yawer seconded the motion. A voice vote was unanimous; motion carried.

Approved: August 25, 2026

Signed: *Sherri Harry*
Sherri Harry, Secretary

Attest: *Kim Kaeseberg*
Kim Kaeseberg, President

**MINUTES OF THE STREAMWOOD PARK DISTRICT 2026-2027
BUDGET & APPROPRIATION PUBLIC HEARING HELD ON
JULY 28, 2026 AT PARK PLACE FAMILY RECREATION CENTER ,
550 PARK BLVED., STREAMWOOD, ILLINOIS**

CALL TO ORDER/ROLL CALL

President Kim Kaeseberg called the public hearing to order at 7:00 p.m. Present were Commissioners Michelle Nugent, William H. Wright and Raees Yawer.
Commissioner Brogan was absent.

All those answering "present" were physically present at the meeting.

Staff members present were: Executive Director Jeff Janda, Parks Manager Jessica Meyers, Senior Recreation Manager Chris Fetterman, Recreation Manager Kristin Woodburg and Superintendent of Finance/Board Secretary Sherri Harry.

PRESENTATION OF ORDINANCE 2026-04-01-O: COMBINED BUDGET & APPROPRIATION ORDINANCE

President Kaeseberg opened the public hearing to discuss the 2026-2027 Budget & Appropriation Ordinance. Executive Director Janda explained the Ordinance to the Board of Commissioners and summarized each fund.

PUBLIC COMMENTS

A resident asked if we were going to add programs or would we have to eliminate programs if we needed more revenue.

Executive Director Janda responded that the Recreation Managers do a profit & loss statement on each program to monitor whether a program is financially viable.

President Kaeseberg asked for any comments from Commissioners and there were none. She also asked if any other members of the public would like to speak or if there were any submitted comments which there were none. Since there are no more comments for the public hearing, President Kaeseberg asked for a motion to close the public hearing.

ADJOURNMENT

At 7:10 p.m., Commissioner Wright moved to adjourn the Public Hearing and Commissioner Nugent seconded the motion.

A voice vote was unanimous for approval; motion carried.

Approved: August 25, 2026

Signed: Sherri Harry
Sherri Harry, Secretary

Attest: Kim Kaeseberg
Kim Kaeseberg, President