



Streamwood Park District
Municipal Directory
2026

Table of Contents

Section I – Introduction

1.1 Purpose.....3

1.2 Mission.....3

1.3 Vision3

1.4 Core Values3

Section II – Board and Staff

2.1 Board Information4

2.2 Board of Commissioners.....4

2.3 Employees4

Section III – Operating Budget, Parks & Facilities

3.1 Operating Budget.....5

3.2 Facilities5

3.3 Amendment to Public Act 97-06095

Section IV – Freedom of Information Act (FOIA)

4.1 FOIA Officers6

4.2 Request for Public Records6

4.3 Requests for Commercial Purposes6 & 7

4.4 Other Information Requests.....7

4.5 Fee Schedule for Public Records7

4.6 Categories of Records Available.....8

4.7 Request for Public Records Form.....9

4.8 Organizational Chart.....10

Section I - Introduction

1.1 Purpose

A park district is a municipal corporation established to acquire and maintain parks and provide recreational services. It is legally separate from a city, county, or other governmental body and serves as an agency through which the people of Illinois carry out public functions. Its role is not purely local; courts have held that park property is maintained in trust for the benefit of all state residents, not solely those who live within the district.

The Streamwood Park District (“District”) was created in 1966 and is committed to enriching the lives of our residents through parks and recreation. Our strategic plan of safety, preservation, diversity, community, accountability, reliability, environment and safety provide a strong foundation for building a successful future. The District consists of forty-eight (48) parks and multiple facilities that provide a wide variety of recreational programs, experiences, services and activities for the whole family, such as an indoor pool, athletic fields, disc golf, playgrounds and banquet facilities.

1.2 Mission

Enhance the quality of life in our diverse community through parks and recreation.

1.3 Vision

Exceed expectations by providing memorable experiences.

1.4 Core Values

- Community Builds collaborative relationships to create a sense of community.
- Accountability Is committed to high ethical standards, compassion, integrity, initiative and innovation.
- Reliability Implements best practices to deliver quality parks, programs and services.
- Environment Enhances and protects our natural environment and resource.
- Safety Provide safe, wholesome parks and facilities.

Section II – Board & Staff Information

2.1 Board Introduction

The governance of the District is vested in the Streamwood Park District Board (“Board”). The Board constitutes the corporate authority, which is comprised of five (5) duly elected or appointed park district residents. The Board is elected on a nonpartisan, at large basis. Each Board Member (“Commissioner”) is elected to a term of four (4) years. Terms are designated to expire on a staggered system. Commissioners shall serve until their successors are duly elected, qualified and have taken the oath of office.

The Board is responsible, among other things, for passing ordinances, adopting the budget, appointing committees (if applicable) and hiring the District’s Executive Director. Although the Board is empowered to make all decisions affecting the operations of the District, it shall exercise its power by establishing policy and reviewing the implementation of policy by its officers and employees. The Board is the legal corporate authority of the District. As an individual, a Board member has no legal authority to determine policy, give directions to District personnel, or act or speak to the Board unless specifically authorized to do so by official Board action.

Board members represent all the residents of the District and should avoid representing special interest groups. Board members should also avoid making public promises or statements regarding their votes or position on an issue prior to an official meeting. Board members should make non-partisan decisions regarding District policies and operations based upon reports, facts and study and not upon personal interest or prejudice.

2.2 Board of Commissioners for Fiscal Year 2026-2027

Commissioner’s Name	Title	Term Expire
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William Wright	Commissioner	April 2027
Michelle Nugent	Vice President	April 2027
Richard Brogan	Commissioner	April 2029
Kim Kaeseberg	President	April 2027
Rae Raees Yawer	Commissioner	April 2029

2.3 Employees

The Streamwood Park District employs: 25 full-time and approximately 126 part-time and 22 seasonal employees.

Section III – Operating Budget, Parks & Facilities

3.1 Operating Budget

The District’s annual operating budget for the fiscal year beginning May 1, 2026, and ending April 30, 2027, was adopted on July 28, 2026.

3.2 Facilities

White House - Administration 777 South Bartlett Road Streamwood, IL 60107	Community Center 777 South Bartlett Road Streamwood, IL 60107
Hoosier Grove Barn Banquets 700 West Irving Park Road Streamwood, IL 60107	Park Place Recreation Center 500 South Park Boulevard Streamwood, IL 60107

3.3 Amendment to Public Act 97-0609

Job Title	FY 26-27 Proposed Total Compensation	Vacation Days Earned/Year	Sick Days	Health Insurance
Executive Director	\$185,216	25	12	\$35,360
Superintendent	\$100,360	20	12	\$35,360
Superintendent	\$90,000	20	12	\$35,360
Superintendent	\$83,440	20	12	\$24,160
The above total compensation, according to Amendment to Public Act 97-0609 is “payment by the employer to the employee for salary, health insurance, housing allowance, bonuses, loans, vacation days granted [if there is a buy back option] and sick days granted [if there is a buy back option].”				

Section IV – Freedom of Information Act (FOIA)

4.1 FOIA Officers

Sherri Harry and Elizabeth Sampson

White House

777 South Bartlett Road

Streamwood, IL 60107

FOIA@spdcare.com

Administration Office Hours:

Monday through Friday: 8:00 a.m. – 4:00 p.m. - Closed for 1 hour lunch

Saturday and Sunday: Closed

All FOIA requests must go through the FOIA Officers at the Administration Building and must be forwarded immediately upon receipt.

4.2 Requests for Public Records

The Park District shall make available to any person for inspection or copying all public records, except as otherwise provided in Section 7 of the Freedom of Information Act. Notwithstanding any other law, the Park District may not grant to any person or entity, whether by contract, license, or otherwise, the exclusive right to access and disseminate any public record as defined in the Act (5 ILCS 140/3).

Subject to the fee provisions of Section 6 of FOIA, the Park District shall promptly provide, to any person who submits a request, a copy of any public record required to be disclosed by subsection (a) of Section 3 and shall certify such copy if so requested.

Requests for inspection or copying of public records shall be made in writing and directed at the Streamwood Park District. Written requests may be submitted to the Park District via personal delivery, mail, email, telefax or other means available to the District. The Park District may honor oral requests for inspection or copying. The Park District will not require that a request be submitted on a standard form or require the requester to specify the purpose for a request, except to determine whether the records are requested for a commercial purpose or whether to grant a request for a fee waiver. All requests for inspection and copying received shall immediately be forwarded to its FOIA officer or designee.

Under the Freedom of Information Act (FOIA), requests submitted electronically must appear in their entirety within the body of the electronic submission, as public bodies are not required to open attached files or hyperlinks. This change is a cybersecurity measure to ensure proper compliance with FOIA requirements.

4.3 Requests for Commercial Purposes

“Commercial purpose” means the use of any part of a public record or records, or information derived from public records, in any form for sale, resale or solicitation or advertisement for sales or academic organizations shall not be considered to be made by news media and non-profit, scientific, or academic organizations shall not be considered to be made for a “commercial purpose” when the principal purpose of the request is:

- i. to access and disseminate information concerning news and current or passing events,
- ii. for articles of opinion or features of interest to the public, or
- iii. for the purpose of academic, scientific, or public research or education.

Section IV – Freedom of Information Act (FOIA)

The Park District shall respond to a request for records to be used for a commercial purpose within twenty-one (21) working days after receiving receipt. The response shall:

- i. provide the requestor with an estimate of the fees to be charged, which the public body may require the person to pay in full before copying the requested documents;
- ii. deny the request pursuant to one or more of the exemptions set out in the FOIA;
- iii. notify the requester that the request is unduly burdensome and extend an opportunity to the requester to attempt to reduce the request to manageable proportions; or
- iv. provide the records requested (5 ILCS 140/3.1)

Unless the records are exempt from disclosure, the Park District will comply with a request within a reasonable period considering the size and complexity of the request and giving priority to records requested for non-commercial purposes.

It is a violation of the FOIA for a person to knowingly obtain a public record for a commercial purpose without disclosing that it is for a commercial purpose, if requested to do so by the public body.

A public body is not required to copy a public record that is published on the public body's website. If the requested records are available on the Park District's website, the public body will notify the requester that the public record is available online and direct the requester to the website where the record can be reasonably accessed.

4.4 Other Information Requests

For information or questions related to program dates and times, brochure questions, instructor questions, program registrations or payments, call or visit Park Place.

Park Place Family Recreation Center
550 South Park Boulevard
Streamwood, IL 60107
(630) 372-7275 (PARK)

Park Place Hours:
Monday through Friday from 5:15 a.m. to 9:00 p.m.
Saturday and Sunday from 7:00 a.m. to 6:00 p.m.

4.5 Fee Schedule for Public Records

The fee schedule for duplication of public records is as follows:

- The first fifty (50) pages for black and white, letter or legal-sized copies shall be provided free of charge.
- The charge for any additional black and white, letter or legal-sized pages shall be \$.15 per page.

Section IV – Freedom of Information Act (FOIA)

4.6 Categories of Records Available Definitions, as used in FOIA:

- **“Public body”** means all legislative, executive, administrative, or advisory bodies of the State, state universities and colleges, counties, townships, cities, villages, incorporated towns, school districts and all other municipal corporations, boards, bureaus, committees, or commissions of the State of Illinois, any subsidiary bodies of any of the foregoing including but not limited to committees and subcommittees thereof, and a School Finance Authority created under Article 1 E of the School Code. "Public body" does not include a child death review team or the Illinois Child Death Review Teams Executive Council established under the Child Death Review Team Act.
- **“Person”** means any individual, corporation, partnership, firm, organization or association, acting individually or as a group.
- **“Public records”** means all records, reports, forms, writings, letters, memoranda, books, papers, maps, photographs, microfilms, cards, tapes, recordings, electronic data processing records, electronic communications, recorded information and all other documentary materials pertaining to the transaction of public business, regardless of physical form or characteristics, having been prepared by or for, or having been or being used by, received by, in the possession of, or under the control of any public body.
- **“Private information”** means unique identifiers, including a person's social security number, driver's license number, employee identification number, biometric identifiers, personal financial information, passwords or other access codes, medical records, home or personal telephone numbers, and personal email addresses. Private information also includes home addresses and personal license plates, except as otherwise provided by law or when compiled without possibility of attribution to any person.
- **“Commercial purpose”** means the use of any part of a public record or records, or information derived from public records, in any form for sale, resale, or solicitation or advertisement for sales or academic organizations shall not be considered to be made by news media and non-profit, scientific, or academic organizations shall not be considered to be made for a "commercial purpose" when the principal purpose of the request is:
 - i. to access and disseminate information concerning news and current or passing events,
 - ii. for articles of opinion or features of interest to the public, or
 - iii. for the purpose of academic, scientific, or public research or education.
- **“Copying”** means the reproduction of any public record by means of any photographic, electronic, mechanical or other process, device or means now known or hereafter developed and available to the public body.
- **“Head of the public body”** means the president, mayor, chairman, presiding officer, director, superintendent, manager, supervisor or individual otherwise holding primary executive and administrative authority for the public body, or such person's duly authorized designee.
- **“News media”** means a newspaper or other periodical issued at regular intervals whether in print or electronic format, a news service whether in print or electronic format, a radio station, a television station, a television network, a community antenna television service, or a person or corporation engaged in making newsreels or other motion picture news for public showing.

Section IV – Freedom of Information Act (FOIA)

4.6 Requesting Public Records

A FOIA request must be made in writing and should reasonably describe the records you seek. There is no specific form required, but being clear and specific helps ensure your request is processed efficiently.

Making a FOIA Request in Writing

To submit a Freedom of Information Act (FOIA) request, it is essential to follow specific guidelines to ensure your request is processed effectively.

Under the Freedom of Information Act (FOIA), requests submitted electronically must appear in their entirety within the body of the electronic submission, as public bodies are not required to open attached files or hyperlinks. This change is a cybersecurity measure to ensure proper compliance with FOIA requirements

Key Components of a FOIA Request

1. **Written Format:** Your request must be in writing. This can be done via:
 - Email
 - Fax
 - Traditional mail
2. **Reasonable Description:** Clearly describe the records you are seeking. This helps the agency locate the information efficiently.
3. **Contact Information:** Include your:
 - Name (optional)
 - Mailing address for printed documents
 - Email address for electronic documents

Example of a FOIA Request:

Subject Line: FOIA Request for [Specific Records]

Request Statement: "I am requesting copies of [specific records] related to [subject]."

Reasonable Description: These records should include [details about the records, such as dates, types, etc.]."

Contact Information: [Your Name], [Your Phone Number] or [Your Email]."

Additional Tips

- **Be Specific:** The more specific you are, the better the chances of a timely response.
- **No Standard Form Required:** There is no specific form you must use, but clarity is crucial.
- **Avoid Questions:** FOIA is designed for records, not to answer questions.
- **Attachments are not permitted with FOIA requests.**