

**MINUTES OF THE SPECIAL MEETING OF THE STREAMWOOD  
PARK DISTRICT BOARD OF COMMISSIONERS HELD ON  
MAY 26, 2026 AT PARK PLACE FAMILY RECREATION CENTER,  
550 PARK BLVD.,STREAMWOOD, IL 60107**

**CALL TO ORDER/ROLL CALL**

President William H. Wright called the meeting to order at 7:00 p.m. Present were Commissioners Kim Kaeseberg, Michelle Nugent and Raees Yawer.

Commissioner Rick Brogan was absent.

All those answering “present” were physically present at the meeting.

Staff members present were Executive Director Jeff Janda, Superintendent of Recreation Adam Vasquez, Parks Manager Jessica Meyers and Superintendent of Finance/Board Secretary Sherri Harry.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**INTRODUCTION OF GUESTS**

Guests in attendance were Senior Recreation Manager Chris Fetterman and Ethics Officer/resident Adriana Armstrong

**TOPICS FROM THE FLOOR**

None.

**APPROVAL OF THE AGENDA**

Commissioner Nugent moved approval of the agenda as presented and Commissioner Yawer seconded the motion.

A voice vote was unanimous for approval; motion carried.

**FINANCE REPORT**

**A. Monthly Expenditures/Payroll**

There were no questions or comments.

**B. Monthly Financial Reports**

There were no questions or comments.

**C. 360 Schaumburg Phase I – Status**

Commissioner Kaeseberg said the punch list is complete and will be verified.

**D. 360 Schaumburg Phase II - Status**

Commissioner Kaeseberg said the DLA Architects submitted a revised MOU to proceed with preparing bid specifications for project completion.

**E. Park Place Solar Energy Credits- Tri-Merit – Status**

There were no questions or comments.

**F. Hoosier Grove Elevator – Status**

Commissioner Kaeseberg informed the Board that the Hoosier Grove elevator work is complete and we are now waiting for the state inspection. She said a request to NWSRA for ADA compliance funds was submitted and approved.

**G. Grants – Status**

Commissioner Kaeseberg said there was nothing new to report on the grants.

**H. 2026-2027 Budget – Status**

Commissioner Kaeseberg said the tentative budget was posted on April 28<sup>th</sup> and revisions continue with the addition of unaudited year end Fund Balances.

**POLICY AND PLANNING REPORT**

**A. License Agreement to Allow Streamwood Summer Celebration, Inc. to Use the use of Hoosier Grove Park for the Annual Streamwood Summer Celebration Festival**

There were no questions or comments.

**B. Personnel Policy Amendment – Vacation Accrual to Begin After 90 Day Probation Period**

There were no questions or comments.

**NRPA/IAPD LIAISON REPORT**

**A. IAPD Legislative Conference Report**

Executive Director Janda said President Wright and Superintendent of Recreation Vasquez attended the IAPD conference along with him and met with state representatives and senators. He said Superintendent of Vasquez did a great job at the Park District's exhibit table.

**B. NRPA Conference – Philadelphia September 29-October 1, 2026**

Executive Director Janda asked the Board of Commissioners if any of them would like to attend the conference. Commissioner Kaeseberg responded she would and Commissioner Nugent said maybe.

**DIVERSITY REPORT**

Commissioner Yawer said there was nothing to report and that a June meeting is planned. She said she plans to coordinate with Superintendent of Recreation Vasquez to develop videos highlighting multi-year family involvement.

**APPROVAL OF CONSENT AGENDA**

Approval of:

- A. Board Meeting Minutes – April 28, 2026
- B. April 2026 Financial Reports;
- C. April 16, 2026-May 15, 2026 expenditures totaling \$307,370.14;
- D. P-Card purchases paid in April totaling \$8,984.57;
- E. IMRF payment paid in May, 2026 totaling \$16,910.94;
- F. April 3, 2026 payroll and payroll taxes totaling \$101,211.68;
- G. April 17, 2026 payroll and payroll taxes totaling \$97,376.02.

Commissioner Yawer moved approval of the consent agenda and Commissioner Kaeseberg seconded the motion. Vote on the motion:

Commissioner Brogan – Absent  
Commissioner Nugent – Aye  
President Wright – Aye

Commissioner Kaeseberg – Aye  
Commissioner Yawer – Aye

Motion carried.

### **CORRESPONDENCE**

- A. Executive Director Janda said we reviewed and submitted to Cook County the 2026 Cook County Tax Levy report.
- B. Executive Director Janda stated that he received a phone call from a resident who was upset that the Park District offers a beer event.

### **DEPARTMENTS & DIRECTOR'S REPORT**

Executive Director Janda , Superintendent of Recreation Vasquez and Parks Manager Myers presented a monthly report on activities for the District that was distributed at the beginning of the meeting. There were no questions of comments.

### **COMMISSIONERS' REPORT**

- A. Commissioner Yawer said that the Village of Streamwood's Memorial Day ceremony was very nice. She said Village Trustee Mary Thon gave a speech on the history of the Declaration of Independence and its principle that all men are created equal.
- B. Commissioner Nugent thanked Aquatic Manager Sarah Narske and the lifeguards for their help with the Cub Scouts swim tests and lifesaving skills. She said they were very accommodating and very nice.
- C. Commissioner Nugent gave a special thanks to Parks Manager Meyers, Senior Recreation Manager Fetterman and their teams for assisting an Eagle Scout with a project on May 22<sup>nd</sup>, 2026.
- D. Commissioner Nugent praised the dance team led by Recreation Manager Sarah Noland and Gina McNamara, for the beautiful performance at Streamwood High School.
- E. Commissioner Nugent noted that it was nice to see the large turnout of children for the "Beetlejuice" auditions.
- F. Commissioner Nugent complimented the new district website for its appearance and excited to see it really take off and be something great for the district.

### **PRESIDENT'S REPORT**

President Wright advised the Board members to monitor IAPD alerts and emails regarding legislative actions, such as the Build Act, that could impact the district.

### **UNFINISHED BUSINESS**

None.

### **NEW BUSINESS**

- A. **Discussion and Consideration to Accept the Recommendation of Gewalt Hamilton and Associates, Inc., Consulting Engineers to Reject All Sealed Bids Received Related to the Awarding the Hoosier Grove OSLAD Project Grant Agreement No. OS-25-2661 and to Rebid the Project.**  
There were no questions or comments.

Commissioner Nugent moved approval to accept the recommendation of Gewalt Hamilton and Associates, Inc. consulting engineers to reject all sealed bids received related to the awarding the Hoosier Grove OSLAD Project Grant Agreement No. OS-25-2661 and to rebid the project. Commissioner Kaeseberg seconded the motion. Vote on the motion:

Commissioner Brogan – Absent  
Commissioner Nugent – Aye  
President Wright -Aye

Commissioner Kaeseberg – Aye  
Commissioner Yawer – Aye

Motion carried.

**B. Discussion and Consideration to Approve Memorandum of Understanding Between the Streamwood Park District and DLA Architects, Ltd. to Provide Scope of Service for Phase II of the 360 W. Schaumburg Road Maintenance Center Project ( Buildings 1,2 & 4) the Streamwood Park District with Professional Services for the Project Identified Herein, Which Professional Services Shall be Subject to all terms and Conditions of the Master Agreement B101 Dated 5/20/2020 Unless Specifically Provided Otherwise in this Memorandum of Understanding**

Building 1

The Architect shall be compensated on a time-and-materials (T & M) basis.

Building 2 & 4

The Architect shall be compensated for Basic Services for a fee of 8.0% of the lowest responsible qualified competitively bid total construction cost, including design alternates if applicable. This fee is based on the construction cost for Buildings 2 & 4 together, regardless of whether the Alternate for Building 4 is accepted.

Additional Services

Any additional services incurred in connection with this project are in addition to the fee set forth above. Examples of additional services may include, but are not limited to the following:

- Reimbursable expenses in accordance with Article 11.8
- Site survey or Topographic Survey
- Any required consultants or engineers not specified above
- All Permitting
- Zoning meetings and documents
- Soil Borings

Commissioner Yawer moved approval to approve the memorandum of understanding between the Streamwood Park District and DLA Architects, Ltd. to provide scope of service for Phase II of the 360 W. Schaumburg Road Maintenance Center Project ( Buildings 1,2 & 4) the Streamwood Park District with professional services for the Project Identified herein, which professional services shall be subject

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- Any required consultants or engineers not specified above
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- Zoning meetings and documents
- Soil Borings

Commissioner Kaeseberg seconded the motion. Vote on the motion:

Commissioner Brogan – Absent	Commissioner Kaeseberg – Aye
Commissioner Nugent – Aye	Commissioner Yawer – Aye
President Wright – Aye	

Motion carried.

**C. Discussion and Consideration of Resolution: 2025-05-01-R: A Resolution Amending the Streamwood Park District Personnel and Policy Manual Section 4.2 Vacation Leave Full-Time**

There were no questions or comments.

Commissioner Yawer moved approval of Resolution: 2025-05-01-R: A Resolution Amending the Streamwood Park District Personnel and Policy Manual Section 4.2 Vacation Leave Full-Time and Commissioner Nugent seconded the motion. Vote on the motion:

Commissioner Brogan – Absent	Commissioner Kaeseberg – Aye
Commissioner Nugent – Aye	Commissioner Yawer – Aye
President Wright – Aye	

Motion carried.

**D. Discussion and Consideration to Authorize Corporate Authorities to Sign and Staff to Submit Grant Agreement Applications Related to DCEO Grants HD260175-Streamwood Park District – for Costs Associates with Capital Improvements at Sunny Hill Park for \$300,000 and**

**HD260111 – Streamwood Park District – for Costs Associate with Southwicke Park Renovation for \$200,000**

There were no questions or comments.

Commissioner Yawer moved approval to authorize corporate authorities to sign and staff to submit grant agreement applications related to DCEO Grants HD260175-Streamwood Park District – for costs associated with Capital Improvements at Sunny Hill Park for \$300,000 and HD260111 – Streamwood Park District – for costs associated with Southwicke Park Renovation for \$200,000 . Commissioner Nugent seconded the motion. Vote on the motion:

Commissioner Brogan – Absent  
Commissioner Nugent – Aye  
President Wright – Aye

Commissioner Kaeseberg – Aye  
Commissioner Yawer – Aye

Motion carried.

**E. Annual Election of Board Officers for Fiscal Year 2026-2027**

**a. Election of President:**

- The secretary opened the floor for the nominations for the office of the President of the Streamwood Park District Board of Commissioners for the 2026-2027 fiscal year
- Commissioner Nugent moved to nominate Commissioner Kaeseberg as President of the Streamwood Park District Board of Commissioners
- President Wright seconded the motion.  
There were no other nominations

Secretary Harry closed the nominations. Vote on the motion:

Commissioner Brogan – Absent  
Commissioner Nugent – Aye  
President Wright – Aye

Commissioner Kaeseberg – Aye  
Commissioner Yawer – Aye

Motion carried.

**b. Election of the Vice-President**

- President Kaeseberg opened the floor for the nominations for the office of the Vice-President of the Streamwood Park District Board of Commissioners for the 2026-2027 fiscal year
- President Kaeseberg moved to nominate Commissioner Nugent as Vice-President of the Streamwood Park District Board of Commissioners for the 2026-2027 fiscal year
- Commissioner Wright seconded the motion.  
There were no other nominations.

President Kaeseberg closed the nominations. Vote on the motion:

Commissioner Brogan – Absent  
Commissioner Wright – Aye  
President Kaeseberg – Aye

Commissioner Nugent – Aye  
Commissioner Yawer – Aye

Motion carried.

**F. Annual Board Appointments for Fiscal Year 2026-2027**

Commissioner Wright moved approval to appoint all Board appointments listed below and the motion was seconded by Commissioner Yawer:

