

**MINUTES OF THE REGULAR MEETING OF THE STREAMWOOD
PARK DISTRICT BOARD OF COMMISSIONERS HELD ON
APRIL 23, 2024 AT HOOSIER GROVE BARN,
700 W. IRVING PARK ROAD,
STREAMWOOD, IL 60107**

CALL TO ORDER/ROLL CALL

President Raees Yawer called the meeting to order at 7:00 p.m. Present were Commissioners Rick Brogan, Michelle Nugent and William H. Wright.

Commissioner Kim Kaeseberg was absent.

All those answering "present" were physically present at the meeting.

Staff members present were: Executive Director Jeff Janda, Superintendent of Parks & Planning Ian Pickett, Superintendent of Recreation Programming Jake Larson and Superintendent of Recreation Services Adam Vasquez.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

INTRODUCTION OF GUESTS

Guests in attendance were residents Jim Hardsouk and Teresa Lopez.

TOPICS FROM THE FLOOR

None.

APPROVAL OF AGENDA

Commissioner Wright made a motion to amend the agenda to hold the Executive Session after New Business. Commissioner Brogan moved approval of the agenda as amended and Commissioner Wright seconded the motion.

Vote on the motion:	Commissioner Brogan – Aye	Commissioner Kaeseberg – Absent
	Commissioner Nugent – Aye	Commissioner Wright – Aye
	President Yawer – Aye	

Motion carried.

EMPLOYEE SERVICE AWARDS

The Board of Commissioners and Executive Director Janda congratulated the following staff members on their milestones:

- 1) Lillibeth Rapley – Fitness – 5 years
- 2) George Guitierrez – Athletics – 5 years
- 3) Glenn Ball – Fitness – 25 years.

FINANCE REPORT

A. Monthly Expenditures/Payroll

There were no questions or comments.

B. Monthly Financial Reports

There were no questions or comments.

C. Replacement of Park Place Back-Up Generator-2024-2025 Budget

There were no questions or comments.

POLICY AND PLANNING REPORT

A. Purchasing Policy and Purchasing Authority Limits

Executive Director Janda said the policy has been reviewed by Ancel Glink and appendixes are being updated for the Board to approve at the May meeting.

B. Strategic Planning – Update

Superintendent of Parks & Planning Pickett said that staff is spending more field time than office time and that they are now crossing training all their staff.

Executive Director Janda said the Marketing Department have started to work on re-doing our web page.

C. Playground Removal-Woodland Heights Park

Executive Director Janda informed the Board that as part of the playground removal a dog station and garbage can will be installed.

D. Cook County Paid Time Off Ordinance

Executive Director Janda stated that the Directors Group will be meeting on April 23 to discuss the status of this ordinance and also the Cook County Human Rights Commissioner will be discussing the rules related to the Paid Time Off Ordinance in May.

LOCAL GOVERNMENT EFFICIENCY COMMITTEE

Executive Director Janda said the next meeting will be May 28, 2024.

IAPD/NRPA LIAISON REPORT

A. Legislative Conference

Executive Director Janda informed the Board that he, along with Superintendent of Parks & Planning Pickett and Parks Manager Jim Schmidt, will be attending this conference held in Springfield on May 7th and May 8th.

B. Commissioner Nugent OMA and FOIA Training

Executive Director Janda informed the Board that Commissioner Nugent has finished both trainings.

DIVERSITY COMMITTEE REPORT

- A. Commissioner Kaeseberg had sent out multiple invitations to staff and community members to participate on the Diversity Committee.
- B. The District presented Commissioner Yawer's Ramadan Mubarak social media message celebrating Streamwood diversity and President Yawer said that it had over 2,000 views and a lot of good comments.

APPROVAL OF CONSENT AGENDA

Approval of:

- A. Board Meeting Minutes – March 26, 2024;
- B. March, 2024 Financial Reports;
- C. March 14, 2024 – April 14, 2024 expenditures totaling \$139,748.90;
- D. P-Card Purchases paid in March, 2024 totaling \$17,099.17;
- E. IMRF payment for March, 2024 totaling \$11,194.11;
- F. March 8, 2024 and March 22, 2024 payroll and payroll taxes totaling \$182,904.45.

Commissioner Brogan moved approval of the consent agenda and the motion was seconded by Commissioner Wright. Vote on the motion:

Commissioner Brogan – Aye	Commissioner Kaeseberg - Absent
Commissioner Nugent – Aye	Commissioner Wright - Aye
President Yawer – Aye	

Motion carried.

CORRESPONDENCE

None.

DEPARTMENTS & DIRECTOR'S REPORT

Executive Director Janda presented a monthly report of activities for the District. There were no questions or comments.

COMMISSIONERS' REPORT

- A. Commissioner Nugent said Boy Scout Pack 15 had a party at Park Place and thought that all the upgrades looked great. She also wanted to thank Kerri Pilip and Chris Fetterman for all their help.
- B. Commissioner Nugent thinks that it is a good idea for the Streamwood Park District to charge for soccer and swim parties by the event and not per child.
- C. Commissioner Nugent commented that she liked the Cottontail Trail event although she thought it was way too much like the Halloween event.
- D. Commissioner Wright thought the Cottontail Trail event was good and feels there was less of a chance for parents to behave badly.

PRESIDENT'S REPORT

- A. President Yawer thanked the staff for doing a wonderful job.
- B. President Yawer said she thinks the Community Center looks beautiful.
- C. President Yawer thanked Marketing & Communications Manager Jason Pawlowski for making the Ramadan Mubarak video and posting it on social media.
- D. President Yawer informed the Board that she attended the Kiwanis 25th Anniversary dinner.
- E. President Yawer said that Unity Academy approached her regarding an Afterschool program.

UNFINISHED BUSINESS

None.

NEW BUSINESS

- A. Discussion and Consideration of Appointment of Teresa Lopez to the Decennial Efficiency Committee to Replace Michelle Nugent as a Resident Member**
Executive Director Janda explained that the Decennial Efficiency requires at least two residents and since Michelle Nugent is now a Commissioner we need to approve someone else.
There were no questions or comments.
Commissioner Wright moved approval to appoint Teresa Lopez to the Decennial Efficiency Committee and Commissioner Brogan seconded the motion. Vote on the motion:

Commissioner Brogan- Aye
Commissioner Nugent – Aye
President Yawer – Aye

Commissioner Kaeseberg – Absent
Commissioner Wright – Aye

Motion carried.

- B. Discussion and Approval of 2024 IAPD/IPRA Conference Expenses for Board Members and Staff for Conference Fees, Hotel, Per Diem, District Dinner Totaling \$15,365.28**
There were no questions or comments.
Commissioner Brogan moved approval of 2024 IAPD/IPRA conference expenses for the Board and staff for conference fees, hotel, per diem, district dinner at the cost not to exceed \$15,365.28.
Commissioner Wright seconded the motion. Vote on the motion:

Commissioner Brogan – Aye
Commissioner Nugent – Aye
President Yawer – Aye

Commissioner Kaeseberg - Absent
Commissioner Wright - Aye

Motion carried.

- C. Discussion and Consideration of Custodial Bid Contract Award to the Lowest Qualified Bidder Perfect Cleaning for a Three (3) Year Contract for the Cleaning and Porter Services of Park Place Family Recreation Center in Partnership with Rush Physical Therapy, Community Center, Administration Building and Outdoor Restrooms in the Amount of \$92,661.00 (year 1), \$93,793.50 (year 2), \$94,944.00 (year 3) for a three-year total of \$281,398.50**
There were no questions or comments.
Commissioner Wright moved approval to award the custodial bid contact to the lowest qualified bidder

Perfect Cleaning for a Three (3) Year Contract for the Cleaning and Porter Services of Park Place Family Recreation Center in Partnership with Rush Physical Therapy, Community Center, Administration Building and Outdoor Restrooms in the amount not to exceed of \$92,661.00 (year 1), \$93,793.50 (year 2), \$94,944.00 (year 3) for a three-year total of \$281,398.50. Commissioner Nugent seconded the motion. Vote on the motion:

Commissioner Brogan – Nay
Commissioner Nugent – Aye
President Yawer – Aye

Commissioner Kaeseberg - Absent
Commissioner Wright - Aye

Motion carried.

D. Discussion and Consideration to Authorize Staff to Proceed with the Removal of the Woodland Heights Playground

There were no questions or comments.

Commissioner Wright moved approval to authorize staff to proceed with the removal of the Woodland Heights playground either through contract or in-house. Commissioner Nugent seconded the motion. Vote on the motion:

Commissioner Brogan – Aye
Commissioner Nugent – Aye
President Yawer – Aye

Commissioner Kaeseberg - Absent
Commissioner Wright - Aye

Motion carried.

E. Discussion and Consideration to Authorize Tax Objections for Tax Years 2010-2014 Settlement Offer as Negotiated and Presented by Attorney's Ancel Glink in the Amount Totaling \$13,360.45

Executive Director Janda gave a brief explanation on tax objections.

Commissioner Wright moved approval to authorize tax objections for tax years 2010-2014 settlement offer as negotiated and presented by attorney Ancel Glink in the amount not to exceed \$13,360.45. Commissioner Nugent seconded the motion. Vote on the motion:

Commissioner Brogan – Aye
Commissioner Nugent – Aye
President Yawer – Aye

Commissioner Kaeseberg – Absent
Commissioner Wright – Aye

Motion carried.

F. Discussion and Consideration of Three (3) Year Lease Agreement with End of Lease Buy Out Option for New Mower Related Equipment with an Annual Cost of \$35,556.12 per Year (12*\$2,963.01) Plus Purchase Option for \$16,531.20 at the End of the Lease through Russo and Western Equipment Finance

There were no questions or comments.

Commissioner Brogan moved approval of a three (3) year lease agreement with end of lease buy out option for new mower related equipment with an annual cost not to exceed \$35,556.12 per year (12*\$2,963.01) plus purchase option not to exceed \$16,531.20 at the end of the lease through Russo

and Western Equipment Finance. Commissioner Nugent seconded the motion. Vote on the motion:

Commissioner Brogan – Aye	Commissioner Kaeseberg - Absent
Commissioner Nugent – Aye	Commissioner Wright - Aye
President Yawer – Aye	

Motion carried.

G. Discussion and Consideration of the Tentative 2024-2025 Budget & Appropriations Ordinance 2024-04-01-O

Executive Director Janda explained that we have to post the Tentative 2024-2025 Budget & Appropriations for public review and to allow us to pay expenditures until the final 2024-2025 Budget & Appropriations Ordinance is adopted.

Commissioner Wright moved approval of the Tentative 2024-2025 Budget & Appropriations Ordinance 2024-04-01-O and Commissioner Nugent seconded the motion. Vote on the motion:

Commissioner Brogan – Aye	Commissioner Kaeseberg – Absent
Commissioner Nugent – Aye	Commissioner Wright – Aye
President Yawer – Aye	

Motion carried.

H. Approval of Proclamation for Streamwood Kiwanis Club 25th Anniversary

There were no questions or comments.

Commissioner Wright moved approval of Proclamation for Streamwood Kiwanis Club 25th Anniversary and Commissioner Nugent seconded the motion. Vote on the motion:

Commissioner Brogan – Aye	Commissioner Kaeseberg – Absent
Commissioner Nugent – Aye	Commissioner Wright – Aye
President Yawer – Aye	

Motion carried.

RECESS

At 7:38 p.m., Commissioner Wright moved for a short recess and Commissioner Nugent seconded the motion. A voice vote was unanimous for approval; motion carried.

RECONVENE MEETING

The Streamwood Park District Board of Commissioners reconvened their meeting at 7:48 p.m.

ADJOURNMENT TO CLOSED SESSION

At 7:49 p.m., Commissioner Brogan made a motion to adjourn into closed session under 5 ILCS 120/2 (c) Personnel of the Open Meetings Act and Commissioner Nugent seconded the motion, Vote on the motion:

Commissioner Brogan – Aye
Commissioner Nugent – Aye
President Yawer – Aye

Commissioner Kaeseberg – Absent
Commissioner Wright – Aye

Motion carried.

REGULAR MEETING RECONVENED

President Yawer called the meeting back to order at 8:22 p.m. Roll call:

Commissioner Brogan – Aye
Commissioner Nugent – Aye
President Yawer – Aye

Commissioner Kaeseberg- Absent
Commissioner Wright – Aye

Motion carried.

POSSIBLE DISCUSSION AND CONSIDERATION OF ITEMS DISCUSSED IN CLOSED SESSION

None.

ADJOURNMENT

At 8:23 p.m., Commissioner Nugent moved to adjourn the meeting and Commissioner Brogan seconded the motion. A voice vote was unanimous; motion carried.

Approval: May 28, 2024

Signed: Sheri Harry
Sheri Harry, Secretary

Attest: Raees Yawer
Raees Yawer, President