

**MINUTES OF THE REGULAR MEETING OF THE STREAMWOOD
PARK DISTRICT BOARD OF COMMISSIONERS HELD ON
JANUARY 23,2024 AT HOOSIER GROVE BARN,
700 W. IRVING PARK ROAD,
STREAMWOOD, ILLINOIS**

CALL TO ORDER/ROLL CALL

President Raees Yawer called the meeting to order at 7:00 p.m. Present were Commissioners Rick Brogan, Kim Kaeseberg and William H. Wright.

All those answering "present" were physically present at the meeting.

Staff members present were: Executive Director Jeff Janda, Superintendent of Parks & Planning Ian Pickett and Finance Manager Sherri Harry.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

INTRODUCTION OF GUESTS

Guests in attendance were Parks Manager James Schmidt, Maintenance Staff Jim Hardsouk, Superintendent of Recreation Programming Jake Larson, Superintendent of Recreation Services Adam Vasquez, residents Kim Harrison and Michelle Nugent.

TOPICS FROM THE FLOOR

None.

APPROVAL OF THE AGENDA

Commissioner Wright moved approval of the agenda as presented and Commissioner Brogan seconded the motion.

A voice vote was unanimous for approval; motion carried.

EMPLOYEES SERVICE AWARDS

The Board of Commissioners and Executive Director Janda congratulated the following staff members on their milestones:

- 1) Edward Dalka – Hoosier Grove Barn – 5 years
- 2) Steve Meyer – Facilities – 15 years
- 3) Jacob Larson – Recreation- 15 years

FINANCE REPORTS

A. Monthly Expenditures/Payroll

There were no questions or comments.

B. Monthly Financial Reports

There were no questions or comments.

POLICY AND PLANNING REPORT

A. Strategic Planning

There was nothing to report.

LOCAL GOVERNMENT EFFICIENCY COMMITTEE

Executive Director Janda said the committee met tonight before the Board meeting.

IAPD/NRPA LIAISON REPORT

- A. Executive Director Janda stated that the Board and staff will be attending the annual IAPD/IPRA educational conference. He also reminded the Board that the IAPD Annual Business meeting will be held on Saturday, January 27th at 3:00 p.m.
- B. Executive Director Janda informed the Board that the 2024 Legislative Breakfast will be on Saturday, February 24th at 8:00 a.m. at Schaumburg Golf Club, 401 N. Roselle Road, Schaumburg.

DIVERSITY COMMITTEE REPORT

Executive Director Janda said he met with Chairwoman Kaeseberg to discuss focus and direction for the Committee and she will hopefully touch base at the IAPD/IPRA conference with other Park Districts that have a Diversity Committee.

APPROVAL OF CONSENT AGENDA

Approval of:

- A. Minutes of December 19, 2023 Truth-in-Taxation Public Hearing;
- B. Minutes of December 19, 2023 Regular Board Meeting;
- C. December, 2023 Financial Reports;
- D. December 12, 2023 – January 8, 2024 expenditures totaling \$125,052.69;
- E. P-Card purchases paid in December, 2023 totaling \$17,005.99;
- F. IMRF payment paid in December, 2023 totaling \$26,742.69;
- G. December 1, December 15 and December 29, 2023 payroll and payroll taxing totaling \$288,317.74;
- H. Happ Builders Payment Application #11 totaling \$106,145.97.

Commissioner Wright moved approval of the consent agenda and the motion was seconded by Commissioner Kaeseberg. Vote on the motion:

Commissioner Brogan – Aye
Commissioner Wright – Aye

Commissioner Kaeseberg – Aye
President Yawer – Aye

Motion carried.

CORRESPONDENCE

- A. Executive Director Janda said he received a letter from Special Leisure Services Foundation regarding their 20th Annual St. Patrick's Dinner fundraiser on March 9, 2024.
- B. Executive Director Janda informed the Board that we received a \$500.00 check from PDRMA for successfully meeting the third incentive metric deadline of the 2023 Risk Management Review which was to complete the applicable SMART Goal action steps and the Slip, Trip and Fall and also completing all other agreed upon activities such as OSHA programming or ergonomic and back safety classes.
- C. Executive Director Janda also informed the Board that we received \$800.00 for the 2023 Starfish Aquatics Lifeguard Audits.

DEPARTMENTS & DIRECTOR'S REPORT

Executive Director Janda presented a monthly report of activities for the District.
There were no questions or comments.

COMMISSIONERS' REPORT

- A. Commissioner Brogan thought that staff did a great job with the Winter Wine Walk event.
- B. Commissioner Wright thanked the maintenance staff for their snow removal job at Park Place.
- C. Commissioner Kaeseberg said she had a great time at the Winter Wine Walk event. She also said she thinks the pool looks so good and congratulated Adam Vasquez and Jake Larson on their new positions.

PRESIDENT'S REPORT

- A. President Yawer congratulated Superintendent of Recreation Programming Larson and Superintendent of Recreation Services Vasquez on their new positions.
- B. President Yawer said she was looking forward to attending the IAPD/IPRA conference.
- C. President Yawer said she would be attending the Legislative Breakfast.

UNFINISHED BUSINESS

- A. **Discussion and Consideration of Authorization to Purchase Playground Equipment for Butterfly Park OSLAD Renovation Project through Cooperative Purchasing at a Cost of \$261,154**

There were no questions or comments.

Commissioner Wright moved approval to purchase the equipment for the Butterfly Park project

through Cooperative Purchasing at a cost not to exceed \$261,154. Commissioner Kaeseberg seconded the motion. Vote on the motion:

Commissioner Brogan- Aye
Commissioner Wright – Aye

Commissioner Kaeseberg – Aye
President Yawer – Aye

Motion carried.

NEW BUSINESS

A. Discussion and Consideration of Authorization of Grant Agreement with Department of Commerce and Economic Opportunity for a \$300,000 Grant for the Replacement of the Park Place Family Recreation Center in Partnership with Rush Physical Therapy Upon Attorney Review

There were no questions or comments.

Commissioner Wright moved approval to authorize the grant execution upon receipt and approval from legal counsel in order to expedite the project. Commissioner Kaeseberg seconded the motion.

Vote on the motion:

Commissioner Brogan – Aye
Commissioner Wright – Aye

Commissioner Kaeseberg – Aye
President Yawer – Aye

Motion carried.

B. Discussion and Consideration of Community Center Renovation Change Order #002, which Incorporates all of the Change Orders to Date and Increases the Total Contract Amount to \$2,806,118.50

Executive Director Janda explained that Change Order #2 will adjust the prior approved contract amount for the Community Center renovations from \$2,727,313 to \$2,806,118.50 which includes all change orders totaling \$78,805.50 related to the project to date.

Commissioner Wright moved approval of Community Center Change Order #2 which incorporates all of the change orders to date and increases the total contract amount not to exceed \$2,806,118.50.

Commissioner Brogan seconded the motion. Vote on the motion:

Commissioner Brogan – Aye
Commissioner Wright – Aye

Commissioner Kaeseberg – Aye
President Yawer – Aye

Motion carried.

RECESS

At 7:27 p.m., Commissioner Wright moved for a five-minute recess and Commissioner Kaeseberg seconded the motion. A voice vote was unanimous for approval; motion carried.

RECONVENE

The Board of Commissioners reconvened the meeting at 7: 32 p.m.

ADJOURNMENT TO CLOSED SESSION

At 7:33 p.m., Commissioner Wright moved to adjourn to Closed Session pursuant to 5 ILCS 120 (c) (3) Discussion of Park District Commissioner Vacancy. Commissioner Kaeseberg seconded the motion. Vote on the motion:

Commissioner Brogan – Aye
Commissioner Wright – Aye

Commissioner Kaeseberg – Aye
President Yawer – Aye

Motion carried.

REGULAR MEETING RECONVENED

The meeting was reconvened by President Yawer at 8:17 p.m. Present were Commissioners Brogan, Kaeseberg and Wright, along with Executive Director Janda and Finance Manager Harry.

DISCUSSION OF PARK DISTRICT COMMISSIONER VACANCY

There was a consensus of the Board to e-mail a questionnaire to the candidates and have them send their answers to Executive Director Janda. The candidates will then have a one-on-one interview with the Board of Commissioners.

ADJOURNMENT

At 8:19 p.m., Commissioner Wright moved to adjourn and the motion was seconded by Commissioner Kaeseberg. A voice vote was unanimous for approval; motion carried.

Approved: February 27, 2024

Signed:

Sheri Harry
Sherri Harry, Secretary

Attest:

Raees Yawer
Raees Yawer, President