

**MINUTES OF THE REGULAR MEETING OF THE STREAMWOOD  
PARK DISTRICT BOARD OF COMMISSIONERS HELD ON  
NOVEMBER 14, 2023 AT HOOSIER GROVE BARN,  
700 W. IRVING PARK ROAD,  
STREAMWOOD, ILLINOIS**

**CALL TO ORDER/ROLL CALL**

President Raees Yawer called the meeting to order at 7:00 p.m. Present were Commissioners Rick Brogan, Kim Kaeseberg and William H. Wright.

All those answering "present" were physically present at the meeting.

The secretary is not present tonight so Commissioner Wright made a motion to appoint Executive Director Janda as secretary pro tem and Commissioner Kaeseberg seconded the motion. A voice vote was unanimous for approval; motion carried.

Staff members present were Executive Director Jeff Janda, Superintendent of Parks & Planning Ian Pickett and Superintendent of Recreation Steve Muenz.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**INTRODUCTION OF GUESTS**

Guests in attendance were Maintenance Staff Jim Hardsouk, residents Kim Harrison and Teresa Lopez and Consultant Greg Petry.

**TOPICS FROM THE FLOOR**

None.

**APPROVAL OF THE AGENDA**

President Yawer requested that Closed Session follow New Business.

Commissioner Wright moved approval of the agenda as amended and Commissioner Kaeseberg seconded the motion.

A voice vote was unanimous for approval; motion carried.

**FINANCE REPORT**

**A. Monthly Expenditures/Payroll**

There were no questions or comments.

**B. Monthly Financial Reports**

There were no questions or comments.

**C. 2023 Limited General Obligation Park Bonds**

Executive Director Janda updated the Board on the closing status and shared the

closing memorandum with them.

There were no questions or comments.

**D. Streamwood Crossing Property Management**

Executive Director Janda updated the Board that a tentative contract with Suburban Real Estate Services was being reviewed by our attorney for the management of the Streamwood Crossings Association.

There were no questions or comments.

**E. Audit of 2022-2023 Annual Streamwood Park District Financial Reporting by Joseph R. Julius, Attorney at Law, Certified Public Accountant**

The 2022-2023 audit is nearly complete and will be presented by Auditor Julius at the December 19<sup>th</sup> Board meeting.

**POLICY AND PLANNING REPORT**

**A. Strategic Planning Presentation by Greg Petry**

Consultant Greg Petry presented the completed Comprehensive Plan to the Board.

There were no questions or comments.

**B. Annual Harassment Training**

Executive Director Janda reminded the Board that the annual training is mandated by the state of Illinois and needs to be completed by December 31<sup>st</sup>. He said that an online link will be sent to them.

There were no questions or comments.

**C. Online Cybersecurity Training**

Executive Director Janda reminded the Board that the annual training is mandated by the state of Illinois and needs to be completed by December 31<sup>st</sup>. He said that an online link will be sent to them.

There were no questions or comments.

**IAPD/NRPA LIAISON REPORT**

**A. IAPD Legal Symposium**

Executive Director Janda, Superintendent of Parks & Planning Pickett and Superintendent of Recreation Muenz attended the IAPD Legal Symposium in Oak Brook which is an educational seminar that provides updates on new laws and regulations that effect park districts.

**APPROVAL OF CONSENT AGENDA**

Approval of:

- A. Board Meeting Minutes – October 24, 2023;
- B. Closed Session Minutes – October 24, 2023;
- C. October, 2023 Financial Reports;
- D. October 15 – November 6, 2023 expenditures totaling \$608,801.43;
- E. P-Card purchases paid in October, 2023 totaling \$11,978.86;
- F. IMRF payment paid in November, 2023 totaling \$18,672.86;
- G. October 6 and October 20, 2023 payroll and payroll taxes totaling \$223,607.66;
- H. Happ Builders Payment Application #9 totaling \$326,887.20;
- I. Community Center Change Order #19 – Removal of Pipe Feeding Outside Electrical Pipe totaling \$2,347.00;
- J. Community Center Change Order #20 – Filling of Old Duct Holes in Slab with Concrete totaling \$2,100;

- K.** Community Center Change Order #22 – Installation of Additional LVT Flooring and Leveling in Rooms 209 and 201 totaling \$2,830;
- L.** Community Center Change order #23 – Additional Paint/Flooring in Lower Hallway totaling \$6,378;
- M.** Community Center Change Order #24 – Overtime for Elevator Inspection related to Inspection Scheduling totaling \$10,699.50.

Commissioner Brogan moved approval of the consent agenda and Commissioner Wright seconded the motion. Vote on the motion:

Commissioner Brogan – Aye  
Commissioner Wright – Aye

Commissioner Kaeseberg – Aye  
President Yawer – Aye

Motion carried.

## **CORRESPONDENCE**

- A.** Executive Director Janda informed the Board that the Village of Streamwood is raising the water rates and it might affect the budgeted expense numbers for the 2023-2024 year.
- B.** Executive Director Janda informed the Board that the District had received a letter of BEP Conditional Release Approval related to the DCEO grant for Pool Spa Replacement.

## **DEPARTMENTS & DIRECTOR'S REPORT**

Executive Director Janda handed out his monthly report of activities for the District.  
There were no questions or comments.

## **COMMISSIONERS' REPORT**

- A.** Commissioner Brogan would like to encourage other Board members to visit Park Place and talk with the people.  
He said he visited 360 Schaumburg Road property and saw how salt brine is made and also wanted to compliment staff on their efforts.
- B.** Commissioner Wright thanked Superintendent of Recreation Muenz and his team for a great Safely Trick or Treating event.  
He also thanked the Superintendent of Parks & Planning Pickett and Parks Manager Schmidt for making the parks look great.
- C.** Commissioner Kaeseberg also thanked staff for a great Safely Trick or Treating event.

## **PRESIDENT'S REPORT**

- A.** President Yawer said she was impressed with the Safely Trick or Treating event and thanked staff for their work on this event.
- B.** President Yawer mentioned that she was invited to the Village's December 5<sup>th</sup> Holiday event and reminded the Board that they could attend as well.
- C.** President Yawer reported that she met with Executive Director Janda to discuss park business and planning.
- D.** President Yawer thanked staff for their hard work on collaboration and how important it is.

## UNFINISHED BUSINESS

None.

**A. Discussion and Consideration of Resolution 2023-11-01-R: A Resolution Determining the Amounts of Money Exclusive of Levies for Debt Service and Election Costs Estimated to be Necessary to be Raised by Taxation Pursuant to the Proposed Levy of the Streamwood Park District for the Levy Year 2023**

There were no questions or comments.

Commissioner Wright moved approval of Resolution 2023-11-01-R: A Resolution Determining the Amounts of Money Exclusive of Levies for Debt Service and Election Costs Estimated to be Necessary to be Raised by Taxation Pursuant to the Proposed Levy of the Streamwood Park District for the Levy Year 2023. Commissioner Kaeseberg seconded the motion.

Vote on the motion:

Commissioner Brogan – Aye  
Commissioner Wright – Aye

Commissioner Kaeseberg – Aye  
President Yawer- Aye

Motion carried.

**B. Discussion and Consideration of Authorization to Prepare Bid Specifications and Let Out for Public Bid Custodial Services Contract for Streamwood Park District**

There were no questions or comments.

Commissioner Wright moved approval for staff to prepare bid specifications and let out for public bid for custodial services contract for the Streamwood Park District. Commissioner Brogan seconded the motion. Vote on the motion:

Commissioner Brogan – Aye  
Commissioner Wright -Aye

Commissioner Kaeseberg – Aye  
President Yawer – Aye

Motion carried.

**C. Discussion and Consideration of Resolution 2023-11-02-R: Establishing the Schedule of Regular Board of Commissioners Meeting for 2024**

There were no questions or comments.

Commissioner Wright moved approval of Resolution 2023-11-02-R: Establishing the schedule of Regular Board meeting dates for 2024 and Commissioner Brogan seconded the motion.

Vote on the motion:

Commissioner Brogan – Aye  
Commissioner Wright – Aye

Commissioner Kaeseberg – Aye  
President Yawer- Aye

Motion carried.

**D. Discussion and Consideration of Resolution 2023-11-04-R: A Resolution Authorizing Participation in the HGAC Cooperative Purchasing Program and to Authorize the Corporate Authority to Enter into an Interlocal Contract for Cooperative Purchasing**

There were no questions or comments.

Commissioner Brogan moved approval of Resolution 2023-11-04-R: A Resolution Authorizing Participation into the HGAC Cooperative Purchasing Program and to Authorize the Corporate Authority to Enter into an Interlocal Contract for Cooperative Purchasing. Commissioner Wright seconded the motion. Vote on the motion:

Commissioner Brogan – Aye  
Commissioner Wright – Aye

Commissioner Kaeseberg – Aye  
President Yawer – Aye

Motion carried.

**E. Discussion and Consideration of Authorization to Purchase Playground Equipment for Butterfly Park OSLAD Renovation Project Through HGAC-Buy Interlocal Contract Cooperative Purchasing at a Cost of \$261,154**

There were no questions or comments.

Commissioner Wright moved approval to purchase playground equipment for Butterfly Park OSLAD Renovation Project through HGAC-Buy Interlocal Contract Cooperative Purchasing at a cost not to exceed \$261,154. Commissioner Kaeseberg seconded the motion. Vote on the motion:

Commissioner Brogan – Aye  
Commissioner Wright – Aye

Commissioner Kaeseberg – Aye  
President Yawer – Aye

Motion carried.

**F. Discussion and Consideration to Award the Contract for the Diamond Brite Surfacing Reapplication to the Lap Pool and Activity Pool at the Streamwood Park District Park Place Family Recreation Center to Platinum Pool Care Aquatech, Ltd., the Lowest Qualified Bidder, in the amount of \$255,771**

There were no questions or comments.

Commissioner Wright moved approval to award the contract for the Diamond Brite surfacing Reapplication to the lap pool and the activity pool at the Streamwood Park District Park Place Family Recreation Center to Platinum Pool Care Aquatech, Ltd in the amount not to exceed \$255,771. Commissioner Kaeseberg seconded the motion. Vote on the motion:

Commissioner Brogan – Aye  
Commissioner Wright – Aye

Commissioner Kaeseberg – Aye  
President Yawer – Aye

Motion carried.

**G. Discussion and Consideration of Resolution 2023-11-03 -R: A Resolution Approving First Amendment to the Intergovernmental Agreement Between the Hanover Park District and the Streamwood Park District for Joint Theatre Program**

There were no questions or comments.

Commissioner Wright moved approval of Resolution 2023-11-03-R: A Resolution Approving First Amendment to the Intergovernmental Agreement Between the Hanover Park District and the Streamwood Park District for Joint Theatre Programs. Commissioner Brogan seconded the motion.

Vote on the motion:

Commissioner Brogan – Aye  
Commissioner Wright – Aye

Commissioner Kaeseberg – Aye  
President Yawer – Aye

Motion carried.

## **RECESS**

At 8:16 p.m., Commissioner Wright moved for a short recess and Commissioner Brogan seconded the motion. A voice vote was unanimous for approval; motion carried.

## **RECONVENE MEETING**

The Streamwood Park District Board reconvened their meeting at 8:22 p.m.

## **ADJOURNMENT TO CLOSED SESSION**

President Yawer moved to adjourn into Closed Session under 5 ILCS 120/2 ( c ) ( 5 ) to discuss acquisition or lease of real estate property and personnel.

Commissioner Wright made the motion to adjourn to Closed Session under 5 ILCS 120/2 ( c ) ( 5 ) and Commissioner Brogan seconded the motion. Vote on the motion:

Commissioner Brogan – Aye  
Commissioner Wright – Aye

Commissioner Kaeseberg – Aye  
President Yawer – Aye

Motion carried.

## **REGULAR MEETING RECONVENED**

President Yawer called the meeting back to order at 8:29 p.m. Roll call:

Commissioner Brogan – Aye  
Commissioner Wright – Aye

Commissioner Kaeseberg – Aye  
President Yawer – Aye

Staff member present were: Executive Director Janda.


Motion carried.

## ADJOURNMENT

At 8:30 p.m., Commissioner Wright moved to adjourn and the motion was seconded by Commissioner Brogan.  
A voice vote was unanimous for approval: motion carried.

Approval: December 19, 2023

Signed:   
Jeff Janda, Secretary Pro-Tem

Attest:   
Raees Yawer, President