

**MINUTES OF THE REGULAR MEETING OF THE STREAMWOOD  
PARK DISTRICT BOARD OF COMMISSIONERS HELD ON  
OCTOBER 24, 2023 AT HOOSIER GROVE BARN,  
700 W. IRVING PARK ROAD,  
STREAMWOOD, ILLINOIS**

**CALL TO ORDER/ROLL CALL**

President Raees Yawer called the meeting to order at 7:00 p.m. Present were Commissioners Rick Brogan, Kim Kaeseberg and William H. Wright.

All those answering "present" were physically present at the meeting.

Staff members present were: Executive Director Jeff Janda, Superintendent of Parks & Planning Ian Pickett, Superintendent of Recreation Steve Muenz and Finance Manager Sherri Harry.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**INTRODUCTION OF GUESTS**

Guests in attendance were Parks Manager James Schmidt, Maintenance Staff Jim Hardsouk, Linda Byron from Raymond James, residents Michelle Nugent, Kim Harrison, Teresa Lopez and Mark and Laurie Walter.

**TOPICS FROM THE FLOOR**

None.

**APPROVAL OF THE AGENDA**

Commissioner Wright moved approval of the agenda as presented and Commissioner Brogan seconded the motion.

A voice vote was unanimous for approval; motion carried.

**FINANCE REPORT**

**A. Monthly Expenditures/Payroll**

There were no questions or comments.

**B. Monthly Financial Reports**

There were no questions or comments.

**C. Raymond James Presentation on G.O. Limited Park Bonds Bids Submitted  
& Recommendation**

Linda Byron explained the results of the private placement bids and recommended going with BMO Bank N.A.

There were no questions or comments.

**D. 2023 Truth in Taxation Levy Estimate**

Executive Director Janda explained that he is still waiting for information to be able to prepare the 2023 Truth-in-Taxation Estimate Resolution for Board consideration. He said he will have the report at the November Board meeting.

There were no questions or comments.

**E. Mower Replacement Plan Beginning in 2024-2025**

Executive Director Janda summarized the memo regarding a mowing equipment lease agreement.

President Yawer asked how many mowers we would lease and Superintendent of Parks & Planning Pickett said it would be five mowers.

**F. Oxford Development Management Company Dissolution**

Executive Director Janda informed the Board that the company that was managing the property at Irving Park Road and Illinois Route 59, Oxford Development Management Company, is dissolving as October 31, 2023. He said that since we are the largest owner of the property and according to the property deed and related association paperwork we have to assume the control and responsibility of the properties.

There were no questions or comments.

**POLICY AND PLANNING REPORT****A. Strategic Planning Presentation by Greg Petry**

Executive Director Janda explained to the Board that Greg Petry was not able to attend tonight's meeting as he had a medical emergency.

Commissioner Wright thought the report was very comprehensive.

**LOCAL GOVERNMENT EFFICIENCY COMMITTEE**

There was no report.

**IAPD/NRPA LIAISON REPORT**

- A.** Executive Director Janda informed the Board that the 2024 IAPD/IPRA Conference will be on January 25-27 at the Hyatt Regency Chicago.
- B.** Executive Director Janda said the IAPD Legal Symposium will be on November 2<sup>nd</sup> in Oak Brook.
- C.** Executive Director Janda thanked the Board for approving him and Superintendent of Recreation Muenz to attend the NRPA Conference which was October 9-12 in Dallas, Texas.

**DIVERSITY COMMITTEE REPORT**

There was nothing to report.

**APPROVAL OF THE CONSENT AGENDA**

Approval of:

- A.** Board Meeting Minutes – September 26, 2023;
- B.** Closed Session Minutes – September 26, 2023;

- C. September, 2023 Financial Reports;
- D. September 12 – October 14, 2023 expenditures totaling \$534,114.81;
- E. P-Card purchases paid in September, 2023 totaling \$16,449.08;
- F. IMRF payment paid in October, 2023 totaling \$18,042.07;
- G. September 8<sup>th</sup> and September 22, 2023 payroll and payroll taxes totaling \$217,716.69;
- H. Happ Builders Payment Application #8 totaling \$363,899.70;
- I. Community Center Change Order #4R, Installation of New Utility Conduit for Communication Lines totaling \$14,660;
- J. Community Center Change Order #12R3, Civil Engineering Changes totaling \$12,935.00;
- K. Community Center Change Order #21, Additional Sideway Replacement, not to exceed \$4,562.00 based on time and material.

Commissioner Brogan moved approval of the consent agenda and Commissioner Kaeseberg seconded the motion. Vote on the motion:

Commissioner Brogan – Aye  
Commissioner Wright – Aye

Commissioner Kaeseberg – Aye  
President Yawer – Aye

Motion carried.

## CORRESPONDENCE

- A. Executive Director Janda told the Board that since we passed the lifeguard audits we received a \$2,000 check from PDRMA which represents the 2023 Starfish Aquatics Lifeguard Audits. He congratulated Superintendent of Recreation Muenz and his staff on this accomplishment.
- B. Executive Director Janda informed the Board that Parks Manager James Schmidt will be a speaker at one of the IAPD/IPRA conference workshops.

## DEPARTMENTS & DIRECTOR'S REPORT

Executive Director Janda included his monthly report of activities for the District in the Board packet. There were no questions or comments.

## COMMISSIONERS' REPORT

Commissioner Brogan said that he reviewed the email from Mark Bell's family and was glad that they felt the Park District staff were there for them when they needed support. He said that all our employees should know that they could come to us if they need anything and that they all matter to us.

## PRESIDENT'S REPORT

- A. President Yawer said she agreed with Commissioner Brogan regarding showing our staff we care for them.
- B. President Yawer thanked Executive Director Janda and staff for doing a great job.
- C. President Yawer said she was looking forward to the Safely Trick or Treat event that is taking place this Friday, October 27<sup>th</sup>.

**UNFINISHED BUSINESS**

None.

**NEW BUSINESS**

**A. Discussion and Consideration of IAPD Annual Business Meeting Credentials Certificate for the 2024 Annual Business Meeting to be Held on January 27, 2024**

There were no questions or comments.

Commissioner Kaeseberg moved approval to appoint President Yawer as the Delegate at the IAPD Annual Business Meeting and Commissioner Kaeseberg as 1<sup>st</sup> Alternate, Commissioner Wright as 2<sup>nd</sup> Alternate and Executive Director Janda as 3<sup>rd</sup> Alternate. Commissioner Wright seconded the motion. Vote on the motion:

Commissioner Brogan – Aye  
Commissioner Wright – Aye

Commissioner Kaeseberg – Aye  
President Yawer – Aye

Motion carried.

**B. Discussion and Consideration of Ordinance 2023-10-01-O: An Ordinance providing for the Issue of approximately \$1,550,000 General Obligation Limited Tax Park Bonds, Series 2023 for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the Park District, to provide the revenue source for the payment of certain outstanding bonds of the Park District, and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof.**

There were no questions or comments.

Commissioner Wright moved approval to adopt Ordinance 2023-10-01-O: An Ordinance providing for the Issue of approximately \$1,550,000 General Obligation Limited Tax Park Bonds, Series 2023 for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the Park District, to provide the revenue source for the payment of certain outstanding bonds of the Park District, and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof. Commissioner Brogan seconded the motion. Vote on the motion:

Commissioner Brogan – Aye  
Commissioner Wright – Aye

Commissioner Kaeseberg – Aye  
President Yawer – Aye

Motion carried.

**C. Discussion and Consideration of Resolution 2023-10-01-R: Estimated Amounts of Money Exclusive of Levies for Debt Service and Election Costs Estimated to be Raised by Taxation for the Levy Year 2023**

Executive Director Janda said that we are going to defer this Resolution until the November 14<sup>th</sup> meeting.

Commissioner Wright moved to defer Resolution 2023-10-01-R: Estimated Amounts of Money Exclusive of Levies for Debt Service and Election Costs Estimated to be Raised by Taxation for

the Levy Year 2023 until November 14<sup>th</sup> and Commissioner Brogan seconded the motion.  
Vote on the motion:

Commissioner Brogan -Aye  
Commissioner Wright – Aye

Commissioner Kaeseberg – Aye  
President Yawer – Aye

Motion carried.

**D. Discussion and Consideration of 2024 PDRMA Employee Health Plan**

There were no questions or comments.

Commissioner Brogan moved approval of the 2024 PDRMA Employee Plan and Commissioner Wright seconded the motion. Vote on the motion:

Commissioner Brogan – Aye  
Commissioner Wright – Aye

Commissioner Kaeseberg – Aye  
President Yawer – Aye

Motion carried.

**E. Discussion and Consideration of NRPA Conference Expenses for Executive Director Janda (\$2,703.74) and Superintendent of Recreation Muenz (\$2,415.60) for Conference Fees, Airfare, Hotel, Per Diem**

There were no questions or comments.

Commissioner Wright moved approval of NRPA Conference expenses for Executive Director Janda (\$2,703.74) and Superintendent of Recreation Muenz (\$2,415.60) for conference fees, airfare, hotel and per diem. Commissioner Kaeseberg seconded the motion. Vote on the motion:

Commissioner Brogan – Aye  
Commissioner Wright – Aye

Commissioner Kaeseberg – Aye  
President Yawer – Aye

Motion carried.

**F. Discussion and Consideration of Adoption of 2023 Streamwood Comprehensive Plan**

There were no questions or comments.

Commissioner Wright moved approval to adopt the 2023 Streamwood Comprehensive Plan as amended and Commissioner Brogan seconded the motion. Vote on the motion:

Commissioner Brogan – Aye  
Commissioner Wright – Aye

Commissioner Kaeseberg – Aye  
President Yawer – Aye

Motion carried.

**G. Discussion and Consideration to Authorize Tentative Lease of Mower Equipment Subject to Budget Authority and Final Terms**

There were no questions or comments.

Commissioner Wright moved approval to authorize tentative lease of mower equipment subject to budget authority and final terms. Commissioner Brogan seconded the motion.

Vote on the motion:

Commissioner Brogan – Aye  
Commissioner Wright – Aye

Commissioner Kaeseberg – Aye  
President Yawer – Aye

Motion carried.

**H. Discussion and Consideration to Authorize the Executive Director to Contract a New Management Company for the Streamwood Crossings Development Located at Route 59 and Irving Park Road**

There were no questions or comments.

Commissioner Wright moved approval to authorize Executive Director Janda to contact a new management company for the Streamwood Crossings development located at Route 59 and Irving Park Road and Commissioner Kaeseberg seconded the motion.

Vote on the motion:

Commissioner Brogan – Aye  
Commissioner Wright – Aye

Commissioner Kaeseberg – Aye  
President Yawer – Aye

Motin carried.

**RECESS**

At 7:41 p.m., Commissioner Wright moved for a short recess and Commissioner Brogan seconded the motion. A voice vote was unanimous for approval; motion carried.

**RECONVENE MEETING**

The Streamwood Park District Board reconvened their meeting at 7:55 p.m.

**ADJOURNMENT TO CLOSED SESSION**

At 7:58 p.m., Commissioner Wright made a motion to adjourn into Closed Session under 5 ILCS 120 (c) (1) of the Open Meetings Act for the purpose of Personnel. Commissioner seconded the motion.

Vote on the motion:

Commissioner Brogan – Aye  
Commissioner Wright – Aye

Commissioner Kaeseberg – Aye  
President Yawer – Aye

Motion carried.

**REGULAR MEETING RECONVENED**

President Yawer called the meeting back to order at 8:56 p.m. Roll Call:

Commissioner Brogan – Present  
Commissioner Wright – Present

Commissioner Kaeseberg - Present  
President Yawer – Present

Motion carried.

**DISCUSSION AND CONSIDERATION OF ITEMS DISCUSSED IN CLOSED SESSION**

Commissioner Brogan moved approval of a 5% increase for Executive Director Janda, retroactive as of October 1<sup>st</sup>. Commissioner Wright seconded the motion. Vote on the motion:

Commissioner Brogan – Aye  
Commissioner Wright – Aye

Commissioner Kaeseberg – Aye  
President Yawer – Aye

Motion carried.

**ADJOURNMENT**

At 8:58 p.m., Commissioner Kaeseberg moved to adjourn the meeting and Commissioner Brogan seconded the motion. A voice vote was unanimous; motion carried.

Approved: November 14, 2023

Signed: *Sherri Harry*  
Sherri Harry, Secretary

Attest: *Raees Yawer*  
Raees Yawer, President