

**MINUTES OF THE REGULAR MEETING OF THE STREAMWOOD
PARK DISTRICT BOARD OF COMMISSIONERS HELD ON
SEPTEMBER 26, 2023 AT PARK PLACE FAMILY RECREATION CENTER
IN PARTNERSHIP WITH RUSH PHYSICAL THERAPY,
550 PARK BLVD., STREAMWOOD, IL**

CALL TO ORDER/ROLL CALL

President Raees Yawer called the meeting to order at 7:00 p.m. Present were Commissioners Rick Brogan, Kim Kaeseberg and William H. Wright.

All those answering "present" were physically present at the meeting.

Staff members present were Executive Director Jeff Janda, Superintendent of Parks & Planning Ian Pickett, Superintendent of Recreation Steve Muenz and Finance Manager Sherri Harry.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

INTRODUCTION OF GUESTS

Guests in attendance were Park Manager James Schmidt, Parks Supervisor Alex Varvarezos, Maintenance Worker Jim Hardsouk, Linda Byron from Raymond James and residents Kim Harrison and Teresa Lopez.

TOPICS FROM THE FLOOR

None.

APPROVAL OF AGENDA

Commissioner Wright moved approval of the agenda as presented and Commissioner Brogan seconded the motion.

A voice vote was unanimous for approval; motion carried.

BOND ISSUE NOTIFICATION ACT PUBLIC HEARING

Public Hearing concerning the intent of the Board of Park Commissioners to sell the General Obligation Limited Tax Park Bonds for park improvement purposes.

At 7:01 p.m., Commissioner Wright moved to open the public hearing and the motion was seconded by Commissioner Kaeseberg. Vote on the motion:

Commissioner Brogan – Aye
Commissioner Wright – Aye

Commissioner Kaeseberg – Aye
President Yawer – Aye

Motion carried.

President Yawer announced that the next agenda item is a public hearing concerning the intent of the Board of Commissioners to sell not to exceed \$1,050,000 General Obligation Limited Tax Park Bonds for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District and for the payment of the expenses incident thereto and that all persons desiring to be heard would have an opportunity to present written or oral testimony with respect to the proposed sale.

President Yawer asked if there are any comments from the Board of Commissioners which there were none and there wasn't any written testimony.

President Yawer asked if anyone would like to present oral testimony or public comment concerning the proposed bond issue. There were no questions or comments from anyone present.

President Yawer announced that all persons desiring to be heard had been given the opportunity to provide oral or written testimony with respect to the proposed issuance of bonds.

Commissioner Wright moved to adjourn the Bond Issue Notification Act Public Hearing and the motion was seconded by Commissioner Kaeseberg. Vote on the motion:

Commissioner Brogan – Aye
Commissioner Wright – Aye

Commissioner Kaeseberg – Aye
President Yawer – Aye

Motion carried.

FINANCE REPORT

A. Monthly Expenditures/Payroll

There were no questions or comments.

B. Monthly Financial Reports

There were no questions or comments.

C. Raymond James Presentation on G.O. Limited Park Bonds

Linda Byron presented information on the G.O. Limited Park Bonds.

There were no questions or comments.

POLICY AND PLANNING REPORT

A. Strategic Planning Update

Executive Director Janda informed the Board that the final report will be completed by the next Board meeting.

B. Playground Removal Recommendation Memo

Superintendent of Parks & Planning Pickett summarized his memo regarding the recommendations of what playgrounds should be removed.

Commissioner Wright said that if the residents want to keep all the playgrounds they would have to be willing to vote for a referendum to replace them.

Commissioner Kaeseberg wondered if the Park District could possibly put a walking path in where the playgrounds will be removed.

LOCAL GOVERNMENT EFFICIENCY COMMITTEE

There was nothing to report.

IAPD/NRPA LIAISON REPORT

A. 2024 IAPD/IPRA Conference Attendance

Executive Director Janda said that the conference will be on January 25-27 at the Hyatt Regency Chicago and if any of the Board members are interested in attending they should let him know. Commissioners Brogan, Kaeseberg, Wright and President Yawer said they would be attending.

B. IAPD Legal Symposium

Executive Director Janda informed the Board that the Legal Symposium will be on November 2nd in Oak Brook.

DIVERSITY COMMITTEE REPORT

There was nothing to report.

APPROVAL OF THE AGENDA

Approval of:

- A.** Board Meeting Minutes – August 22, 2023;
- B.** Closed Session Minutes – August 22, 2023;
- C.** August, 2023 Financial Reports;
- D.** August 10 – September 11, 2023 expenditures totaling \$221,407.62;
- E.** P-Card purchases paid in August, 2023 totaling \$14,456.92;
- F.** IMRF payment paid in September, 2023 totaling \$17,474.26;
- G.** August 11th and August 25th, 2023 payroll and payroll taxes totaling \$248,113.94;
- H.** Happ Builders Payment Application #7 totaling \$288,990.00;
- I.** Community Center Change Order #13R – Additional Office Demolition totaling \$12,473;
- J.** Community Center Change Order #14R – Ceiling Work in Room 118 totaling \$9,675;
- K.** Community Center Change Order #19 – Removal of Exterior Lighting Pipe totaling \$2,347.00;
- L.** Community Center Change Order #20 – Filling of Abandoned Ductwork Holes in Concrete totaling \$2,100.00

Commissioner Wright moved approval of the consent agenda and Commissioner Kaeseberg seconded the motion. Vote on the motion:

Commissioner Brogan – Aye
Commissioner Wright – Aye

Commissioner Kaeseberg – Aye
President Yawer – Aye

Motion carried.

CORRESPONDENCE

- A.** Executive Director Janda said he received a thank you note from Cook County Commissioner Kevin Morrison for helping make the Environmental Resource Fair a great success.
- B.** Executive Director Janda said he received a thank you note from Village Manager Sharon

- Caddigan for the beautiful flowers and his support during a difficult time.
- C. Executive Director Janda informed the Board that we received a compliment from one of the brewers at Oktoberfest who thought it was one of the best organized festivals.

DEPARTMENTS & DIRECTOR'S REPORT

Executive Director Janda included his monthly report of activities for the District in the Board packet. There were no questions or comments.

RECESS

At 7:46 p.m., Commissioner Wright moved for a short recess and Commissioner Brogan seconded the motion. A voice vote was unanimous for approval; motion carried.

RECONVENE MEETING

The Streamwood Park District Board reconvened their meeting at 7:51 p.m.

COMMISSIONERS' REPORTS

Superintendent of Recreation Muenz explained his After School Program Feasibility report.

- A. Commissioner Brogan thought the Park District was not prepared to have the After School program this year and he feels the biggest problem was lack of communication. He wanted to know what the District is going to do in the future to try to run this program again.
Executive Director Janda told him that we are going to look into it and see what options we might be able to come up with for the future.
- B. Commissioner Kaeseberg thought Mark Bell's tribute was appreciated by many and was well deserved.
- C. Commissioner Wright thought that the Oktoberfest event was awesome and thanked Superintendent of Recreation Muenz and staff for all their hard work.

PRESIDENT'S REPORT

- A. President Yawer felt that the Mark Bell Gymnasium dedication was well organized and a very touching event.
- B. President Yawer said that Oktoberfest was a great success.

UNFINISHED REPORT

- A. **Discussion and Consideration of AIA Change Order #1 to Increase the Total Amount of the Contract of the Community Center Elevator and Renovation Project to \$2,727,313.00 from the Original Contract Amount of \$2,727,100.00**
There were no questions or comments.
Commissioner Wright moved approval to change the AIA original contract amount of \$2,727,100.00 to not to exceed \$2,727,313.00. Commissioner Kaeseberg seconded the motion.
Vote on the motion:

Commissioner Brogan – Aye
Commissioner Wright – Aye

Commissioner Kaeseberg – Aye
President Yawer – Aye

Motion carried.

NEW BUSINESS

A. Acceptance of Resignation of Commissioner Larry Piekarz

There were no questions or comments.

Commissioner Kaeseberg moved approval to accept the written resignation of Commissioner Larry Piekarz who has moved out of the Streamwood Park District territory and Commissioner Wright seconded the motion. Vote on the motion:

Commissioner Brogan – Nay
Commissioner Wright- Aye

Commissioner Kaeseberg – Aye
President Yawer – Aye

Motion carried

B. Declaration of Vacancy of Office Park District Commissioner of Streamwood Park District

There were no questions or comments.

Commissioner Brogan moved approval to declare a vacancy for Streamwood Park District Commissioner with the resignation of Larry Piekarz and Commissioner Kaeseberg seconded the motion. Vote on the motion:

Commissioner Brogan – Aye
Commissioner Wright – Aye

Commissioner Kaeseberg – Aye
President Yawer – Aye

Motion carried.

C. Discussion and Consideration of Ordinance 2023-09-01-O: Declaration of Surplus Property

There were no questions or comments.

Commissioner Wright moved approval of Ordinance 2023-09-01-O: Declaring the listed personal property as surplus, no longer needed, or useful and that authorization is granted to dispose of the personal property through donation, sale or recycling.

Commissioner Kaeseberg seconded the motion. Vote on the motion:

Commissioner Brogan – Aye
Commissioner Wright – Aye

Commissioner Kaeseberg – Aye
President Yawer – Aye

Motion carried.

D. Discussion and Consideration of Ordinance 2023-09-02-O: 2023 Levy Abatement Ordinance

There were no questions or comments.

Commissioner Wright moved approval of Ordinance 2023-09-02-O; 2023 Levy Abatement Ordinance and Commissioner Kaeseberg seconded the motion. Vote on the motion:

Commissioner Brogan – Aye
Commissioner Wright – Aye

Commissioner Kaeseberg – Aye
President Yawer – Aye

Motion carried.

E. Discussion and Consideration of Resolution 2023-09-01: Amending the Streamwood Park District Personnel Policies

There were no questions or comments.

Commissioner Wright moved approval of Resolution 2023-09-01: Amending the Streamwood Park District Personnel Policies to reflect best practices updating Section 3.10 Expense Reimbursement Policy and Reporting Form, creating Section 3.11 Laptop Security Policy, updating Section 4.3.10 Bereavement Leave & Child Bereavement Leave Policy, creating Section 5.2 Use of Park District Information, Property and Equipment Policy and updating Section 6.14 Telephone & Cellular Telephone Use Policy. Commissioner Kaeseberg seconded the motion. Vote on the motion:

Commissioner Brogan – Aye
Commissioner Wright – Aye

Commissioner Kaeseberg – Aye
President Yawer – Aye

Motion carried.

F. Discussion and Consideration of Contract Award for the FPCC Guard Structure Demolition Project to Fowler Enterprises, LLC of Elgin, Illinois, the Lowest Qualified Bidder, at a Lump Sum Contract Cost of \$25,750.00

There were no questions or comments.

Commissioner Wright moved approval to award the contract to Fowler Enterprises, LLC of Elgin, Illinois in the amount not to exceed \$25,750.00 for the FPCC Guard Structure Demolition Project that is adjacent to the 360 W. Schaumburg Road property as part of the IGA for access road use with the Forest Preserve District of Cook County. Commissioner Kaeseberg seconded the motion. Vote on the motion:

Commissioner Brogan – Aye
Commissioner Wright – Aye

Commissioner Kaeseberg – Aye
President Yawer – Aye

Motion carried.

G. Discussion and Consideration of Board Appointments

- **Treasurer - Jeffrey S. Janda**
- **NRPA/IAPD Liaison – William H. Wright/Jeffrey S. Janda**
- **Diversity Committee Chairperson – Kim Kaeseberg**

There were no comments or questions.

Commissioner Kaeseberg move approval of Jeffrey S. Janda as Treasurer, William H. Wright and Jeffrey S. Janda as NRPA/IAPD Liaison and Kim Kaeseberg as Diversity Committee Chairperson. Commissioner Wright seconded the motion. Vote on the motion:

Commissioner Brogan – Aye
Commissioner Wright – Aye

Commissioner Kaeseberg – Aye
President Yawer – Aye

Motion carried.

RECESS

At 8:15 p.m., Commissioner Wright moved for a short recess and Commissioner Kaeseberg seconded the motion. A voice was unanimous for approval; motion carried.

RECONVENE MEETING

The Streamwood Park District Board reconvened their meeting at 8:28 p.m.

ADJOURNMENT TO CLOSED SESSION

President Yawer moved to adjourn into Closed Session under 5 ILCS 120 (c) (3) (6) (7) to discuss park district commissioner vacancy, discussion of sale or lease price of property owned by the public body and land acquisition.

Commissioner Brogan made the motion to adjourn to Closed Session and Commissioner Kaeseberg seconded the motion. Vote on the motion:

Commissioner Brogan – Aye
Commissioner Wright – Aye

Commissioner Kaeseberg – Aye
President Yawer – Aye

Motion carried.

REGULAR MEETING RECONVENED

President Yawer called the meeting back to order at 8:44 p.m. Roll Call:

Commissioner Brogan – Present
Commissioner Wright – Present

Commissioner Kaeseberg – Present
President Yawer – Present

All those answering “present” were physically present at the meeting.


Also present were Executive Director Janda and Finance Manager Harry.

ADJOURNMENT

At 8:45 p.m., Commissioner Wright moved to adjourn and Commissioner Kaeseberg seconded the motion. A voice vote was unanimous for approval; motion carried.

Approved: October 24, 2023

Signed: 
Sherri Harry, Secretary

Attest: 
Raees Yawer, President