

**MINUTES OF THE REGULAR MEETING OF THE STREAMWOOD
PARK DISTRICT BOARD OF COMMISSIONERS HELD ON
APRIL 25, 2023 AT HOOSIER GROVE BARN,
700 W. IRVING PARK ROAD,
STREAMWOOD, ILLINOIS**

CALL TO ORDER/ROLL CALL

President Larry Piekarz called the meeting to order at 7:01 p.m. Present were Commissioners Rick Brogan, Richard Janiec, William H. Wright and Raees Yawer.

All those answering “present” were physically present at the meeting.

Staff members present were: Executive Director Jeff Janda, Superintendent of Parks & Planning Ian Pickett, Superintendent of Recreation Steve Muenz and Finance Manager Sherri Harry.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

INTRODUCTION OF GUESTS

Guests in attendance were Park Manager James Schmidt, Horticulture Supervisor Tim Follin, part-time maintenance staff Jim Hardsouk, resident Kim Kaeseberg and many Streamwood High School students.

President Piekarz welcomed newly-elected Kim Kaeseberg to the Board of Commissioners.

TOPICS FROM THE FLOOR

None.

APPROVAL OF THE AGENDA

Commissioner Wright moved approval of the agenda as presented and Commissioner Yawer seconded the motion.

A voice vote was unanimous for approval; motion carried,

FINANCE REPORT

A. Monthly Expenditures/Payroll

There were no questions or comments.

B. Monthly Financial Reports

There were no questions or comments.

C. Declaration of Surplus Items Ordinance 2023-04-01-O

Executive Director Janda said that staff has been reviewing items throughout the District that are

obsolete, unusable or no longer useful and are requesting authority to dispose of them through donation, sale or recycling.

There were no questions or comments.

D. Community Center Renovation – Change Orders & Payment Request #2

Executive Director Janda informed the Board of Commissioners that construction has begun on the Community Center and we received changed orders for tree removal \$5,493, downspout addition to the new front entrance canopy \$3,029 and illuminated dimensional letter signage for the front entrance \$13,140. He also said that payment application #2 in the amount of \$51,605.10 has been submitted.

There were no questions or comments.

E. 2023-2024 Tentative Budget & Appropriations Ordinance 2023-04-03-O

Executive Director Janda said the 2023-2024 Budget & Appropriation Ordinance has been prepared in its tentative form and will be placed on review for public inspection.

There were no questions or comments.

F. Grant Agreement No.OS-23-2346 Between the State of Illinois, Department of Natural Resources and the Streamwood Park District for the OSLAD Program Redevelopment of Butterfly Park

Executive Director Janda said the Illinois Department of Natural Resources has prepared a grant agreement for the redevelopment of Butterfly Park as was submitted and awarded through the OSLAD program.

There were no questions or comments.

G. Proposal for Gewalt Hamilton Associates, Inc. Professional Design and Construction Administration Services for Streamwood Park District Butterfly Park with an Estimated Total Fee and Reimbursables of \$85,000

Executive Director Janda said that GHA has provided a proposal for Professional Design and Construction Administration Services for the Butterfly Park OSLAD project at an estimated cost of \$85,000.

There were no questions or comments.

H. Gewalt Hamilton Associates Professional Services Proposal for Bid Specifications of CCFPD Guard Structure Demolition with an Estimated Cost of \$7,000 and to Authorize Public Bidding When Appropriate

Executive Director Janda said that the proposal is for the development of bid specifications and bidding of the project.

There were no questions or comments.

I. DCEO Potential Capital Grant for Spa Pool and Park Place Pool Resurfacing

Executive Director Janda informed the Board that the District has been contacted by the State of Illinois of Economic Opportunities regarding a Capital 2019 grant for \$300,000. He said the use of the grant is planned for the replacement of the Park Place Spa Pool and resurfacing of the lap and activity pool.

Commissioner Yawer asked if the estimates went up in price because of inflation and Executive Director Janda said that was the reason.

J. Jaycee Park Playground Replacement

Executive Director Janda told the Commissioners that staff have been working to secure contractors for the excavation and concrete work related to the playground replacement and has found continuing inflation and material and labor shortages are increasing anticipated costs and/or limiting available contractors. He said that staff are requesting approval to publicly bid for the excavation and concrete work, if needed, as the bidding threshold is \$30,000 and also requesting authority to order the pour-in-place surfacing through Sourcewell joint purchasing at a cost of

\$70,056.

There were no questions or comments.

POLICY AND PLANNING REPORT

A. Strategic Planning Update

Executive Director Janda said that staff continues to work with Consultant Greg Petry to develop the Comprehensive Plan portion of the project.

There were no questions or comments.

B. Purchasing Policy Update

Executive Director Janda said that Ancel Glink is currently reviewing and updating the current policy written in 2012.

There were no questions or concerns.

C. Annexation Update-Ordinance 2023-04-02-O: Annexing Certain Territory to the Streamwood Park District

Executive Director Janda said that Ancel Glink has prepared Ordinance 2023-04-02-O: "An Ordinance Annexing Certain Territory to the Streamwood Park District, Village of Streamwood, Cook County, Illinois, (1599 E. Old Church Road, Streamwood, Illinois)."

There were no questions or comments.

IAPD/NRPA LIAISON REPORT

President Piekarz informed the Board that Executive Director Janda will be at the Parks Day at the Capital event representing the Streamwood Park District. Superintendent of Parks & Planning Pickett and Park Manager Schmidt will also be there demonstrating how to make salt brine.

APPROVAL OF THE CONSENT AGENDA

Approval of:

- A.** Board Meeting Minutes – March 28, 2023;
- B.** March, 2023 Financial Reports;
- C.** March 12-April 12, 2023 expenditures totaling \$192,328.89;
- D.** P-Card Expenses paid in March, 2023 totaling \$20,883.43;
- E.** IMRF payment paid in April, 2023 totaling \$16,171.73;
- F.** March 10, 2023 and March 24, 2023 payroll and payroll taxes totaling \$187,720.53;
- G.** Community Center Change Order #2 Tree Removal, totaling \$5,493;
- H.** Community Center Change Order #3 Downspout Addition to New Main Canopy totaling \$3,029;
- I.** Community Center Change Order #5 Illuminated Dimensional Lettering totaling \$13,140;
- J.** Happ Payment Request #2 for Community Center Renovations totaling \$51,605.10.

Commissioner Yawer moved approval of the consent agenda and Commissioner Wright seconded the motion. Vote on the motion:

Commissioner Brogan – Aye
Commissioner Wright – Aye
President Piekarz – Aye

Commissioner Janiec – Aye
Commissioner Yawer – Aye

Motion carried.

CORRESPONDENCE

- A.** Executive Director Janda said he received a letter from Cook County Commissioner Kevin Morrison congratulating the Park District on receiving the OSLAD grant.
- B.** Executive Director Janda informed the Board that the Poplar Creek Library will be hosting a Back to Business Grants Overview event on May 3rd at 6:00 p.m.-7:30 p.m.
- C.** President Piekarz said a resident asked him if it would be possible to plant flowers at Kiddie Corner Park even though Park Pride Day was cancelled for this year. Superintendent of Parks & Planning Pickett responded that Kiddie Corner Park is one of the ten parks they are going to plant perennials at.

DEPARTMENTS & DIRECTOR'S REPORT

Executive Director Janda included his monthly report of activities for the District in the Board packet. There were no questions or comments.

COMMISSIONERS' REPORT

- A.** Commissioner Wright thanked Superintendent of Recreation Muenz for participating at the Alignment Collaborative for Education's Senior Job Fair at Elgin Community Center.
- B.** Commissioner Janiec wondered if we still belonged to the Il Association of Museums which Executive Director Janda said we do.
- C.** Commissioner Janiec wondered when we are going to get the Lincoln document back from Hanover Township.
- D.** Commissioner Yawer thanked the staff for all their hard work.
- E.** Commissioner Yawer thanked Executive Director Janda for attending the Ramadan Iftar dinner.

PRESIDENT'S REPORT

President Piekarz thanked Commissioner Janiec for 16 years of his service on the Board.

UNFINISHED BUSINESS

None.

NEW BUSINESS

- A. Discussion and Consideration of Ordinance 2023-04-01: Declaration of Surplus Property**
Commissioner Wright moved approval of Ordinance 2023-04-01: Declaration of Surplus Property declaring personal property as surplus, no longer needed or useful and that authorization is granted to dispose of the personal property through donation, sale, or recycling. Commissioner Yawer seconded the motion. Vote on the motion:

Commissioner Brogan – Aye
Commissioner Wright – Aye
President Piekarz – Aye

Commissioner Janiec – Aye
Commissioner Yawer – Aye

Motion carried.

**B. Discussion and Consideration 2023-2024 Tentative Budget & Appropriations
Ordinance 2023-04-03-O**

Commissioner Brogan moved approval of 2023-2024 Tentative Budget & Appropriations Ordinance 2023-04-03-O and Commissioner Wright seconded the motion. Vote on the motion:

Commissioner Brogan – Aye
Commissioner Wright – Aye
President Piekarz – Aye

Commissioner Janiec – Aye
Commissioner Yawer – Aye

Motion carried.

C. Discussion and Consideration of Ordinance 2023-04-02-O: Annexing Certain Territory to the Streamwood Park District

Commissioner Yawer moved approval of Ordinance 2023-04-02-O: Annexing Certain Territory to the Streamwood Park District (1599 E. Old Church Road, Streamwood, IL). Commissioner Wright seconded the motion. Vote on the motion:

Commissioner Brogan – Aye
Commissioner Wright – Aye
President Piekarz – Aye

Commissioner Janiec – Aye
Commissioner Yawer – Aye

Motion carried.

D. Discussion and Consideration of Approval of Grant Agreement No.OS-23-2346 Between the State of Illinois, Department of Natural Resources and the Streamwood Park District for the OSLAD Program Redevelopment of Butterfly Park and Authorizing the Signing of the Agreement by the Executive Director on Behalf of the Streamwood Park District

Commissioner Wright moved approval of Grant Agreement No.OS-23-2346 between the State of Illinois, Department of Natural Resources and the Streamwood Park District for the OSLAD program Redevelopment of Butterfly Park and authorizing the signing of the agreement by the Executive Director on behalf of the Streamwood Park District. Commissioner Yawer seconded the motion. Vote on the motion:

Commissioner Brogan – Aye
Commissioner Wright – Aye
President Piekarz – Aye

Commissioner Janiec – Aye
Commissioner Yawer – Aye

Motion carried.

E. Discussion and Consideration of Proposal for Gewalt Hamilton Associates, Inc. Professional Design and Construction Administration Services for Streamwood Park District Butterfly Park with an Estimated Total Fee and Reimbursables of \$85,000

Commissioner Yawer moved approval of Gewalt Hamilton Associates, Inc. for professional services with an estimated total fee and reimbursables not to exceed \$85,000. Commissioner Brogan seconded the motion. Vote on the motion:

Commissioner Brogan – Aye
Commissioner Wright – Aye
President Piekarz – Aye

Commissioner Janiec – Aye
Commissioner Yawer – Aye

Motion carried.

F. Discussion and Consideration of Gewalt Hamilton Associates Professional Services Proposal for Bid Specifications of CCFPD Guard Structure Demolition with an Estimated Cost of \$7,000 and to Authorize Public Bidding when Appropriate

Commissioner Wright moved approval of Gewalt Hamilton Associates Professional Services Proposal for bid specifications of CCFPD guard structure demolition with a cost not to exceed \$7,000 and to authorize public bidding when appropriate. Commissioner Yawer seconded the motion. Vote on the motion:

Commissioner Brogan – Aye
Commissioner Wright – Aye
President Piekarz – Aye

Commissioner Janiec – Aye
Commissioner Yawer – Aye

Motion carried.

G. Discussion and Consideration of Authorizing and Approving the Submittal of DCEO Capital Grant for \$300,000 for the Replacement of the Park Place Space Pool and to Authorize the Project to be Let Out for Public Bid in Accordance with the Approved Grant Agreement

Commissioner Wright moved approval to authorize the submittal of the DCEO Capital Grant for \$300,000 for the replacement of the Park Place space pool and authorize the public bidding of the project when appropriate. Commissioner Brogan seconded the motion. Vote on the motion:

Commissioner Brogan – Aye
Commissioner Wright – Aye
President Piekarz – Aye

Commissioner Janiec – Aye
Commissioner Yawer – Aye

Motion carried.

H. Discussion and Consideration of Authorizing Public Bidding of Jaycee Park Excavation and Concrete Work

Commissioner Wright moved approval for staff to let out for public bid the excavating and concrete work for the playground replacement at Jaycee Park. Commissioner Yawer seconded the motion. Vote on the motion:

Commissioner Brogan – Aye
Commissioner Wright – Aye
President Piekarz – Aye

Commissioner Janiec – Aye
Commissioner Yawer – Aye

Motion carried.

I. Discussion and Consideration of Poured-in-Place Surfacing for Jaycee Park Purchased

Through the Sourcewell Joint Purchasing Program at a Cost of \$70,056 as Quoted by NuToys
Commissioner Wright moved approval to purchase and install the poured-in-place safety surfacing at Jaycee Park through joint purchasing at a cost not to exceed \$70,056. Commissioner Yawer seconded the motion. Vote on the motion:

Commissioner Brogan – Aye
Commissioner Wright – Aye
President Piekarz – Aye

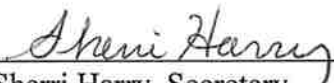
Commissioner Janiec – Aye
Commissioner Yawer – Aye

Motion carried.

ADJOURNMENT

At 7:36 p.m., Commissioner Yawer moved to adjourn and Commissioner Wright seconded the motion. A voice vote was unanimous for approval; motion carried.

Approval: May 23., 2023

Signed: 
Sherri Harry, Secretary

Attest: 
Larry Piekarz, President