

**MINUTES OF THE REGULAR MEETING OF THE STREAMWOOD
PARK DISTRICT BOARD OF COMMISSIONERS HELD ON
MARCH 28, 2023 AT HOOSIER GROVE BARN,
700 W. IRVING PARK ROAD,
STREAMWOOD, ILLINOIS**

CALL TO ORDER/ROLL CALL

President Larry Piekarz called the meeting to order at 7:00 p.m. Present were Commissioners Rick Brogan, Richard Janiec, William H. Wright and Raees Yawer.

All those answering “present” were physically present at the meeting.

Staff members present were: Executive Director Jeff Janda, Superintendent of Parks & Planning Ian Pickett, Superintendent of Recreation Steve Muenz and Finance Manager Sherri Harry.

President Piekarz asked for a moment of silence for the tragedy in Nashville, Tennessee.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

INTRODUCTION OF GUESTS

Guests in attendance were Park Manager James Schmidt, Playgrounds Supervisor Brian Hernandez, Horticulture Supervisor Tim Follin, Parks Supervisor – Fleet Eddie Segueda, Facilities and Trades Supervisor David Bell, Part-Time Maintenance Staff Trish Bell, Victor Sosa, Andrew Tijerina, Salvato Sprovieri and resident Kim Kaeseberg.

TOPICS FROM THE FLOOR

None.

APPROVAL OF THE AGENDA

Commissioner Janiec moved approval of the agenda as presented and Commissioner Yawer seconded the motion. A voice vote was unanimous for approval; motion carried.

FINANCE REPORT

A. Monthly Expenditures/Payroll

There were no questions or comments.

B. Monthly Financial Reports

There were no questions or comments.

C. Community Center Renovation-GeoCon Testing Service

Executive Director Janda informed the Board that he received a proposal from Geocon Testing Service to perform footing subgrade testing and inspection, concrete testing and monitoring, structural steel testing and inspection, asphalt testing and inspection and masonry testing and inspection during the

project at a cost of \$20,184.00

There were no questions or comments.

D. Resolution 2023-03-01-R: Authorizing Transfer of Funds of Streamwood Park District

Executive Director Janda explained that the current unassigned fund balance in the Corporate Fund is below the target described in the Fund Balance Policy so in the best

interest of the District we would like to transfer money from the Capital Fund to the Corporate Fund to better comply with the Fund Balance Policy.

There were no questions or comments.

E. Request for Authorization to Prepare Bid Specifications and Let Out for Bid Mowing of Additional Acreage

Executive Director Janda said that staff are exploring the feasibility of contracting additional turf mowing acreage to potentially offset in-house labor costs.

There were no questions or comments.

F. Congressional Community Funding Project Request Submitted to Congressman Raja Krishnamoorthi, Illinois 8th District Office

Executive Director Janda said that a preliminary funding request for \$2 million for infrastructure work at 360 W. Schaumburg Road was prepared and submitted to Congressman Krishnamoorthi.

He said that if we are awarded the funds it would be utilized for storm and sanitary sewer work, storm water management and the new water main installation.

There were no questions or comments.

POLICY AND PLANNING REPORT

A. Strategic Planning Update

The staff continues to work with Consultant Greg Petry to develop the Comprehensive Plan portion of the project.

There were no questions or comments.

B. Purchasing Policy Update

Ancel Glink is reviewing and updating the current policy written in 2012.

There were no questions or comments.

C. Annexation Update

The Southwicke property annexation paperwork that was approved last month has been sent to Ancel Glink for recording with Cook County.

There were no questions or comments.

IAPD/NRPA LIAISON REPORT

President Piekarz did not have anything to report.

APPROVAL OF THE CONSENT AGENDA

Approval of:

- A.** Board Meeting Minutes – February 28, 2023;
- B.** February, 2023 Financial Reports;
- C.** January 11 – March 11, 2023 expenditures totaling \$587,689.93;
- D.** 360 Schaumburg Road Real Estate Taxes - \$58,365.32 (will be reimbursed)
- E.** P-Card expenses paid in February, 2023 totaling \$18,758.67;
- F.** IMRF payment for February, 2023 totaling \$16,487.28;

G. February 10, 2023 and February 24, 2023 payroll and payroll taxes totaling \$184,119.25.

Commissioner Yawer moved approval of the consent agenda and Commissioner Janiec seconded the motion. Vote on the motion:

Commissioner Brogan – Aye
Commissioner Wright – Aye
President Piekarz – Aye

Commissioner Janiec – Aye
Commissioner Yawer – Aye

Motion carried.

CORRESPONDENCE

None.

DEPARTMENTS & DIRECTOR'S REPORT

Executive Director Janda included his monthly report of activities for the District in the Board packet. There were no questions or comments.

COMMISSIONERS' REPORT

Commissioner Yawer said that she was glad we submitted our funding request to Congressman Raja Krishnamoorthi and that we should maybe meet with him next month.

PRESIDENT'S REPORT

President Piekarz wished all three Streamwood Park District Commissioner candidates good luck on the upcoming election.

UNFINISHED BUSINESS

None.

NEW BUSINESS

A. Discussion and Consideration of GEOCON Testing Proposal in the Amount of \$20,184.00
Commissioner Wright moved approval of GEOCON Testing in the amount not to exceed \$20,184.00. Commissioner Janiec seconded the motion. Vote on the motion:

Commissioner Brogan – Aye
Commissioner Wright – Aye
President Piekarz – Aye

Commissioner Janiec – Aye
Commissioner Yawer – Aye

Motion carried.

B. Discussion and Consideration of Resolution 2023-03-01-R: Authorizing the Transfer of Funds from the Capital Fund to the Corporate Fund

Commissioner Wright moved approval of Resolution 2023-03-01-R: Authorizing the Transfer of Funds from the Capital Fund to the Corporate Fund in the amount not to exceed \$750,000 and Commissioner Janiec seconded the motion. Vote on the motion:

Commissioner Brogan – Aye
Commissioner Wright – Aye
President Piekarz – Aye

Commissioner Janiec – Aye
Commissioner Yawer – Aye

Motion carried.

C. Discussion and Consideration of Authorization to Prepare Bid Specifications and Let Out for Bid Mowing of Additional Acreage

Commissioner Yawer moved approval of staff to prepare bid specifications and let out for bid the possible contracting of additional turf acreage mowing. Commissioner Wright seconded the motion. Vote on the motion:

Commissioner Brogan – Aye
Commissioner Wright – Aye
President Piekarz – Aye

Commissioner Janiec – Aye
Commissioner Yawer – Aye

Motion carried.

ADJOURNMENT

At 7:13 p.m., Commissioner Janiec moved to adjourn and Commissioner Yawer seconded the motion. A voice vote was unanimous for approval; motion carried.

Approval: April 25, 2023

Signed: 
Sherri Harry, Secretary

Attest: 
Larry Piekarz, President