

STREAMWOOD PARK DISTRICT

**Hoosier Grove Barn
700 W. Irving Park Road
Streamwood, Illinois 60107
Regular Meeting – 7:00 p.m.
Tuesday, April 25, 2023**

AGENDA

I. Call to Order/Roll Call

II. Pledge of Allegiance

III. Introduction of Guests

IV. Topics from the Floor

V. Approval of Agenda

VI. Finance Report

A. Monthly Expenditures/Payroll

B. Monthly Financial Reports

C. Declaration of Surplus Items Ordinance 2023-04-01-O

Staff have been reviewing items throughout the District that are obsolete, unusable, or no longer useful and request authority to dispose of them through donation, sale, or recycling. Items include Miscellaneous Old and/or Nonfunctioning Computer Related Equipment, Miscellaneous Old and/or Nonfunctioning Cell Phones Related Equipment, Miscellaneous Old, Worn, Broken Furniture, and Miscellaneous Worn, Broken Recreation Equipment, and an old upright piano.

D. Community Center Renovation- Change Orders & Payment Request #2

Construction has begun on the Community Center and change orders for Tree Removal \$5,493, Downspout Addition to New Main Entrance Canopy \$3,029, and Illuminated dimensional letter signage for the front entrance canopy \$13,140 have been received. Payment application #2 in the amount \$51,605.10 has been submitted. The items are included in the Board packet and are listed in the consent agenda for consideration.

E. 2023-2024 Tentative Budget & Appropriations Ordinance 2023-04-03-O

The 2023-2024 Budget & Appropriation Ordinance has been prepared in its tentative form and will be placed on review for public inspection. The budget is subject to change as staff work to balance the funds.

F. Grant Agreement No.OS-23-2346 Between the between The State of Illinois, Department of Natural Resources, and the Streamwood Park District for the OSLAD Program Redevelopment of Butterfly Park.

The Illinois Department of Natural Resources has prepared a grant agreement for the redevelopment of Butterfly Park as submitted and awarded through the OSLAD program. Staff recommends approving the grant agreement and authorizing the signing of the agreement by the Executive Director on behalf of the Streamwood Park District.

F. Proposal for Gewalt Hamilton Associates, Inc. Professional Design and Construction Administration Services for Streamwood Park District Butterfly Park with an Estimated Total Fee and Reimbursables of \$85,000

GHA has provided a proposal for Professional Design and Construction Administration Services for the Butterfly Park OSLAD project at an estimated cost of \$85,000. Staff recommend accepting the proposal which includes project design and construction administration services for the OSLAD project.

G. Gewalt Hamilton Associates Professional Services Proposal for Bid Specifications of CCFPD Guard Structure Demolition with an Estimated Cost of \$7,000 and to Authorize Public Bidding when Appropriate

The proposal is for development of bid specifications and bidding of the project. When complete staff are requesting authorization to bid

H. DCEO Potential Capital Grant for Spa Pool and Park Place Pool Resurfacing

The District has been contacted by the State of Illinois Department of Economic Opportunities regarding a Capital 2019 grant for \$300,000. The use of the grant is planned for the replacement of the Park Place Spa Pool and resurfacing of the Lap and Activity Pool. Original estimates related to the spa replacement have nearly doubled to \$323,000. Pool resurfacing costs are estimated at \$130,000-\$140,000 and will need to be a separate project. Staff are requesting authority to complete the grant application and enter into the grant pending funding availability.

I. Jaycee Park Playground Replacement

Staff have been working to secure contractors for the excavation and concrete work related to the playground replacement and have found continuing inflation, and material and labor shortages are increasing anticipated costs and/or limiting available contractors. Staff are requesting approval to publicly bid for the excavation and concrete work, if needed, as the bidding threshold is \$30,000. Staff are also requesting authority to order the poured-in-place surfacing through Sourcewell joint purchasing at a cost of \$ \$70,056.

Policy and Planning Report

A. Strategic Planning Update

Staff continue to work with Consultant Greg Petry to develop the Comprehensive Plan portion of the project.

B. Purchasing Policy Update

Ancel Glink is currently reviewing and updating the current policy written in 2012.

C. Annexation Update-Ordinance 2023-04-02-O Annexing Certain Territory to the Streamwood Park District.

Ancel Glink has prepared Ordinance No. 2023-04-02-O, "An Ordinance Annexing Certain Territory to the Village of Streamwood, Cook County, Illinois, (1599 E. Old Church Road, Streamwood, Illinois)."

VII. IAPD/NRPA Liaison Report

VIII. Consent Agenda – Approval of

- A. Board Meeting Minutes – March 28, 2023;
- B. March, 2023 Financial Reports

- C. March 12 – April 12, 2023 expenditures totaling \$192,328.89;
- D. P-Card Expenses paid in March, 2023 totaling \$20,883.43;
- F. IMRF payment paid in April, 2023 totaling \$16,171.73;
- G. March 10, 2023 and March 24, 2023 payroll and payroll taxes totaling \$187,720.53.
- H. Community Center Change Order #2 Tree Removal, totaling \$5,493;
- I. Community Center Change Order #3 Downspout Addition to New Main Canopy, totaling \$3,029;
- J. Community Center Change Order #5 Illuminated dimensional lettering, totaling \$13,140;
- K. Happ Payment Request #2 for Community Center Renovations \$51,605.10.

IX. Correspondence

X. Departments & Director's Report

XI. Commissioners' Report

XII. President's Report

XIII. Unfinished Business

XIV. New Business

A. Discussion and Consideration of Ordinance 2023-04-01, Declaration of Surplus Property.

The Board is requested to approve Ordinance 2023-04-01 declaring the listed personal property as surplus, no longer needed, or useful, and that authorization is granted to dispose of the personal property through donation, sale, or recycling.

Miscellaneous Old and/or Nonfunctioning Computer Related Equipment

Miscellaneous Old and/or Nonfunctioning Cell Phones Related Equipment

Miscellaneous Old, Worn, Broken Furniture

Miscellaneous Worn, Broken Recreation Equipment

Old Upright Piano

B. Discussion and Consideration of 2023-2024 Tentative Budget & Appropriations Ordinance 2023-04-03-O

The Board is requested to approve the posting of the Tentative 2023-2024 Budget for public review and to allow for payment of expenditures until the final 2023-2024 Budget & Appropriations Ordinance is adopted. The Tentative Budget is subject to modification prior to final adoption.

C. Discussion and Consideration of Ordinance 2023-04-02-O Annexing Certain Territory to the Streamwood Park District.

The Board is requested to adopt Ordinance No. 2023-04-02-O, "An Ordinance Annexing Certain Territory to the Village of Streamwood, Cook County, Illinois, (1599 E. Old Church Road, Streamwood, Illinois)."

D. Discussion and Consideration of Approval of Grant Agreement No.OS-23-2346 Between the between The State of Illinois, Department of Natural Resources, and the

Streamwood Park District for the OSLAD Program Redevelopment of Butterfly Park and Authorizing the Signing of the Agreement by the Executive Director on Behalf of the Streamwood Park District.

The Board is requested to approve the Grant Agreement and authorize staff to sign the agreement.

E. Discussion and Consideration of Proposal for Gewalt Hamilton Associates, Inc. Professional Design and Construction Administration Services Streamwood Park District Butterfly Park with an Estimated Total Fee and Reimbursables of \$85,000.

The Board is requested to approve the professional services agreement.

F. Discussion and Consideration of Gewalt Hamilton Associates Professional Services Proposal for Bid Specifications of CCFPD Guard Structure Demolition with an Estimated Cost of \$7,000 and to Authorize Public Bidding when Appropriate.

The Board is requested to approval the professional services agreement and to authorize public bidding of the project in conjunction with the Cook County Forest Preserve District IGLA when appropriate.

G. Discussion and Consideration of Authorizing and Approving the Submittal of DCEO Capital Grant for \$300,000 for the Replacement of the Park Place Space Pool and to Authorize the Project to be Let Out for Public Bid in Accordance with the Approved Grant Agreement.

The Board is requested to authorize the submittal of the grant paperwork when ready and to authorize the public bidding of the project when appropriate.

H. Discussion and Consideration of Authorizing Public Bidding of Jaycee Park Excavation and Concrete Work. Staff have been working to secure contractors for the excavation and concrete work related to the playground replacement and have found continuing inflation, and material and labor shortages are increasing anticipated costs and/or limiting available contractors. Staff are requesting approval to let out for public bid the excavation and concrete work, if needed, as the bidding threshold is \$30,000.

I. Discussion and Consideration of Poured-in-Place surfacing for Jaycee Park purchased through the Sourcewell Joint Purchasing Program at a cost of \$70,056 at quoted by NuToys.

The Board is requested to approve the purchase and installation of the poured-in-place safety surfacing at Jaycee Park through joint purchasing at a cost of \$70,056.

XV. Adjournment

RULES FOR PUBLIC COMMENT

STREAMWOOD PARK DISTRICT

The Board of Commissioners welcomes public comments during all meetings. The Board has adopted and approved the following rules for public comment.

1. All speakers may submit public comments via email to the designated park official from the time the agenda is made public up to 15 minutes prior to the scheduled meeting. The email must include the speaker's name and address. Public comments will be read aloud by a member of the Park Board or the Executive Director during the scheduled meeting. Emails should be sent to jjanda@spdcares.com.
2. Each person (or representative) is limited to one (1) email submission for public comment, which comment shall not exceed 250 words.
3. All comments from the public will be limited to **three (3) minutes per person**. The President or presiding officer reserves the right to suspend or limit the length of time available for all public comments to no greater than thirty (30) minutes.
4. All comments must be civil in nature. Email comments will be rejected if the content is slanderous or threatening.
5. All other rules for public comments which have previously been adopted and which are not in conflict with these rules shall still be enforced.
6. content is slanderous or threatening.
7. All other rules for public comments which have previously been adopted and which are not in conflict with these temporary rules shall still be enforced.