

**MINUTES OF THE REGULAR MEETING OF THE STREAMWOOD  
PARK DISTRICT BOARD OF COMMISSIONERS HELD ON  
JANUARY 24, 2023 AT HOOSIER GROVE BARN,  
700 W. IRVING PARK ROAD,  
STREAMWOOD, ILLINOIS**

**CALL TO ORDER/ROLL CALL**

President Piekarz called the meeting to order at 7:00 p.m. Present were Commissioners Richard Janiec, Raees Yawer and William H. Wright, along with staff members Executive Director Jeff Janda, Superintendent of Parks & Planning Ian Pickett and Finance Manager Sherri Harry. Commissioner Rick Brogan was absent.

All those answering "present" were physically present at the meeting.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**INTRODUCTION OF GUESTS**

Guests in attendance were Park Manager James Schmidt, Horticulture Supervisor Tim Follin, staff member Erik Bruno and resident Kim Kaeseberg.

**TOPICS FROM THE FLOOR**

None.

**APPROVAL OF AGENDA**

Commissioner Yawer moved approval of the agenda as presented and Commissioner Wright seconded the motion.

A voice vote was unanimous for approval; motion carried.

**FINANCE REPORT**

**A. Monthly Expenditures/Payroll**

There were no questions or comments.

**B. Monthly Financial Reports**

There were no questions or comments.

**C. Asbestos Remediation of Flooring at Community Center**

Executive Director Janda informed the Board that an RFP was sent out to several State of Illinois Asbestos Remediation companies and we received four proposals. He said that Integrity Environmental oversaw the RFP process and recommends contracting with the low responsive bidder EHC Industries, Inc. Wauconda, Illinois at a cost of \$14,880. He also said that work is expected to take up to five days and must be completed prior to the facility renovations scheduled to start this spring. There were no questions or comments.

**D. Upgrade of RecTrac Software to Cloud Hosted Platform**

Executive Director Janda said that staff is recommending upgrading RecTrac registration software to the cloud hosted version at an annual cost of \$23,280. He explained that the upgrade will provide better functionality and back-up provisions and that long-term costs will be reduced as a local server and related maintenance will no longer be needed.

There were no questions or comments.

**E. Contract with DLA Architects for Phase 1 Professional Services Related to the Building Renovation Planning of Buildings 2, 3 & 4 at 360 Schaumburg Road at a Cost of \$26, 000**

Executive Director Janda said that this agreement provides planning, engineering and construction documents for Phase 1 building renovations including interior sewer & water, concrete, electrical and other related items.

There were no questions or comments.

**POLICY AND PLANNING REPORT**

**A. Annexation of Property**

Executive Director Janda stated that staff continues to work on this project and that the required legal notice for the next parcel has been printed in the local newspaper. He said it is planned that the Board of Commissioners will take action on it at the February 28<sup>th</sup> Board meeting.

There were no questions or comments.

**B. Village of Streamwood Request for Temporary Construction and Permanent Easement for Bike Route Along Madison Avenue at Creekside and Hoosier Grove Park**

Executive Director Janda said that the Village of Streamwood requested temporary and permanent easements at both Creekside Park and Hoosier Grove Park along Madison Avenue for the development and construction of the regional biker route. He also said staff has reviewed this request and fully supports it.

There were no questions or comments.

**C. Intergovernmental Agreement Between the Streamwood Park District and the Buckingham Woods Homeowners Association for the Provision of Landscape Contractor Services**

Executive Director Janda and staff are requesting that the Board approve and renew the IGA that has been updated and provides the HOA contractor to maintain the Buckingham Woods Park landscape at no cost to the Streamwood Park District.

There were no questions or comments.

**D. Strategic Planning Update**

Executive Director Janda informed the Board of the Commissioners that staff continues to work with Consultant Greg Petry to develop the Comprehensive Plan portion of the project and that the Finance and Capital planning are now being addressed.

There were no questions or comments.

**E. Streamwood Little League Affiliation Agreement**

Executive Director Janda said that staff has reviewed and negotiated the affiliate agreement for the 2023 season and requests that the Board approve the agreement. He also said that there are minor changes including making it an annual agreement and a reduction in player fees payable to the Park District for 2023 and 2024.

There were no questions or comments.

## **IAPD/NRPA LIAISON REPORT**

President Piekarz reminded everyone that the IAPD/IPRA conference is this weekend and that they usually have good sessions there.

## **APPROVAL OF THE CONSENT AGENDA**

Approval of:

- A. November, 2022 Financial Reports;
- B. November 3, 2022 – December 3, 2022 expenditures totaling \$262,594.45;
- C. P-Card purchases paid in November, 2022 totaling \$15,428.15;
- D. IMRF payment for November, 2022 totaling \$19,135.14;
- E. November 30, 2022 – G.O. Series 2019 – Principal and Interest - \$738,536.85;
- F. November 30, 2022 – G.O. Series 2021 – Principal and Interest - \$367,633.50;
- G. November 30, 2022 – G.O. Series 2022 – Principal and Interest - \$521,575.00;
- H. Minutes of the Public Hearing meeting on December 13, 2022;
- I. Minutes of the Board meeting on December 13, 2022;
- J. December, 2022 Financial Reports;
- K. December 4, 2022 – January 10, 2023 expenditures totaling \$110,720.70;
- L. P-Card purchases paid in December, 2022 totaling \$20,668.88;
- M. December 2, 2022, December 16, 2022 and December 30, 2022 payroll and payroll taxes totaling \$246,732.57;
- N. IMRF payment for December, 2022 totaling \$27,468.46.

Commissioner Wright moved approval of the consent agenda and Commissioner Yawer seconded the motion. Vote on the motion:

Commissioner Brogan – Absent  
Commissioner Wright – Aye  
President Piekarz – Aye

Commissioner Janiec – Aye  
Commissioner Yawer – Aye

Motion carried.

## **CORRESPONDENCE**

- A. Executive Director Janda said he received a Public Hearing Notice from the Village of Streamwood which was held by the Planning and Zoning Board on January 17, 2023.
- B. Executive Director Janda said he received a letter from Alignment Collaborative for Education thanking the Park District for the 2022 donation.

## **DEPARTMENTS & DIRECTOR'S REPORT**

Executive Director Janda included his monthly report of activities for the District in the Board packet. There were no questions or comments.

## **COMMISSIONERS' REPORT**

- A. Commissioner Janiec wished Executive Director Janda an early Happy Birthday.

- B. Commissioner Yawer said that she has attended the IAPD/IPRA conference every year and thinks it is well attended and a lot of fun.
- C. Commissioner Wright wished Executive Director Janda an early Happy Birthday and wished Commissioner Janiec a belated Happy Birthday.

### **PRESIDENT'S REPORT**

None.

### **UNFINISHED BUSINESS**

None.

### **CLOSED SESSION**

None.

### **NEW BUSINESS**

- A. **Discussion and Awarding of Contract to EHC Industries, Inc. of Wauconda, Illinois for the Remediation of Asbestos Materials in the Community Center at a cost of \$14,880**

There were no questions or comments.

Commissioner Wright moved approval of awarding the contract to EHC Industries, Inc. of Wauconda, Illinois for the remediation of asbestos material in the Community Center at a cost not to exceed \$14,880. Commissioner Yawer seconded the motion. Vote on the motion:

Commissioner Brogan – Absent  
Commissioner Wright – Aye  
President Piekarz – Aye

Commissioner Janiec – Aye  
Commissioner Yawer – Aye

Motion carried.

- B. **Discussion and Consideration of Purchase Upgrade of RecTrac Registration Software at an Annual Cost of \$23,280**

There were no questions or comments.

Commissioner Janiec moved approval of the purchase to upgrade RecTrac registration software pending final product review by staff in the amount not to exceed the annual cost of \$23,280. Commissioner Yawer seconded the motion. Vote on the motion:

Commissioner Brogan – Absent  
Commissioner Wright – Aye  
President Piekarz – Aye

Commissioner Janiec – Aye  
Commissioner Yawer – Aye

Motion carried.

C.

**Discussion and Consideration Contracting with and Accepting DLA Architects Proposal for Professional Services for Buildings 2, 3 & 4 at 360 W. Schaumburg Road at a Cost of \$26,000**

There were no questions or comments.

Commissioner Yawer moved approval of DLA Architects proposal for professional services for buildings 2,3 & 4 at 360 W. Schaumburg Road at a cost not to exceed \$26,000. Commissioner Janiec seconded the motion. Vote on the motion:

Commissioner Brogan – Absent

Commissioner Wright – Aye

President Piekarz – Aye

Commissioner Janiec -Aye

Commissioner Yawer – Aye

Motion carried.

D.

**Discussion and Consideration of Temporary Construction and Permanent Easement Agreement with Village of Streamwood at Creekside Park and Hoosier Grove Park along Madison Avenue**

There were no questions or comments.

Commissioner Yawer moved approval of the temporary construction and permanent easement agreement with the Village of Streamwood at Creekside Park and Hoosier Grove Park along Madison Avenue. Commissioner Janiec seconded the motion. Vote on the motion:

Commissioner Brogan -Absent

Commissioner Wright – Aye

President Piekarz – Aye

Commissioner Janiec – Aye

Commissioner Yawer – Aye

Motion carried.

E.

**Discussion and Consideration of an Intergovernmental Agreement Between the Streamwood Park District and the Buckingham Woods Homeowners Association for the Provision of Landscape Contractors Services**

There were no questions or comments.

Commissioner Yawer moved approval of the intergovernmental agreement between the Streamwood Park District and the Buckingham Woods Homeowners Association for the provision of landscape contractor's services. Commissioner Wright seconded the motion. Vote on the motion:

Commissioner Brogan – Absent

Commissioner Wright – Aye

President Piekarz – Aye

Commissioner Janiec – Aye

Commissioner Yawer – Aye

Motion carried.

F.

**Discussion and Consideration of Approval of 2023 Streamwood Little League Affiliation Agreement**

Commissioner Janiec asked how much we lowered the price per child and Executive Director Janda responded that the fee is lowered by \$5.00/per child.

Commissioner Yawer moved approval of the 2023 Streamwood Little League Affiliation agreement. Commissioner Janiec seconded the motion. Vote on the motion:

Commissioner Brogan – Absent  
Commissioner Wright – Aye  
President Piekarz – Aye

Commissioner Janiec -Aye  
Commissioner Yawer - Aye

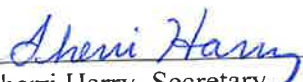
Motion carried.

#### **ADJOURNMENT**

At 7:28 p.m., Commissioner Janiec moved to adjourn and the motion was seconded by Commissioner Yawer. A voice vote was unanimous for approval; motion carried.

Approval: February 28, 2023

Signed: \_\_\_\_\_

  
Sherri Harry, Secretary

Attest: \_\_\_\_\_



Larry Piekarz, President