

**MINUTES OF THE REGULAR MEETING OF THE STREAMWOOD
PARK DISTRICT BOARD OF COMMISSIONERS HELD ON
FEBRUARY 28, 2023 AT HOOSIER GROVE BARN,
700 W. IRVING PARK ROAD,
STREAMWOOD, ILLINOIS**

CALL TO ORDER/ROLL CALL

Vice-President Raees Yawer called the meeting to order at 7:00 p.m. Present were Commissioners Rick Brogan, Richard Janiec and William H. Wright.
President Larry Piekarz was absent.

All those answering "present" were physically present at the meeting.

Staff members present were: Executive Director Jeff Janda, Superintendent of Parks & Planning Ian Pickett and Finance Manager Sherri Harry.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

INTRODUCTION OF GUESTS

Guests in attendance were Park Manager James Schmidt, Playgrounds Supervisor Brian Hernandez, staff member Andy Tijerina and resident Kim Kaeseberg.

Parks Manager James Schmidt introduced two new employees, Playgrounds Supervisor Brian Hernandez and part-time staff member Andy Tijerina, to the Board of Commissioners.

TOPICS FROM THE FLOOR

None.

APPROVAL OF AGENDA

Commissioner Janiec moved approval of the agenda as presented and Commissioner Wright seconded the motion.
A voice vote was unanimous for approval; motion carried.

FINANCE REPORT

A. Monthly Expenditures/Payroll

There were no questions or comments.

B. Monthly Financial Reports

There were no questions or comments.

C. Upgrade of RecTrac Software to Cloud Hosted Platform

Executive Director Janda stated that a purchase order has been issued for the cloud hosted version of RecTrac.

There were no questions or comments.

D. Bid Results for 2023 Mowing Contract

Executive Director Janda informed the Board that the 2023 mowing bids were publicly opened on Friday, February 17th. He said that staff has reviewed the five (5) bids received and are recommending the lowest responsible bidder Cornerstone Land and Lawn Incorporated.

There were no questions or comments.

POLICY AND PLANNING REPORT

A. Annexation of Property

Executive Director Janda said that staff continues to work on annexing property for the Streamwood Park District.

There were no questions or comments.

B. Intergovernmental License Agreement Between the Streamwood Park District and the Cook County Forest Preserve District for Permission to Install a Water Main Under Forest Preserve Property for Use at 360 W. Schaumburg Road

Executive Director Janda explained the IGLA to the Board and requested the Board approve it as it is needed to provide water for the facility located at 360 W. Schaumburg Road.

There were no questions or comments.

C. Strategic Planning Update

Executive Director Janda said that staff continues to work with Consultant Greg Petry to develop the Comprehensive Plan portion of the project.

D. Transition from Use of Contractual Staffing to In-House Staffing for Parks Department

Executive Director Janda said that the staff has been researching the benefits and cost efficiencies of transitioning back to in-house labor instead of using contractual labor as part of their goal to improve overall maintenance and care of the parks.

There were no questions or comments.

IAPD/NRPA LIAISON REPORT

There was no report.

APPROVAL OF THE CONSENT AGENDA

Approval of:

- A. Board Meeting Minutes – January 24, 2023;
- B. January, 2023 Financial Reports;
- C. December 4, 2022 – January 8, 2023 expenditures totaling \$108,127.57;
- D. P-Card purchases paid in January, 2023 totaling \$26,035.92;
- E. IMRF payment for January, 2023 totaling \$15,444.29;
- F. January 13, 2023 and January 27, 2023 payroll and payroll taxes totaling \$166,530.23.

Commissioner Janiec moved approval of the consent agenda and Commissioner Wright seconded the motion. Vote on the motion:

Commissioner Brogan – Aye

Commissioner Janiec – Aye

Commissioner Wright – Aye

Vice- President Yawer – Aye

President Piekarz – Absent

Motion carried.

CORRESPONDENCE

Executive Director Janda said he spoke with Commissioner Yawer regarding a question that someone had asked her about putting up candidate yard signs. He said he had talked with the Village of Streamwood and they told him they are not allowed on any public places.

DEPARTMENTS & DIRECTOR'S REPORT

Executive Director Janda included his monthly report of activities for the District in the Board packet. There were no questions or comments.

COMMISSIONERS' REPORT

- A. Commissioner Brogan congratulated Commissioner Wright on the special award he received at the IAPD/IPRA conference in January.
- B. Commissioner Yawer also congratulated Commissioner Wright on the special award he received.
- C. Commissioner Yawer thanked Executive Director Janda for giving them updates on the Park Place power outage.
- D. Commissioner Yawer said she was very impressed by the way Superintendent of Parks & Planning Pickett, Parks Manager Schmidt and Horticulture Supervisor Follin had cleaned up the parks from the storm in a timely manner.

PRESIDENT'S REPORT

None.

UNFINISHED BUSINESS

None.

CLOSED SESSION

A closed session was not needed.

NEW BUSINESS

- A. **Discussion and Consideration of Awarding 2023 Mowing Contract to Cornerstone Land and Lawn Incorporated at a Cost of \$71,400 for the 2023 Season and Provides for Two (2) 1 – year Extensions**
Commissioner Wright moved approval to award the contract to Cornerstone Land and Lawn Incorporated at a cost not to exceed \$71,400 for the 2023 mowing season and if the contract is extended, the year two cost would be \$73,100 and year three would be \$74,800. Commissioner Brogan seconded the motion. Vote on the motion:

Commissioner Brogan – Aye
Commissioner Wright – Aye
President Piekarz – Absent

Commissioner Janiec – Aye
Vice- President Yawer – Aye

Motion carried.

B. Discussion and Consideration of Ordinance 2023-02-01-O: Ordinance Annexing Certain Property to the Streamwood Park District

Commissioner Wright moved approval of Ordinance 2023-02-01-O: Ordinance Annexing Property into the Streamwood Park District – PIN: 06-28-203-060 – common address : 10 Southwicke Drive, Streamwood, Il 60107. Commissioner Brogan seconded the motion. Vote on the motion:

Commissioner Brogan – Aye
Commissioner Wright – Aye
President Piekarz – Absent

Commissioner Janiec – Aye
Vice -President Yawer – Aye

Motion carried.

C. Discussion and Consideration of an Intergovernmental License Agreement with the Cook County Forest Preserve District Granting a 10-Year License to Install a Watermain Under a CCFPD Unpaved Road to Provide Water for the Facility Located at 360 W. Schaumburg Road

Commissioner Wright moved approval of the Intergovernmental License Agreement with the Cook County Forest Preserve District granting a 10-year license to install a watermain under an existing unpaved road to provide water for the facility located at 360 W. Schaumburg Road at a cost not to exceed \$15,000. Commissioner Brogan seconded the motion. Vote on the motion:

Commissioner Brogan - Aye
Commissioner Wright – Aye
President Piekarz – Absent

Commissioner Janiec – Aye
Vice-President Yawer – Aye

Motion carried.

ADJOURNMENT

At 7:15 p.m., Commissioner Janiec moved to adjourn and Commissioner Wright seconded the motion. A voice vote was unanimous for approval; motion carried.

Approval: March 28, 2023

Signed: Sherri Harry
Sherri Harry, Secretary

Attest: Raees Yawer
Raees Yawer, Vice-President