

STREAMWOOD PARK DISTRICT

**Hoosier Grove Barn
700 W. Irving Park Road
Streamwood, Illinois 60107
Regular Meeting – 7:00 p.m.
Tuesday, February 28, 2023**

AGENDA

I. Call to Order/Roll Call

II. Pledge of Allegiance

III. Introduction of Guests

IV. Topics from the Floor

V. Approval of Agenda

VI. Finance Report

A. Monthly Expenditures/Payroll

B. Monthly Financial Reports

C. Upgrade of RecTrac Software to Cloud Hosted Platform

After reviewing the proposal and speaking with Vermont Systems at the IAPD/IPRA Conference in January, a purchase order has been issued for the cloud hosted version of RecTrac.

D. Bid results for 2023 Mowing Contract

The 2023 Mowing bids were publicly opened on Friday, February 17th at 10:00 am. Staff have reviewed the five (5) bids received and recommend the lowest responsible bidder Cornerstone Land and Lawn Incorporated. The bid specifications contain the provision to extend the contract two (2) additional years. Cornerstone has held the contract previously. A copy of the staff recommendation is included in the packet.

VII. Policy and Planning Report

A. Annexation of Property

Staff continue to work on the project:

- PIN: 06-28-203-060. Common Address: 10 Southwicke Drive, Streamwood, IL 60107

A legal notice was printed in a local newspaper as required by statute and staff recommends adopting Annexation Ordinance 2023-02-01-O as prepared by Ancel Glink.

B. Intergovernmental License Agreement Between the Streamwood Park District and the Cook County Forest Preserve District for permission to install a water main under Forest Preserve property for use at 360 W. Schaumburg Road.

Staff are requesting that the Board approve the IGLA to install a watermain to supply potable and fire protection water at 360 W. Schaumburg. The license fee is \$15,000 with a \$500 application fee. There is also a \$10,000 security deposit that is refundable after construction is completed and inspected. The new main will connect to the existing Village of Streamwood watermain at Moraine and Glacier Roads which borders the 360 property. The existing water main on the property does not meet the planned needs or capacity of the site. The IGLA creates the shortest route for the water main and reduces the over construction cost.

C. Strategic Planning Update

Staff continue to work with Consultant Greg Petry to develop the Comprehensive Plan portion of the project.

D. Transition from Use of Contractual Staffing to In-house Staffing for Parks Department

The Streamwood Park District has used contractual labor for parks maintenance for many years due to lack of employment interest by the public and workloads. Staff are researching the benefits and cost efficiencies of transitioning back to in-house labor as part of their goal to improve overall maintenance and care of the parks. Staff believes in-house employees will perform better than contractual staffing resulting in increased production and overall improved park maintenance. The new employees would be considered Full-Time Level 2. The fiscal impact, legal status, and benefits are all being reviewed and considered before the change(s) are implemented.

VIII. IAPD/NRPA Liaison Report

IX. Consent Agenda – Approval of

- A. Board Meeting Minutes, January 24, 2023
- B. January 2023 Financial Reports;
- C. December 4, 2022 – January 8, 2023, expenditures totaling \$108,127.57;
- D. P-Card purchases paid in January 2023 totaling \$26,035.92;
- E. IMRF payment for January 2023 totaling \$15,444.29;
- F. January 13, 2023, and January 27, 2023 payroll and payroll taxes totaling \$166,530.23.

X. Correspondence

XI. Departments & Director's Report

XII. Commissioners' Report

XIII. President's Report

XIV. Unfinished Business

XV. Closed Session

XVI. New Business

A. **Discussion and Consideration of Awarding 2023 Mowing Contract to Cornerstone Land and Lawn Incorporated at a cost of \$71,400 for the 2023 season and provides for two (2) 1-year extensions.**

The Board is requested to award the contract to the lowest qualified bidder, Cornerstone Land and Lawn Incorporated, based on submitted pricing of \$71,400.00 for the 2023 mowing season. If the contract is extended, the Year two cost would be \$73,100 and Year three \$74,800. The total cost for Three (3) years is \$219,300.

C. **Discussion and Consideration of Ordinance 2023-02-01-O, An Ordinance Annexing Certain Property to the Streamwood Park District.**

- The Board is requested to approve Ordinance 2023-02-01-O annexing property into the Streamwood Park District PIN: 06-28-203-060. Common Address: 10 Southwicke Drive, Streamwood, IL 60107

D. **Discussion and Consideration of An Intergovernmental License Agreement with the Cook County Forest Preserve District granting a 10 -year license to install a watermain under a CCFPD unpaved road to provide water for the facility located at 360 W. Schaumburg Road.**

The Cook County Forest Preserve District has created an Intergovernmental License Agreement between the Cook County Forest Preserve District and the Streamwood Park District to allow the park district to locate and operate a water main under an existing unpaved road to provide water for the facility located at 360 W. Schaumburg Road. The cost of the IGLA is \$15,000.

XVII. Adjournment

RULES FOR PUBLIC COMMENT

STREAMWOOD PARK DISTRICT

The Board of Commissioners welcomes public comments during all meetings. The Board has adopted and approved the following rules for public comment.

1. All speakers may submit public comments via email to the designated park official from the time the agenda is made public up to 15 minutes prior to the scheduled meeting. The email must include the speaker's name and address. Public comments will be read aloud by a member of the Park Board or the Executive Director during the scheduled meeting. Emails should be sent to jjanda@spdcare.com.
2. Each person (or representative) is limited to one (1) email submission for public comment, which comment shall not exceed 250 words.
3. All comments from the public will be limited to **three (3) minutes per person**. The President or presiding officer reserves the right to suspend or limit the length of time available for all public comments to no greater than thirty (30) minutes.
4. All comments must be civil in nature. Email comments will be rejected if the content is slanderous or threatening.
5. All other rules for public comments which have previously been adopted and which are not in conflict with these rules shall still be enforced.
6. content is slanderous or threatening.
7. All other rules for public comments which have previously been adopted and which are not in conflict with these temporary rules shall still be enforced.