

**MINUTES OF THE REGULAR MEETING OF THE STREAMWOOD
PARK DISTRICT BOARD OF COMMISSIONERS HELD ON
NOVEMBER 15, 2022 AT HOOSIER GROVE BARN,
700 W. IRVING PARK ROAD,
STREAMWOOD, IL**

CALL TO ORDER/ROLL CALL

President Larry Piekarz called the meeting to order at 7:00 p.m. Present were Commissioners Rick Brogan, Richard Janiec and William H. Wright, along with staff members Executive Director Jeff Janda, Superintendent of Parks & Planning Ian Pickett, Superintendent of Recreation Steve Muenz and Finance Manager Sherri Harry. Commissioner Raees Yawer was absent.

All those answering "present" were physically present at the meeting.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

INTRODUCTION OF GUESTS

Guests in attendance were resident Kim Kaeseberg and many Streamwood High School students.

TOPICS FROM THE FLOOR

None.

APPROVAL OF THE AGENDA

Commissioner Janiec moved approval of the agenda and Commissioner Wright seconded the motion. A voice vote was unanimous for approval; motion carried.

BOARD MEMBER & EMPLOYEE SERVICE AWARDS

Executive Director Janda presented Commissioner Janiec and Commissioner Wright with plaques from the the Illinois Association of Park Districts for their 15 years of service to the Streamwood Park District.

FINANCE REPORT

A. Monthly Expenditures/Payroll

There were no questions or comments.

B. Monthly Financial Reports

There were no questions or comments.

C. Cook County Agency Tax Rate Report

Executive Director Janda said that the District has received the draft for the Streamwood Park District and the total property taxes extended for the 2021 tax year totaled \$5,592,725.66.

There were no questions or comments.

D. 2022 Tax Levy – Truth in Taxation Hearing Notice Draft

Executive Director Janda informed the Board that the Truth in Taxation Public Hearing will be held on December 13, 2022 at 7:00 p.m. with the December Board meeting to immediately follow. There were no questions or comments.

E. 2023 Mowing Contract

Executive Director Janda said that the current mowing contract for the District properties expires at the end of the year so it is time to review the bid specifications and go out to bid for the 2023 mowing season.

There were no questions or comments.

F. 2023 Vehicle Purchase Pricing

Executive Director Janda listed the final pricing that he received for the purchases of vehicles for the Board's consideration and ratification:

• 2023 Ford Explorer	\$39,876
• 2023 Ford F-250 Super Cab 4x4	\$49,704
• 2023 Ford F-250 Super Cab 4x4	\$49,704
• 2023 Ford F-450 Super Crew 4x4 Chassis	\$59,385

There were no questions or comments.

POLICY & PLANNING REPORT**A. Strategic Planning Update**

Executive Director Janda informed the Board that staff continues to work with Consultant Greg Petry to develop the Comprehensive Plan portion of the project.

B. Jaycee Park Playground

Executive Director Janda said that staff has issued a purchase order for the playground equipment and they are working on other development related details for the 2023 installation.

C. Annual Harassment Training

Executive Director Janda reminded staff and elected Board members that everyone is required to complete the annual Harassment Training by the end of the year as it is mandated by the State of Illinois.

IAPD/NRPA Liaison Report

A. President Piekarz reminded everyone that the IAPD/IPRA Conference will be on January 26-28, 2023 and he encourages staff to attend as he feels they offer a lot of informative workshops.

B. President Piekarz thanked Superintendent of Recreation Muenz for representing the Streamwood Park District at the Professional Development School and heard he did an excellent job as the chairperson this year and that it was huge success.

CONSENT AGENDA

Approval of:

- A.** Minutes of the Board meeting on October 25, 2022;
- B.** Minutes of the Closed Session meeting on October 25, 2022;
- C.** October, 2022 Financial Reports;
- D.** October 11, 2022-November 2, 2022 expenditures totaling \$210,804.40;
- E.** P-Card purchases paid in October, 2022 totaling \$16,121.35;

- F. October 7, 2022 and October 21, 2022 payroll and payroll taxes totaling \$186,959.09;
- G. IMRF payment for October, 2022 totaling \$19,552.21.

Commissioner Janiec moved approval of the consent agenda and Commissioner Wright seconded the motion. Vote on the motion:

Commissioner Brogan – Aye

Commissioner Janiec – Aye

Commissioner Wright – Aye

Commissioner Yawer – Absent

President Piekarz - Aye

Motion carried.

CORRESPONDENCE

- A. Executive Director Janda informed the Board that we received a check from PDRMA in the amount of \$10,933.70 as PDRMA approved a procedure that allows the Finance Committee and Board of Directors to return a portion of net position when it exceeds the minimum necessary.
- B. Executive Director Janda said that we will be closing on our G.O. Limited Tax Park Bond Series 2022A on November 17th.
- C. Executive Director Janda informed the Board that if any of the Board members are interested in helping out with the luminaria it will be on December 2nd at Park Place.

DEPARTMENTS & DIRECTOR'S REPORT

Executive Director Janda included his monthly report of activities for the District in the Board packet. There were no questions or comments.

COMMISSIONERS' REPORT

- A. Commissioner Brogan wanted to make sure someone followed up on the situation with the Women's Club that was brought to the Board's attention at last month's Board meeting. Executive Director Janda replied that he will be meeting with one of the members on Thursday to discuss what they would like the Park District to offer seniors.
- B. Commissioner Janiec told the Board of Commissioners that he had attended two memorial services recently:
 - 1) Jack Fehlandt – He used to be the Mayor of Streamwood
 - 2) Dianne Berquist - She helped her husband with the Summer Celebration parade for many years
- C. Commissioner Wright thanked staff on a great job they did on the Safely Trick or Treat event. He also wished everyone a Happy Thanksgiving.

PRESIDENT'S REPORT

None.

UNFINISHED BUSINESS

- A. **Discussion and Ratification of Purchase Pricing for New 2023 Park District Vehicles Approved at the October 23, 2022, Board Meeting Based on Vehicle Availability**

Commissioner Wright moved approval of the purchases of vehicles at a cost not to exceed:

- 2023 Ford Explorer \$39,876
- 2023 Ford F-250 Super cab 4x4 \$49,704
- 2023 Ford F-250 Super Cab 4x4 \$49,704
- 2023 Ford F-450 Super Crew 4x4 Chassis \$59,385

Commissioner Janiec seconded the motion. Vote on the motion:

Commissioner Brogan – Aye
 Commissioner Wright – Aye
 President Wright – Aye

Commissioner Janiec -Aye
 Commissioner Yawer – Absent

Motion carried.

At 7:22 p.m., Commissioner Wright moved for a short recess and Commissioner Janiec seconded the motion. A voice vote was unanimous for approval; motion carried.

RECONVENE MEETING

The Streamwood Park District Board reconvened their meeting at 7:29.

ADJOURNMENT TO CLOSED SESSION

At 7:30 p.m., Commissioner Janiec moved to adjourn to closed Session pursuant to (5 ILCS 120/2 © (5) Discussion of acquisition or lease of Real Property, (©1) Personnel, (©8) Security Procedures
 Commissioner Wright seconded the motion. Vote on the motion:

Commissioner Brogan – Aye
 Commissioner Wright – Aye
 President Piekarz – Aye

Commissioner Janiec – Aye
 Commissioner Yawer – Absent

Motion carried.

REGULAR MEETING RECONVENED

The meeting was reconvened by President Piekarz at 8:11 p.m. Roll call :

Commissioner Brogan – Present
 Commissioner Wright – Present
 President Piekarz – Present

Commissioner Janiec – Present
 Commissioner Yawer – Absent

All those answering “present” were physically present at the meeting.

Also present were Executive Director Janda and Finance Manager Harry.

NEW BUSINESS**A. Discussion and Authorization to Let Out for Public Bid the 2023 Mowing Contract**

Commissioner Wright authorized staff to prepare bid specifications and let out for public bid the 2023 mowing contract for specified areas owned by the Streamwood Park District. Commissioner Janiec seconded the motion. Vote on the motion:

Commissioner Brogan – Aye
 Commissioner Wright – Aye
 President Piekarz – Aye

Commissioner Janiec – Aye
 Commissioner Yawer – Absent

Motion carried.

B. Discussion and Consideration of Actionable Items Discussed in Closed Session

Commissioner Wright moved approval of a 5% merit increase, retroactive as of October 21st, \$750.00/month car allowance and a gas card for Executive Director Janda. Commissioner Brogan seconded the motion. Vote on the motion:

Commissioner Brogan – Aye
 Commissioner Wright – Aye
 President Piekarz – Aye

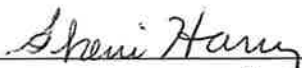
Commissioner Janiec – Aye
 Commissioner Yawer – Absent

Motion carried.

ADJOURNMENT

At 8:13 p.m., Commissioner Wright moved to adjourn and the motion was seconded by Commissioner Janiec. A voice vote was unanimous for approval; motion carried.

Approved: December 13, 2022

Signed: 
 Sherri Harry, Board Secretary

Attest: 
 Larry Piekarz, President