

**MINUTES OF THE REGULAR MEETING OF THE STREAMWOOD
PARK DISTRICT BOARD OF COMMISSIONERS HELD ON
OCTOBER 25, 2022 AT HOOSIER GROVE BARN,
700 W. IRVING PARK ROAD,
STREAMWOOD, IL**

CALL TO ORDER/ROLL CALL

Vice-President Raees Yawer called the meeting to order at 7:00 p.m. Present were Commissioners Rick Brogan, Richard Janiec and William H. Wright, along with staff members Executive Director Jeff Janda, Superintendent of Recreation Steve Muenz and Finance Manager Sherri Harry.

President Piekarz was absent.

All those answering “present” were physically present at the meeting.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

INTRODUCTION OF GUESTS

Guests in attendance were Women’s Club members and residents, Annette Porro, Marion Janiec and Pat Diehn, resident Kim Kaeseberg, Linda Byron from Raymond James and Horticulture Supervisor Jimmy Schmidt.

TOPICS FROM THE FLOOR

Women’s Club member, Pat Diehn, spoke about the history of the Golden Agers Club and wondered why it has never been reinstated since Covid. She said the seniors use to have some senior programming and the use of the indoor track but now nothing is offered for them.

Executive Director Janda responded that she should come to his office and they can discuss this as this is the first time he has heard anything about this issue.

APPROVAL OF THE AGENDA

Commissioner Janiec would like to make a motion to amend the agenda and move the Closed Session after New Business F. Commissioner Wright seconded the motion as amended. Vote on the motion:

Commissioner Brogan – Aye
Commissioner Wright – Aye
President Piekarz – Absent

Commissioner Janiec – Aye
Vice – President Yawer – Aye

Motion carried.

BOARD MEMBER & EMPLOYEE SERVICE AWARDS

Board members congratulated Commissioner Richard Janiec and Commissioner William Wright on their 15 years of service to the Streamwood Park District.

FINANCE REPORT

A. Monthly Expenditures/Payroll

There were no questions or comments.

B. Monthly Financial Reports

There were no questions or comments.

C. 2022 G.O. Limited Park Bond Issuance

Executive Director Janda said that included in the Board packet is Ordinance 2022-10-01-O: an ordinance providing for the issue of approximately \$1,750,000 General Obligation Limited Tax Park Bonds, Series 2022A, for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the Park District, to provide the revenue source for the payment of certain outstanding bonds of the Park District, and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal and interest on said bonds and authorizing the sale of said bonds to the purchaser thereof.

There were no questions or comments.

D. 2022 G.O. Limited Park Bond Bids

Linda Bryon of Raymond James presented the bids received related to the issuance of the 2022 G.O. Limited Park Bond Issue. She stated that BMO Harris was the only bidder but came in at a good interest rate of 4.124%.

There were no questions or comments.

E. 2021-2022 Audit Status

Executive Director Janda informed the Board that auditor Joseph Julius notified the District that the 2021-2022 annual audit of the Streamwood Park District financial reporting is delayed three to four weeks due to staffing issues related to Covid-19. Auditor Julius said that his office would request and file the audit extension with the appropriate State of Illinois agencies.

There were no questions or comments.

F. 2021 2nd Half Property Taxes – Status

Executive Director Janda informed the Board that he spoke with the Cook County Clerk's Tax Extension Office and they said the estimated timeline for the rate determination sheets will be available mid-November with a two-day period for local agencies to review and make corrections. He also said that the 2021 levy second half tax bills are anticipated to be mailed around Thanksgiving with a due date of December 31st.

There were no questions or comments.

G. 2022 Tax Levy

Executive Director Janda said that staff is recommending that the Truth in Taxation Hearing for the Levy be held on November 15th or December 13th based on the information received from the Cook County Clerk's office. He explained that if the county can complete the rate determinations earlier than anticipated by their timeline then the 2022 tax levy can be drafted based on the actual aggregate extension and not an estimated aggregate extension based on the 2020 levy aggregate extension plus the 2021 CPI of 1.4%.

There were no questions or comments.

H. 2023 PDRMA Employee Health Plan

Executive Director Janda stated that the health plan for 2023 will remain the same as previous years with the exception that the Davis Vision will now administer the vision plan.

There were no questions or comments.

I. Weather Monitoring/Severe Weather Public Notification System

Executive Director Janda said that staff has investigated the status of the current Thor Guard Weather Notification System and compared it with newer more modern technologies that will improve

the reliability and performance of severe weather public notification. He said that the current Thor Guard system utilize older technology and that the units are more than 15 or 20 years old and require a lot of staff maintenance and repairs. Executive Director Janda is requesting authorization to enter a seven-year lease for the Perry Weather system to replace Thor Guard units at Hoosier Grove, Rahlf's Woods, Park Place and Sunny Hill Park.

There were no questions or comments.

J. Happ Builders, Inc. Payment Application #1 for Elevator Addition and Remodeling at the Community Center in the amount of \$82,800

Executive Director Janda explained that the contractor has requested payment related to a 50% deposit required from the elevator sub-contractor for the elevator construction work which the site work is scheduled to begin in spring 2023

There were no questions or comments.

K. Integrity Environmental Professional Asbestos Services Proposal for Asbestos Abatement Project Design, RFP Preparation, Abatement Project Management, Air Monitoring, and Reporting Services In-Tact Flooring Material Abatement Work Community Center Building Renovation Project in the Amount not to Exceed \$6,630

Executive Director Janda informed the Board that the Community Center Phase 2 Environmental Report confirmed the presence of asbestos in some of the floor tile and mastic which we need to address.

There were no questions or comments.

L. Marco Copier Lease for Administration Building and Park Place Family Recreation Center in Park Place Family Recreation Center in Partnership with Rush Physical Therapy

Executive Director Janda said the staff is requesting authority to enter a new lease for color copiers at both the Administration Building and Park Place Family Recreation Center in Partnership with Rush Physical Therapy. He explained that the 60-month lease will replace the one color and one black and white copier with two color copiers.

There were no questions or comments.

M. 2023 Vehicle Purchases Through Suburban Purchasing Cooperative

Executive Director Janda informed the Board that Ford has cancelled the order for the 2022 Ford Explorer as they are unable to build the vehicle due to parts availability issues. He said he plans to reorder the unit in the 2023 model if it will be available and that the pre-order forms are due immediately as the order window for the Ford is November 7-10th. Executive Director Janda also said staff are planning to order additional vehicles as part of the vehicle replacement program, including at least one F-250 and one 4x4 Ford-F450 Chassis to serve as a dump truck and plow.

There were no questions or comments.

POLICY AND PLANNING

A. Jaycee Park Playground

Executive Director Janda informed the Board that even though the Streamwood Park District entry in the Kiwanis Legacy of Play Contest finished in the top ten it was not selected by the panel of judges. He said we are going to review financial resources and other potential means to replace the playground as requested by the neighborhood.

There were no questions or comments.

B. Resolution 2022-09-05-R: Summer Celebration Amended Articles of Incorporation

Executive Director Janda said that staff is still working with the Village of Streamwood and the attorney to address the related questions raised at last month's meeting regarding

the Articles of Incorporation.

There were no questions or comments.

C. Executive Director Performance Evaluation

Commissioner Wright said that the Executive Director's evaluations have been received from all the Board members and have been compiled into an overall performance review report.

There were no questions or comments.

D. Vine Park Playground Removal

Executive Director Janda would like the Board to reaffirm its previous decision and vote to remove the playground at Vine Park and to direct the staff to proceed with planning and implementation of a redevelopment plan for the park.

There were no questions or comments.

E. Annual Harassment Training

Executive Director informed the Board that staff and elected Board members are required to complete the annual Harassment Training as mandated by the State of Illinois. He said this training must be completed by the end of the year and that a training link will be sent to all Board members.

There were no questions or comments.

IAPD/NRPA Liaison Report

A. IAPD Annual Business Meeting Credentials

Executive Director Janda stated that the Illinois Association of Park Districts Annual Business meeting will be held on Saturday, January 28, 2023 at 3:30 p.m. at the IAPD Conference and that we need to designate a Delegate and 1st, 2nd and 3rd alternate to represent the Streamwood Park District. The Board agreed that Commissioner Wright would be the delegate, Commissioner Yawer 1st alternate, Commissioner Brogan 2nd alternate and President Piekarz 3rd alternate.

APPROVAL OF THE CONSENT AGENDA

Approval of:

- A.** Minutes of the Board meeting on September 27, 2022;
- B.** September, 2022 Financial Reports;
- C.** September 10, 2022 – October 10, 2022 expenditures totaling \$290,798.44;
- D.** P-Card purchases paid in September, 2022 totaling \$18,266.52;
- E.** September 9, 2022 and September 23, 2022 payroll and payroll taxes totaling \$202,629.74;
- F.** IMRF payment for September, 2022 totaling \$22,218.03;
- G.** Happ Builders, Inc. payment application #1 for Elevator Addition and Remodeling at the Community Center in the amount of \$82,800;
- H.** Concurrence of 2023 PDRMA Employee Health Plan Selection

Commissioner Wright moved approval of the consent agenda and Commissioner Brogan seconded the motion. Vote on the motion:

Commissioner Brogan – Aye
Commissioner Wright – Aye
President Piekarz – Absent

Commissioner Janiec – Aye
Vice-President Yawer – Aye

Motion carried.

CORRESPONDENCE

- A.** Executive Director Janda said that the Daily Herald had two articles about the Streamwood Park District: 1) regarding Jaycee Park in the Kiwanis Contest and 2) Streamwood Park District hosts police K-9 training at Ian's Farm.
- B.** Executive Director Janda received a letter from SLSF thanking the Park District for supporting them through participation in the 2022 Buffalo Grove Golf Classic.
- C.** Executive Director Janda said he received an email from Alignment Collaborative For Education thanking us for being at their event.
- D.** Executive Director Janda informed the Board that Human Resources Generalist Noelia Frias has resigned as she was offered a job at West Chicago Park District.

DEPARTMENTS & DIRECTOR'S REPORT

Executive Director Janda included his monthly report of activities for the District in the Board packet. There were no questions or comments.

COMMISSIONERS' REPORT

- A.** Commissioner Brogan wondered if anyone, before tonight's meeting, had been approached regarding senior programming because he said this was the first time he heard of it.
- B.** Commissioner Janiec said that he noticed a few errors in the Fall Program Guide.
- C.** Commissioner Janiec informed the Board that the Summer Celebration theme next year will be Great American Road Trip.
- D.** Commissioner Wright thanked Superintendent of Recreation Muenz and his staff for the outstanding job they did at the Oktoberfest event.
- E.** Commissioner Wright thanked Executive Director Janda and Marketing & Communication Manager Jason Pawlowski for attending the Alignment Collaborative for Education event.
- F.** Commissioner Yawer said that she was honored at the 30th anniversary of Metropolitan Asian Family Services and at the Association of Indians in America.

PRESIDENT'S REPORT

None.

UNFINISHED BUSINESS

- A.** **Discussion and Consideration of Resolution 2022-09-05-R: Summer Celebration Amended Articles of Incorporation**
Executive Director Janda stated that he spoke with Village Manager Sharon Caddigan and the Village will address the questions and concerns that the Board of Commissioners have.

B. Jaycee Park Playground

Commissioner Janiec moved approval to authorize staff to proceed with the replacement of the playground and order new equipment at a cost not to exceed \$53,011. Commissioner Wright seconded the motion. Vote on the motion:

Commissioner Brogan – Aye
Commissioner Wright – Aye
President Piekarz – Absent

Commissioner Janiec – Aye
Vice-President Yawer – Aye

Motion carried.

C. Vine Park Playground

Commissioner Janiec moved approval to remove the playground at Vine Park and to direct the staff to proceed with planning and implementation of a redevelopment plan for the park. Commissioner Wright seconded the motion. Vote on the motion:

Commissioner Brogan – Aye
Commissioner Wright – Aye
President Piekarz – Absent

Commissioner Janiec – Aye
Vice-President Yawer – Aye

Motion carried.

NEW BUSINESS

- A.** Commissioner Janiec moved approval of Ordinance 2022-10-01-O: an Ordinance providing for the issue of approximately \$1,750,000 General Obligation Limited Tax Park Bonds, Series 2022A , for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the Park District, to provide the revenue source for the payment of certain outstanding bonds of the Park District, and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds to BMO Harris. Commissioner Wright seconded the motion. Vote on the motion:

Commissioner Brogan – Aye
Commissioner Wright – Aye
President Piekarz – Absent

Commissioner Janiec - Aye
Vice-President Yawer – Aye

Motion carried.

B. Discussion and Consideration of 2023 PDRMA Employee Health Plan

Commissioner Wright moved approval of the 2023 PDRMA Employee Health Plan and Commissioner Janiec seconded the motion. Vote on the motion:

Commissioner Brogan – Aye
Commissioner Wright – Aye
President Piekarz – Absent

Commissioner Janiec – Aye
Vice-President Yawer – Aye

Motion carried.

- C. Discussion and Consideration of Seven-Year Lease with Perry Weather for Weather Monitoring and Public Notification System at an Annual Cost of \$11,200**
Commissioner Janiec moved approval of the seven-year lease with Perry Weather for weather monitoring and public notification system at an annual cost not to exceed \$11,200. Commissioner Wright seconded the motion. Vote on the motion:

Commissioner Brogan – Aye	Commissioner Janiec – Aye
Commissioner Wright – Aye	Vice-President Yawer – Aye
President Piekarz – Absent	

Motion carried.

- D. Discussion and Consideration of 60- Month Marco Copier Lease for Two Color Copiers One at Administration Building and One Park Place Family Recreation Center in Partnership with Rush Physical Therapy**
Commissioner Janiec moved approval of a 60-month Marco copier lease for two color copiers including supplies and images not to exceed \$717.88 per month. Commissioner Wright seconded the motion. Vote on the motion:

Commissioner Brogan – Aye	Commissioner Janiec – Aye
Commissioner Wright – Aye	Vice-President Yawer – Aye
President Piekarz – Absent	

Motion carried.

- E. Discussion and Consideration of Appointment of Delegates to Represent the Streamwood Park District and Vote on Agenda Items at the Illinois Association of Park Districts Annual Business Meeting on Saturday, January 28, 2023 at 3:30 p.m.**
Commissioner Wright moved approval of the IAPD Credentials Certificate and the delegates discussed and the motion was seconded by Commissioner Janiec. Vote on the motion:

Commissioner Brogan – Aye	Commissioner Janiec – Aye
Commissioner Wright – Aye	Vice-President Yawer – Aye
President Piekarz – Absent	

Motion carried.

**F. Discussion and Consideration for Authorization to Preliminary Pre-Order 2023
Park Vehicles Sport Utility Vehicle, F-250 and F-450 4x4 Chassis Through the
Joint Purchasing Program**

Commissioner Brogan moved approval to authorize staff to submit pre-orders for vehicles through the Joint Purchasing Program subject to final pricing and budget constraints to replace aging vehicles and Commissioner Janiec seconded the motion. Vote on the motion:

Commissioner Brogan – Aye
Commissioner Wright – Aye
President Piekarz – Absent

Commissioner Janiec _ Aye
Vice-President Yawer – Aye

Motion carried.

ADJOURNMENT TO CLOSED SESSION

At 8:00 p.m., Commissioner Wright moved to adjourn to Closed Session pursuant to (5ILCS 120/2© (6) Discussion of Sale or Lease Price of Property Owned by the Public Body, (©1) Personnel and (© 8) Security Procedures. Commissioner Brogan seconded the motion. Vote on the motion:

Commissioner Brogan – Aye
Commissioner Wright – Aye
President Piekarz – Absent

Commissioner Janiec – Aye
Vice-President Yawer – Aye

Motion carried.

REGULAR MEETING RECONVENED

The meeting was reconvened by Vice-President Yawer at 8:29 p.m.

Commissioner Brogan – Present
Commissioner Wright – Present
President Piekarz – Absent

Commissioner Janiec – Present
Vice-President Yawer – Present

Also present were Executive Director Janda and Finance Manager Harry.

All those answering “present” were physically present at the meeting.

G. Discussion and Consideration of Resolution 2022-10-01-R: Authorizing the Lease of Property Owned by the Public Body

Commissioner Brogan moved approval of Resolution 2022-10-01-R: Authorizing the lease agreement between the Streamwood Park District and the Village of Streamwood for the fifty (50) year lease of Kollar Pond Park. Commissioner Wright seconded the motion. Vote on the motion:

Commissioner Brogan – Aye
Commissioner Wright – Aye
President Piekarz – Absent

Commissioner Janiec – Aye
Vice- President – Yawer – Aye

Motion carried.

H. Discussion and Consideration of Actionable Items Discussed in Closed Session

Commissioner Brogan moved approval to authorize Executive Director Janda to negotiate acquisition with the owners of property A as discussed in closed session. Commissioner Wright seconded the motion. Vote on the motion:

Commissioner Brogan – Aye
Commissioner Wright – Aye
President Piekarz- Absent

Commissioner Janiec – Aye
Vice-President – Yawer – Aye

Motion carried.

ADJOURNMENT

At 8:31 p.m., Commissioner Wright moved to adjourn and the motion was seconded by Commissioner Janiec. A voice vote was unanimous for approval; motion carried.

Approved: November 15, 2022

Signed: _____

Sherri Harry, Board Secretary

Attest: _____

Raees Yawer, Vice-President