

STREAMWOOD PARK DISTRICT

Hoosier Grove Barn
700 W. Irving Park Road
Streamwood, Illinois 60107
Regular Meeting – 7:00 p.m.
Tuesday, October 25, 2022

AGENDA

- I. Call to Order/Roll Call
- II. Pledge of Allegiance
- III. Introduction of Guests
- IV. Topics from the Floor
- V. Approval of Agenda
- VI. Board Member & Employee Service Awards

<u>Board Member</u>	<u>Years of Service</u>
Rich Janiec	15
William Wright	15

- VII. Finance Report
 - A. Monthly Expenditures/Payroll
 - B. Monthly Financial Reports
 - C. 2022 G.O. Limited Park Bond Issuance

Included in the packet is Ordinance 2022-10-01-O AN ORDINANCE providing for the issue of approximately \$1,750,000 General Obligation Limited Tax Park Bonds, Series 2022A, for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the Park District, to provide the revenue source for the payment of certain outstanding bonds of the Park District, and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof.

- D. 2022 G.O. Limited Park Bond Bids

Raymond Financial will present the bids received related to the issuance of the 2022 G.O. Limited Park Bond Issue.

- E. 2021-2022 Audit Status

Auditor Joseph Julius LTD has notified the District that the 2021 annual audit of the Streamwood Park District Financial Reporting is delayed three to four weeks due to staffing issues related to Covid-19. Auditor Julius related that his office would request and file the audit extension request with the appropriate State of Illinois agencies.

F. 2021 2nd Half Property Taxes – Status

Staff spoke with the Cook County Clerk's Tax Extension Office to inquire when the 2021 Tax Levy rates will be finalized. The current estimated timeline reflect Rate Determination sheets will be available mid-November with a two-day period for local agency review and correction. The 2021 levy second half tax bills are anticipated to be mailed around Thanksgiving with a due date of December 31st.

G. 2022 Tax Levy

Staff is recommending that the Truth in Taxation Hearing for the 2022 Tax Levy be held in either November or December based on the information received from the Cook County Clerk's Office. If the County can complete the rate determinations earlier than anticipated by their timeline, then the 2022 Tax Levy can be drafted based on the actual aggregate extension(s) and not an estimated aggregate extension based on the 2020 Levy Aggregate Extension plus the 2021 CPI of 1.4%.

Staff are requesting Board concurrence to set the Truth-in Taxation Hearing to either November 15th or December 13th based on the Cook County timeline.

H. 2023 PDRMA Employee Health Plan

Included in the packet is the 2023 PDRMA Employee Health Plan selection and the Board is requested to concur with the selection. The health plan remains the same as previous years with the exception that the Davis Vision will now administrate vision plan.

I. Weather Monitoring/Severe Weather Public Notification System

Staff has investigated the status of the current Thor Guard Weather Notification System and modern technologies that will improve the reliability and performance of severe weather public notification systems. The current Thor Guard system utilize older technology and the units are more than 15 or 20 years old. They also require a lot of staff maintenance and repairs.

Staff are requesting authorization to enter a seven-year lease for the Perry Weather system to replace the outdated Thor Guard units at Hoosier Grove, Ralf's Woods, Park Place, and Sunny Hill Park. The annual cost for the units is \$11,200 and includes all maintenance for the life of the lease. There is a onetime installation cost of \$3,700 to install all the units. A formal staff recommendation is included in the packet.

J. Happ Builders Inc. Payment Application #1 for Elevator Addition and Remodeling at the Community Center in the amount of \$82,800.

The contractor has requested payment related to a 50% deposit required from the elevator sub-contractor related to elevator construction work. Site work is scheduled to begin in spring 2023.

K. Integrity Environmental Professional Asbestos Services Proposal for Asbestos Abatement Project Design, RFP Preparation, Abatement Project Management, Air Monitoring, and Reporting Services In-Tact Flooring Material Abatement Work Community Center Building Renovation Project in the Amount not to Exceed \$6,630.

The Community Center Phase 2 Environmental Report confirmed the presence of asbestos in some of the floor tile and mastic. Integrity Environmental will provide professional services related to the development of an RFP, assist in the selection of a qualified contractor, provide state required monitoring, and creation of final reports.

L. Marco Copier Lease for Administration Building and Park Place Family Recreation Center in Partnership with Rush Physical Therapy.

Staff is requesting authority to enter a new lease for color copiers at both the Administration Building and Park Place Family Recreation Center in Partnership with Rush Physical Therapy. The 60-month lease will replace the (1) color and (1) black and white copier with (2) color copiers. The current copiers are out of lease and month charges including supplies and images total \$1,257.88. The new lease cost with supplies and images total \$717.88 per month. Paper and staples are not included in the supplies.

K. 2023 Vehicle Purchases through Suburban Purchasing Cooperative

The District has been notified that Ford has cancelled the order for the 2022 Ford Explorer as they are unable to build the vehicle due to parts availability issues. Staff plan to reorder the unit in the 2023 model, if available.

Staff are also planning to order additional vehicles as part of the vehicle replacement program, including at least one F-250 and one 4x4 Ford-F450 Chassis to serve as a dump truck and plow. The dump bed would be ordered separately and configured to collect woodchips from the chipper operation. The pre-order forms are due immediately as the order window for Ford is November 7-10th.

VIII. Policy and Planning Report

A. Jaycee Park Playground.

The Streamwood Park entry in the Kiwanis Legacy of Play Contest finished in the top ten entries as determined by public voting via social media. Unfortunately, the Streamwood entry was not selected by the panel of judges. Staff are reviewing financial resources and other potential means to replace the playground as requested by the neighborhood. Staff will continue to look for additional funding for the playground replacement.

B. Resolution 2022-09-05-R, Summer Celebration Amended Articles of Incorporation

Staff are working with the Village and the attorney to address the related questions raised at last month's meeting regarding the action item.

C. Executive Director Performance Evaluation

The Executive Director evaluations have been received from all the Board members and have been compiled into an overall performance review report. It will be discussed later in the agenda in Closed Session Under (5 ILCS 120/2 (c)1).

D. Vine Park Playground Removal

The Board is requested to reaffirm its previous decision and vote to remove the playground at Vine Park and to direct the staff to proceed with planning and implementation of a redevelopment plan for the park. A copy of the concept developed by staff is included in the packet.

E. Annual Harassment Training

Staff and Elected Board members are required to complete annual Harassment training as mandated by the State of Illinois. This training must be completed by the end of the year. A training link will be sent to all Board members and staff will receive training through PDRMA.

- IX. IAPD/NRPA Liaison Report
 - A. IAPD Annual Business Meeting Credentials

The Illinois Association of Park Districts Annual Business meeting will be held Saturday, January 28, 2023, at 3:30 pm at the IAPD Conference. The Board will need to designate a Delegate and 1st, 2nd, and 3rd alternate to represent the Streamwood Park District.
- X. Consent Agenda – Approval of
 - A. Minutes of the Board meeting on September 27, 2022;
 - B. September 2022 Financial Reports;
 - C. September 10, 2022 – October 10, 2022 expenditures totaling \$290,798.44;
 - D. P-Card purchases paid in September 2022 totaling \$18,266.52;
 - E. September 9, 2022, and September 23, 2022, payroll, and payroll taxes totaling \$202,629.74;
 - F. IMRF payment for September 2022 totaling \$22,218.03;
 - G. Happ Builders Inc. Payment Application #1 for Elevator Addition and Remodeling at the Community Center in the amount of \$82,800.
 - H. Concurrence of 2023 PDRMA Employee Health Plan Selection
- XI. Correspondence
- XII. Departments & Director's Report
- XIII. Commissioners' Report
- XIV. President's Report
- XV. Closed Session (5 ILCS 120/2(c)(6)) Discussion of Sale or Lease Price of Property Owned by the Public Body, ((c)1) Personnel, ((c)8) Security Procedures
- XVI. Unfinished Business
 - A. Discussion and Consideration of Resolution 2022-09-05-R, Summer Celebration Amended Articles of Incorporation.
 - B. Jaycee Park Playground

The Board is requested to authorize staff to proceed with the replacement of the playground, and order new equipment at an estimated cost of \$53,011. The equipment cost is subject to change related to potential discounts, equipment substitutions, and inflationary factors.
 - C. Vine Park Playground

The Board is requested to reaffirm its previous decision and vote to remove the playground at Vine Park and to direct the staff to proceed with planning and implementation of a redevelopment plan for the park.

XVII. New Business

- A. Discussion and Consideration of Ordinance 2022-10-1-O Ordinance 2022-10-01-O, AN ORDINANCE providing for the issue of approximately \$1,750,000 General Obligation Limited Tax Park Bonds, Series 2022A, for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the Park District, to provide the revenue source for the payment of certain outstanding bonds of the Park District, and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof.

The Board is requested to adopt the Ordinance as presented.

- B. Discussion and Consideration of 2023 PDRMA Employee Health Plan

The Board is requested to concur with the staff recommendation.

- C. Discussion and Consideration of seven-year lease with Perry Weather for weather monitoring and public notification system at an annual cost of \$11,200.

The Board is requested to approve the seven-year lease with Perry Weather that will replace the Thor Guard units as presented.

- D. Discussion and Consideration of 60-month Marco Copier Lease for Two Color Copiers, One (1) at Administration Building and One (1) Park Place Family Recreation Center in Partnership with Rush Physical Therapy.

The Board is requested to authorize the 60-month copier lease.

- E. Discussion and Consideration of Appointment of Delegates to represent the Streamwood Park District and vote on agenda items at the Illinois Association of Park Districts Annual Business meeting will be held Saturday, January 28, 2023, at 3:30 pm.

The Board is requested to appoint the Delegates as discussed.

- F. Discussion and Consideration for authorization to preliminary pre- order 2023 Park Vehicles (Sport Utility Vehicle, F-250, and F-450 4x4 Chassis through the Joint Purchasing Program.

The Board is requested to authorize staff to submit pre-orders for vehicles through the Joint Purchasing Program subject to final pricing and budget constraints to replace aging vehicles. Pricing will be available in early November with an order window of November 7-10th. Purchase orders on orders placed within the period will be due by December. Due to supply and material issues, pricing is currently unavailable.

- G. Discussion and Consideration of Resolution 2022-10-01-R Authorizing the Lease of Property Owned by the Public Body.

- H. Discussion and Consideration of Actionable Items Discussed in Closed Session.

XVIII. Adjournment

RULES FOR PUBLIC COMMENT

STREAMWOOD PARK DISTRICT

The Board of Commissioners welcomes public comments during all meetings. The Board has adopted and approved the following rules for public comment.

1. All speakers may submit public comments via email to the designated park official from the time the agenda is made public up until 15 minutes prior to the scheduled meeting. The email must include the speakers name and address. Public comments will be read aloud by a member of the Park Board or the Executive Director during the scheduled meeting. Emails should be sent to jjanda@spdcares.com.
2. Each person (or representative) is limited to one (1) email submission for public comment, which comment shall not exceed 250 words.
3. All comments from the public will be limited to **three (3) minutes per person**. The President or presiding officer reserves the right to suspend or limit the length of time available for all public comments to no greater than thirty (30) minutes.
4. All comments must be civil in nature. Email comments will be rejected if the content is slanderous or threatening.
5. All other rules for public comments which have previously been adopted and which are not in conflict with these rules shall still be enforced.
6. content is slanderous or threatening.
7. All other rules for public comments which have previously been adopted and which are not in conflict with these temporary rules shall still be enforced.