

**MINUTES OF THE REGULAR MEETING OF THE STREAMWOOD  
PARK DISTRICT BOARD OF COMMISSIONERS HELD ON  
MARCH 26, 2019 AT HOOSIER GROVE BARN,  
700 W. IRVING PARK ROAD,  
STREAMWOOD, ILLINOIS**

**CALL TO ORDER/ROLL CALL**

President Janiec called the meeting to order at 7:00 p.m. Present were Commissioners Brogan, Wright, Armstrong and Yawer, along with staff members Executive Director Dennis Stein, Superintendent of Recreation Steve Muenz, Assistant Superintendent of Parks & Planning Ian Pickett and Finance Manager Sherri Harry.

All those answering "present" were physically present at the meeting.

**PLEDGE OF ALLEGIANCE**

**INTRODUCTION OF GUESTS**

Superintendent of Recreation Muenz introduced our new Recreation Manager Erin Upshaw to the Board of Commissioners. Erin will be in charge of Active Kidz, Summer Day Camp, Special Events, Youth, Tween, Teen, Adult and Senior programming as well as assisting in the operations of the Museum.

The Board of Commissioners all welcomed her to the Streamwood Park District.

Also – present was Attorney Jim Rock.

**TOPICS FROM THE FLOOR**

None.

**APPROVAL OF AGENDA**

President Janiec requested that we move item D: Resolution #2019-3-1-R under Finance Report to follow XIV. Closed Session under 2c1 and remove item B – Minutes of the Closed Session meeting of February 26, 2019 and item D – Minutes of the Closed Session of March 12, 2019 from the consent agenda.

Commissioner Brogan moved to amend the agenda so item D: Resolution #2019-3-1-R under the Finance Report will follow XIV. Closed Session under 2c1 and to remove item B – Minutes of the Closed Session meeting of February 26, 2019 and item D – Minutes of the Closed Session of March 12, 2019 from the consent agenda. Commissioner Yawer seconded the motion. Vote on the motion:

Commissioner Brogan – Aye  
Commissioner Wright – Aye  
President Janiec – Aye

Commissioner Armstrong – Aye  
Commissioner Yawer – Aye

Motion carried.

Commissioner Brogan moved to approve the amended agenda and it was seconded by Commissioner Yawer.  
Vote on the motion:

Commissioner Brogan – Aye  
Commissioner Armstrong – Aye  
President Janiec – Aye

Commissioner Wright – Aye  
Commissioner Yawer – Aye

Motion carried.

## **FINANCE REPORT**

### **A. February 2019 Financial Statements**

There were no questions or comments.

### **B. February 2019 Monthly Expenditures/Payrolls**

President Janiec questioned an expense for Assistant Superintendent of Parks & Planning Pickett for mileage reimbursement which Assistant Superintendent of Parks & Planning Pickett explained it was for his trip to Springfield for our OSLAD grant presentation.

### **C. 2019-2020 Proposed Budget**

There were no comments or questions.

## **APPROVAL OF AGENDA**

Approval of:

- A.** Minutes of the Regular Board meeting of February 26, 2019;
- B.** Minutes of the Special Board Meeting of March 12, 2019;
- C.** February 2019 Financial Statements;
- D.** February 15-March 15, 2019 expenditures totaling \$194,597.83;
- E.** P-Card Purchases paid in February 2019 totaling \$43,510.40;
- F.** February 1 and February 15, 2019 payroll and payroll taxes totaling \$114,083.99;
- G.** IMRF payment for February 2019 totaling \$16,945.83;
- H.** 2019-2020 Proposed budget on File.

Commissioner Wright moved approval of the consent agenda and the motion was seconded by Commissioner Yawer. Vote on the motion:

Commissioner Brogan – Aye  
Commissioner Armstrong – Aye  
President Janiec – Aye

Commissioner Wright – Aye  
Commissioner Yawer – Aye

Motion carried.

## **CORRESPONDENCE**

None.

## DEPARTMENTS/DIRECTOR'S REPORT

- A. Superintendent of Recreation Muenz informed the Board that he, along with staff, are in the process of interviewing for the open Athletic Manager position and hopes to have someone in place very soon.
- B. Superintendent of Recreation Muenz stated that a new credit card system has been installed and we have been working through a few kinks and everything should be up and running for the future.
- C. Superintendent of Recreation Muenz said that staff has reviewed removing lifeguards at the pool for some specific hours during the week with PDRMA and Starguards approval.
- D. Superintendent of Recreation Muenz said that Recreation Managers Upshaw and Saros recently graduated from the IPRA Leadership Academy. We are proud of them both for their work over the past year.
- E. Superintendent of Recreation Muenz informed the Board that staff combined the Mom/Son Hop and the Marvelous Dancing Heroes events and there were 38 participants. We are planning to build on the event and keep the theme for next year.
- F. Superintendent of Recreation Muenz said that Human Resources Manager Rose Baltazar and Marketing & Communications Manager Jean Stone are setting up a job fair that both Recreation and Parks will participate in. The fair takes place this Thursday from 4-8 p.m. and Saturday from 10 am – 2 p.m. at Park Place.
- G. Superintendent of Recreation Muenz stated that spring swim lessons are up by 41%, Preschool registration began March 13<sup>th</sup> and we currently have well over 50% of this year's registration and fitness visits rose almost 7% from February of 2018 to 2019.
- H. Superintendent of Recreation Muenz informed the Board of the Easter festivities next month: Brunch with the Bunny – April 13<sup>th</sup>, Egg Dive – April 19<sup>th</sup> and Egg Hunt – April 20<sup>th</sup>.

President Janiec stated that he was very dissatisfied with the Easter Egg Hunt last year and thought that we might need an extra 1 or 2 staff members to help out. He also said he has contacted the police to see if they could walk the grounds to make sure there won't be any trouble.

- I. Assistant Superintendent of Parks & Planning Pickett stated that staff had worked on the budget.
- J. Assistant Superintendent of Parks & Planning Pickett said that staff has been picking up garbage, taking the pesticide tests and taking care of things outdoors.
- K. Assistant Superintendent of Parks & Planning Pickett informed the Board that Parks Supervisor Matt Page is getting the soccer fields ready for next week.
- L. Assistant Superintendent of Parks & Planning Pickett told the Board that Park Pride day will be on May 18<sup>th</sup> and if anyone is interested in helping out they should contact him.
- M. Executive Director Stein thanked the staff for their help with the budget.
- N. Executive Director Stein informed the Board that tomorrow he will be meeting with Assistant Superintendent of Parks & Planning Pickett and staff from W-T Group and Hitchcock Design regarding Commissioners' Park.

## COMMISSIONERS' REPORT

None.

## PRESIDENT'S REPORT

- A. President Janiec mentioned that he attended the election forum at the Poplar Creek Library and that everyone should get out and vote.

- B. President Janiec informed the Board that Hanover Township Clerk Katy Dolan-Baumer's mother had passed away yesterday.

#### **UNFINISHED BUSINESS**

None.

#### **NEW BUSINESS**

None.

#### **RECESS**

At 7: 20 p.m., Commissioner Armstrong moved for a five minute recess and Commissioner Yawer seconded the motion. A voice vote was unanimous for approval; motion carried.

#### **RECONVENE MEETING**

The Board of Commissioners reconvened the meeting at 7:29 p.m.

#### **ADJOURNMENT TO CLOSED SESSION**

At 7:29 p.m., Commissioner Yawer moved to adjourn to Closed Session pursuant to Section 2© (1) of the Open Meetings Act for the purpose of personnel. The motion was seconded by Commissioner Brogan. Vote on the motion:

Commissioner Brogan – Aye  
Commissioner Armstrong – Aye  
President Janiec – Aye

Commissioner Wright – Aye  
Commissioner Yawer – Aye

Motion carried.

#### **RECONVENE FROM CLOSED SESSION**

President Janiec called the meeting back to order at 8:26 p.m. Present were Commissioners Armstrong, Brogan, Wright and Yawer, along with Executive Director Stein and Attorney Jim Rock.

All those answering “present” were physically present at the meeting.

#### **FINANCE REPORT**

Commissioner Wright made a motion to consider Resolution #2019-3-1-R. Commissioner Armstrong asked for clarification of the motion and what it meant. Commissioner Armstrong's request was not addressed. President Janiec declared Resolution #2019-3-1-R a failed motion for the lack of no one seconding the motion. Commissioner Armstrong asked why her request was ignored and did not receive an answer.

## ADJOURNMENT

At 8:27 p.m., Commissioner Yawer made a motion to adjourn the meeting and the motion was seconded by Commissioner Brogan. A voice vote was unanimous for approval; motion carried.

Signed: Sherri Harry  
Sherri Harry, Secretary

Attest: Richard T. Janiec  
Richard T. Janiec, President