

**MINUTES OF THE REGULAR MEETING OF THE STREAMWOOD
PARK DISTRICT BOARD OF COMMISSIONERS HELD ON
MARCH 22, 2016 AT HOOSIER GROVE
BARN, 700 W. IRVING PARK ROAD,
STREAMWOOD, ILLINOIS**

CALL TO ORDER/ROLL CALL

President Janiec called the meeting to order at 7:00 p.m. Present were Commissioners Wright, Brogan, Armstrong and Keating, along with staff members Executive Director Dennis Stein, Superintendent of Business & HR Jennifer Hermonson and Superintendent of Recreation Kurt Reckamp.

Finance Manager Sherri Harry was absent.

All those answering "present" were physically present at the meeting.

PLEDGE OF ALLEGIANCE

INTRODUCTION OF GUESTS

Guests in attendance were Streamwood High School students.

TOPICS FROM THE FLOOR

None.

APPROVAL OF AGENDA

Commissioner Wright moved approval of the agenda as presented and Commissioner Brogan seconded the motion. A voice vote was unanimous for approval; motion carried.

FINANCE REPORT

- A. February, 2016 Financial Statement**
There were no questions or comments.
- B. Monthly Expenditures/Payrolls**
There were no questions or comments.
- C. Mower Replacement Authorization**
There were no questions or comments.

D. 2016-2017 Proposed Budget

Commissioner Keating asked if they could get comparison details in the budget part for each fund like the first page has and Superintendent of Business & HR Hermonson answered that next year we can do that but if the Board wants something this year it would not be able to be in the current format.

Commissioner Keating wanted to know why there is an asterisk by Capital Improvement Plan which Superintendent of Business & HR Hermonson responded that she put the items together for the CIP but when we hire a new Superintendent of Parks & Planning he/she might tweak, reorganize or prioritize the plan as it is already five years old.

Commissioner Keating asked why the bond proceeds are so high in the CIP and Superintendent of Business & HR Hermonson responded that it includes an additional fall bond issue of \$200,000 to draw down the fund balance. Executive Director Stein confirmed that and talked about the specifics of the law.

Commissioner Keating asked what deferred maintenance in the Corporate Fund is and Executive Director Stein explained that we can spend from the Special Recreation Fund as allowed by law.

Commissioner Keating wanted to know if U-46 was going to have a full day kindergarten program next year and Commissioner Wright stated that yes it should be going into effect this fall.

Commissioner Keating wanted to know if we could spend the Capital Fund balance down as we have almost three million dollars in it and Executive Director Stein answered that in theory we can spend the money but we have some big projects coming up and then we wouldn't have it for future uses and needs. Superintendent of Business & HR Hermonson stated that is why it is important we review and update the Capital Improvement Plan so we have a guideline for spending.

Commissioner Keating wondered if it was a problem if we did not approve the budget tonight and Executive Director Stein answered that technically the Board is not approving the budget at this meeting because it has to be posted for public review for at least 30 days and then at the April Board meeting we will have a public hearing before the Board can approve and pass the budget via the Budget and Appropriation Ordinance.

APPROVAL OF THE CONSENT AGENDA

Approval of:

- A. Minutes of the Regular Board meeting of February 23, 2016;
- B. February, 2016 Financial Statement;
- C. February 11 – March 10, 2016 expenditures totaling \$222,449.43;
- D. January, 2016 P-card purchases totaling \$35,957.66;
- E. IMRF payment totaling \$21,887.10;
- F. February 5, 2016 and February 19, 2016 payroll and payroll taxes totaling \$203,136.25;
- G. 2016-2017 Proposed Budget on file;
- H. Purchasing one 2016 Toro Groundmaster 4000-D mower and two 2016 Toro 6000 Series Z Master mowers through the National Joint Powers Alliance from MTI Distributing, with the local distributor being Reinders, in the amount not to exceed \$72,686.

Commissioner Wright moved approval of the consent agenda as presented and the motion was seconded by Commissioner Brogan. Vote on the motion:

Commissioner Wright – Aye
 Commissioner Brogan – Aye
 President Janiec – Aye

Commissioner Keating – Aye
 Commissioner Armstrong – Aye

Motion carried.

CORRESPONDENCE

The Board of Commissioners received IAPD Board membership cards, PDRMA monthly newsletter, IAPD newsletter and a thank you card from Naomi-Walter-Lenoci.

DEPARTMENT/DIRECTOR'S REPORT

- A. Superintendent of Recreation Reckamp reminded the Commissioners of the following upcoming events:
 - Twilight Egg Hunt at Shady Oaks on Friday, March 25
 - Brunch with the Bunny on Saturday, March 26
 - Student Government Day is Wednesday, April 27, from 8:30 a.m. to 2:30 p.m.
- B. Superintendent of Recreation Reckamp mentioned he met with a library representative for possible cooperative programming.
- C. Superintendent of Recreation Reckamp mentioned that Kenneth Young reached out to him to see if they could use Park Place as a reward system for under privileged children. He will be following up with them to see what are some feasible options.
- D. Superintendent of Recreation Reckamp stated that overall the Easter Egg Hunt went well on Saturday.

- E. Superintendent of Business & HR Hermonson stated that the ballfield renovations will start mid to late May depending on weather and schedules.
- F. Executive Director Stein stated that the Parks Department will continue cleaning up the parks as long as weather permits.
- G. Executive Director Stein informed the Board that he will be on vacation from April 7 to April 11. He advised the Commissioners to call Superintendent of Business & HR Hermonson for all finance, park and maintenance questions and Superintendent of Recreation Reckamp for all recreation questions.
- H. Executive Director Stein stated that February through May are the busiest times for staff as we are now starting to work on performance evaluations.

COMMISSIONERS' REPORT

- A. Commissioner Wright noted that he thought the staff did a good job at the Easter Egg Hunt.
- B. Commissioner Wright stated that Preschool Coordinator Pat Hallmark will be retiring at the end of this school year and how she has touched so many people in the Village of Streamwood. He asked if staff has started plans to do something for her which Superintendent of Business & HR Hermonson responded that Superintendent of Recreation Reckamp and Recreation Manager Babicz have started those plans.
- C. Commissioner Brogan asked is we could coordinate with the high school students to use our facility for prom photos and Superintendent of Business & HR Hermonson stated that we could look into some options and see if it fits with our rental schedule.
- D. Commissioner Wright suggested we reach out to the National Honor Society for volunteers especially to help with the Streamwood Stride event.
- E. President Janiec asked when we will be hiring a new Superintendent of Parks & Planning and Superintendent of Business & HR Hermonson responded that once the Capital Improvement Plan has been updated we will post the position.
- F. Commissioner Armstrong stated that she might not be at the next Board meeting due to a track meet.
- G. Commissioner Armstrong asked if we had a date for the Board Retreat yet and Superintendent of Business & HR Hermonson stated that she would be sending something out soon to the Board members.

PRESIDENT'S REPORT

- A. President Janiec stated that he thought staff did a great job on the Easter Egg Hunt event and that there were not any major issues besides many kids/parents could not hear the

instructions due to the mega phone not working.

B. President Janiec wanted to recognize the following birthdays in April:

- Finance Manager Harry
- Commissioner Wright
- Commissioner Armstrong

UNFINISHED BUSINESS

None.

NEW BUSINESS

None.

ADJOURNMENT

At 7:44 p.m., Commissioner Wright moved to adjourn and the motion was seconded by Commissioner Armstrong. A voice vote was unanimous for approval; motion carried.

Approved: April 26, 2016

Signed: _____

Jennifer Hermanson, Secretary Pro Tem

Attest: _____

Richard T. Janiec, President