

**MINUTES OF THE REGULAR MEETING OF THE STREAMWOOD  
PARK DISTRICT BOARD OF COMMISSIONERS HELD ON  
DECEMBER 13, 2016 AT HOOISER GROVE BARN,  
700 W. IRVING PARK ROAD,  
STREAMWOOD, ILLINOIS**

**CALL TO ORDER/ROLL CALL**

President Janiec called the meeting to order at 7:00 p.m. Present were Commissioners Armstrong, Brogan and Wright, along with staff members Executive Director Dennis Stein, Superintendent of Business & HR Jennifer Hermonson, Superintendent of Recreation Kurt Reckamp and Finance Manager Sherri Harry.

Absent from the meeting was Commissioner Thomas Keating.

All those answering "present" were physically present at the meeting.

**PLEDGE OF ALLEGIANCE**

**INTRODUCTION OF GUESTS**

Guests in attendance were Auditor Joseph Julius, Magdalena Bromberg representing *The Examiner*, Streamwood High School students and resident and member of the Streamwood Woman's Club Marion Janiec and resident Raees Yawer.

**TOPICS FROM THE FLOOR**

None.

**APPROVAL OF THE AGENDA**

Commissioner Wright moved approval of the agenda as presented and Commissioner Brogan seconded the motion.

A voice vote was unanimous for approval; motion carried.

**FINANCE REPORT**

**A. 2015-2016 Audit**

Auditor Joseph Julius reviewed the audit report giving clarification on certain items.

The Commissioners thanked Joseph Julius for coming and for the report.

**B. Monthly Expenditures/Payrolls**

There were no questions or comments.

**C. Ordinance 2016-12-1-O: 2016 Tax Levy**

Executive Director Stein explained that this ordinance was created with the information previously provided to the Board of Commissioners.

Commissioner Brogan moved approval of Ordinance 2016-12-1-O; Tax Levy and the motion was seconded by Commissioner Wright. Vote on the motion:

Commissioner Brogan – Aye  
Commissioner Keating – Absent  
President Janiec – Aye

Commissioner Armstrong – Aye  
Commissioner Wright – Aye

Motion carried.

**D. Ordinance 2016-12-2-O: Directed Reduction**

Executive Director Stein explained that this ordinance provides for a directed versus proportional reduction of collection and allocation.

Commissioner Wright moved approval of Ordinance 2016-12-2-O: Directed Reduction and the motion was seconded by Commissioner Brogan. Vote on the motion:

Commissioner Brogan – Aye  
Commissioner Keating – Absent  
President Janiec – Aye

Commissioner Armstrong – Aye  
Commissioner Wright – Aye

Motion carried.

**E. 2017 Mowing Bids**

Superintendent of Business & HR Hermonson explained that the reason we are not recommending the lowest bidder is because they have not performed the same scope of work per their references. Superintendent of Business & HR Hermonson recommended approval of the bid from Cornerstone Land & Lawn Incorporated in the amount not to exceed \$57,505.00.

**F. Ordinance 2016-12-3-O: Land Purchase**

There were no questions or comments.

Commissioner Brogan moved approval of Ordinance 2016-12-3-O: Land Purchase of Lot 5 for \$650,000 in Streamwood Crossing's Subdivision of approximately 10.46 acres for future park district use. The motion was seconded by Commissioner Wright. Vote on the motion:

Commissioner Brogan – Aye  
Commissioner Keating – Absent  
President Janiec – Aye

Commissioner Armstrong – Aye  
Commissioner Wright – Aye

Motion carried.

**G. Ordinance 2016-12-4-O: Surplus**

There were no questions or comments.

Commissioner Wright moved approval of Ordinance 2016-12-4-O: Surplus and the motion was seconded by Commissioner Brogan. Vote on the motion:

Commissioner Brogan – Aye  
Commissioner Keating – Absent  
President Janiec – Aye

Commissioner Armstrong – Aye  
Commissioner Wright – Aye

Motion carried.

**APPROVAL OF THE CONSENT AGENDA**

Approval of:

- A.** Minutes of the Regular Board meeting of October 25, 2016;
- B.** Minutes of the Executive Session meeting of October 25, 2016; approve and release;
- C.** October 2016 Financial Statements;
- D.** October 18-November 18, 2016 expenditures totaling \$195,564.88;
- E.** IMRF payment totaling \$28,711.64;
- F.** October 14, 2016 and October 28, 2016 payroll and payroll taxes totaling \$180,243.67;
- G.** P-Card purchases for September 2016 totaling \$33,203.89;
- H.** 2017 contractual grass mowing services to Cornerstone Lawn & Land Incorporated not to exceed \$57,505.00.

Commissioner Wright moved approval of the consent agenda and the motion was seconded by Commissioner Armstrong. Vote on the motion:

Commissioner Brogan – Aye  
Commissioner Keating – Absent  
President Janiec – Aye

Commissioner Armstrong – Aye  
Commissioner Wright – Aye

Motion carried.

## **CORRESPONDENCE**

President Janiec recommended that we put an ad in the Woman's Club brochure which Superintendent of Business & HR Hermonson stated that we would and she will pass the information on to the marketing department.

## **DIRECTOR'S & DEPARTMENTS REPORT**

- A. Superintendent of Recreation Reckamp informed the Board that the SPD Dance Academy recital will be held this weekend.
- B. Superintendent of Recreation Reckamp stated that staff is starting to work on budgets and brochure.
- C. Superintendent of Recreation Reckamp said that Park Place is a collection site for the Village of Streamwood Holiday Lights Recycling program and the coat and toy drive. He also noted that staff took up a collection to buy some items that Hanover Township were in need of for their annual toy drive.
- D. Superintendent of Business & HR Hermonson updated the Board on various projects that we are going out to bid for and also on a time management software program.
- E. Superintendent of Business & HR Hermonson distributed a memorandum regarding updating our Finance Policy Manual which our attorneys reviewed for any legal updates and stated that currently there have not been any updates.
- F. Executive Director Stein informed the Board that he, along with Superintendent of Recreation Reckamp, met with the recreation staff to see how they determine their program rates, potential net gains in the future, what programs work and don't work and how they can improve their net revenues.

Commissioner Brogan suggested that we should look into giving college students free passes to workout over spring break so they can try it and maybe get their business during the summer months.

## **COMMISSIONERS' REPORT**

- A. Commissioner Brogan wanted to wish Commissioner Keating well.
- B. Commissioner Wright stated the Annual Frosty 4K went really well.
- C. Commissioner Brogan noted how clean Park Place is and how staff greets everyone that comes in. He said that not only does Mark Bell do an outstanding job but all the staff there does a great job.

## **PRESIDENT'S REPORT**

- A. President Janiec thanked Recreation of Superintendent Reckamp and staff who helped with the Village of Streamwood's luminaria event.
- B. President Janiec thought Recreation Manager of Cultural Arts & Special Events Lauren Kabrick did a wonderful job with Breakfast with Santa.
- C. President Janiec stated that he also attended the annual Frosty 4K and thought that program

went really well.

- D. President Janiec thanked Superintendent of Business & HR Hermonson for the 50<sup>th</sup> Anniversary event and said everyone had a good time.
- E. President Janiec, along with Superintendent of Business & HR Hermonson, attended the McDonald's grand opening.
- F. President Janiec wished the Board of Commissioners, staff and audience a Merry Christmas and a Happy New Year.

#### **UNFINISHED BUSINESS**

None.

#### **NEW BUSINESS**

Commissioner Wright informed the Board that he is on a U-46 committee and if anyone needs or wants something from the school district they should let him know as they meet about once or twice a month.

#### **ADJOURNMENT**

At 7:37 p.m., Commissioner Wright moved to adjourn and the motion was seconded by Commissioner Armstrong. A voice vote was unanimous for approval; motion carried.

Approved: January 24, 2017

Signed: Sherri Harry  
Sherri Harry, Secretary

Attest: Richard T. Janiec  
Richard T. Janiec, President