

**MINUTES OF THE REGULAR MEETING OF THE STREAMWOOD
PARK DISTRICT BOARD OF COMMISSIONERS HELD ON
OCTOBER 25, 2016 AT HOOSIER GROVE BARN,
700 W. IRVING PARK ROAD,
STREAMWOOD, ILLINOIS**

CALL TO ORDER/ROLL CALL

President Janiec called the meeting to order at 7:00 p.m. Present were Commissioners Armstrong, Keating and Wright, along with staff members Executive Director Dennis Stein, Superintendent of Business & HR Jennifer Hermonson, Superintendent of Recreation Kurt Reckamp and Finance Manager Sherri Harry.

Absent from the meeting was Commissioner Brogan.

All those answering "present" were physically present at the meeting.

PLEDGE OF ALLEGIANCE

INTRODUCTION OF GUESTS

Guests were Tom Chapman of Raymond James, Jim Hood from Cook County Commissioner's Tim Schneider's office and Streamwood High School students.

Mr. Jim Hood presented a resolution from the Board of Commissioners Cook County to the Streamwood Park District commemorating the District's 50th anniversary.

TOPICS FROM THE FLOOR

None.

APPROVAL OF THE AGENDA

Commissioner Keating moved approval of the agenda as presented and Commissioner Wright seconded the motion.

A voice vote was unanimous for approval; motion carried.

FINANCE REPORTS

A. Ordinance #2016-10-1-O: An ordinance providing for the issue of \$2,110,000 General Obligation Limited Tax Park Bonds, Series 2016

Tom Chapman presented the bond sales results to the Board of Commissioners and explained that the money will be used to make three December 1st bond payments and the balance will be used for Capital Improvement projects.

There were no questions or comments.

Commissioner Keating moved approval of Ordinance #2016-10-1-O: An ordinance providing for the issue of \$2,110,000 General Obligation Limited Tax Park Bonds, Series 2016, of the Streamwood Park District, Cook County, Illinois, for the payment of land for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of said Park District, to provide the revenue source for outstanding obligations of said Park District and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds to Raymond James & Associates, Inc. The motion was seconded by Commissioner Wright. Vote on the motion:

Commissioner Armstrong – Aye

Commissioner Brogan – Absent

Commissioner Keating – Aye

Commissioner Wright – Aye

President Janiec – Aye

Motion carried.

Tom Chapman stated that staff did a great job with regards to the conference call with S&P Global Ratings as we were assigned an AA- rating. He also wanted to thank the Board for allowing him to help with the issuance of bonds for 32 years.

B. Policies and Procedures for Preparing and Updating Disclosures

There were no questions or comments.

Commissioner Keating moved to approve Policies and Procedures for Preparing and Updating Disclosures and the motion was seconded by Commissioner Wright. Vote on the motion:

Commissioner Armstrong – Aye

Commissioner Brogan – Absent

Commissioner Keating – Aye

Commissioner Wright – Aye

President Janiec – Aye

Motion carried.

C. Monthly Expenditures/Payrolls

There were no questions or comments.

D. 2015-2016 Financial Audit Approval

Executive Director Stein informed the Board that Auditor Joseph Julius would not be available to present the audit until the December Board meeting however he recommends the Board's acceptance and approval of the audit at this time so everything can be filed within state deadlines.

Commissioner Keating moved approval of the 2015-2016 Finance Audit and the motion was seconded by Commissioner Wright. Vote on the motion:

Commissioner Armstrong – Aye
Commissioner Keating – Aye
President Janiec – Aye

Commissioner Brogan – Absent
Commissioner Wright – Aye

Motion carried.

E. 2016 Tax Levy Estimate

Executive Director Stein explained the tax levy worksheet to the Board of Commissioners. There were no questions.

Commissioner Keating moved approval of the 2016 Tax Levy Estimate and the motion was seconded by Commissioner Wright. Vote on the motion:

Commissioner Armstrong – Aye
Commissioner Keating – Aye
President Janiec – Aye

Commissioner Brogan – Absent
Commissioner Wright – Aye

Motion carried.

F. Asphalt Civil Engineering Services

Superintendent of Business & HR Hermonson explained her memorandum stating that if the prices are too high to do the asphalt projects in January, 2017, the civil engineering plans could be used the following year. There were no questions or problems.

Commissioner Keating moved approval of the asphalt civil engineering services by W-T Civil Engineering L.L.C. in the amount not to exceed \$51,400.00. The motion was seconded by Commissioner Wright. Vote on the motion:

Commissioner Armstrong – Aye
Commissioner Keating – Aye
President Janiec – Aye

Commissioner Brogan – Absent
Commissioner Wright – Aye

Motion carried.

POLICY & PLANNING REPORT

A. IAPD Credentials Certificate

Commissioner Wright was named as the delegate to the IAPD Annual Meeting to be held on January 21, 2017. The 1st alternate is Commissioner Keating, 2nd alternate is Commissioner Armstrong and the 3rd alternate is President Janiec.

B. 2017 Proposed Board Meeting Dates

There were no questions or comments.

APPROVAL OF THE CONSENT AGENDA

Approval of:

- A.** Minutes of the Regular Meeting and BINA Public Hearing of September 27, 2016;
- B.** Minutes of the Executive Session of September 29, 2015; approved and not released;
- C.** September 2016 Financial Statements;
- D.** September 17, 2016-October 17, 2016 expenditures totaling \$264,565.39;
- E.** IMRF payment totaling \$18,809.00;
- F.** September 2, 2016, September 16, 2016 and September 30, 2016 payroll and payroll taxes totaling \$267,597.61;
- G.** P-Card Purchases for August 2016 totaling \$41,765.78;
- H.** IAPD Credentials Certificate.

Commissioner Keating moved approval of the consent agenda and the motion was seconded by Commissioner Wright. Vote on the motion:

Commissioner Armstrong – Aye
Commissioner Keating – Aye
President Janiec – Aye

Commissioner Brogan – Absent
Commissioner Wright – Aye

Motion carried.

CORRESPONDENCE

None.

DEPARTMENTS & DIRECTOR'S REPORT

- A.** Superintendent of Recreation Reckamp informed the Board that early-bird registration for the IAPD/IPRA conference has started and the deadline is December 5th so anyone interested in attending should let him know.

- B. Superintendent of Recreation Reckamp informed the Board that Safely Trick-Or-Treat event will be held this Friday at Park Place from 3:00 p.m. - 4:30 p.m.
- C. Superintendent of Recreation Reckamp informed the Board that winter registration begins on Saturday, October 29th.
- D. Superintendent of Recreation Reckamp reported that he, along with Fitness & Membership Manager Weiher and President Janiec, attended a meeting at the Library regarding a Cooperative Fitness Series as well as Movies in the Park and a possible collaboration for Summer Kickoff.
- E. Superintendent of Recreation Reckamp stated he met with Streamwood Falcon Football members who wanted to know if the park district might be interested in taking over the program.
- F. Superintendent of Business & HR Hermonson stated that staff is busy with mowing bids, replacing some playgrounds and asphalt bids.
President Janiec asked if there are any grants we could apply for and Superintendent of Business & HR Hermonson responded that Joe Brusseau has been looking into that for us.
- G. Executive Director Stein mentioned that in regards to taking the football program over we would have to look into the liability aspects of it.

COMMISSIONERS' REPORT

Commissioner Keating stated that the Patterson family thought the dedication for Guy Patterson was very nice and they very much appreciated it.

PRESIDENT'S REPORT

- A. President Janiec stated that he went on the tour to see the local facilities of Hanover Township.
- B. President Janiec also noted that he attended the meeting with the park district staff and library staff.
- C. President Janiec informed the Board that he will be attending the Safely Trick-Or-Treat event.

UNFINISHED BUSINESS

None.

NEW BUSINESS

None.

At 7:32 p.m., Commissioner Wright moved to recess for about 5 minutes and President Janiec seconded the motion. A voice vote was unanimous for approval; motion carried.

ADJOURNMENT TO EXECUTIVE SESSION

At 7:39 p.m., Commissioner Keating moved to adjourn to Executive Session pursuant to 2C5 Real Estate and 2C21 Semi-Annual review of Executive Session Minutes. The motion was seconded by Commissioner Wright. Vote on the motion:

Commissioner Armstrong – Aye
Commissioner Wright – Aye
President Janiec – Aye

Commissioner Brogan - Absent
Commissioner Keating – Aye

Motion carried.

REGULAR MEETING RECONVENED

The meeting was reconvened by President Janiec at 8:08 p.m. Present were Commissioners Armstrong, Keating and Wright, along with Executive Director Stein and Superintendent of Business & HR Hermonson.

ADJOURNMENT

At 8:08 p.m., Commissioner Wright moved to adjourn and the motion was seconded by Commissioner Keating. A voice vote was unanimous for approval; motion carried.

Approved: December 13, 2016

Signed: _____

Sherri Harry, Secretary

Attest: _____

Richard T. Janiec, President