

**MINUTES OF THE REGULAR MEETING OF THE STREAMWOOD
PARK DISTRICT BOARD OF COMMISSIONERS HELD ON
SEPTEMBER 19, 2017 AT HOOSIER GROVE BARN,
700 W. IRVING PARK ROAD,
STREAMWOOD, ILLINOIS**

CALL TO ORDER/ROLL CALL

President Wright called the meeting to order at 7:00 p.m. Present were Commissioners Armstrong, Brogan, Janiec and Yawer, along with staff members Executive Director Dennis Stein, Superintendent of Business & HR Jennifer Hermonson, Superintendent of Recreation Kurt Reckamp and Finance Manager Sherri Harry.

All those answering "present" were physically present at the meeting.

PLEDGE OF ALLEGIANCE

BOND ISSUE NOTIFICATION ACT PUBLIC HEARING

Public hearing concerning the intent of the Board of Park Commissioners to sell the General Obligation Limited Tax Park Bonds for park improvement purposes and to refund outstanding obligations of the District.

At 7:02 p.m., Commissioner Janiec moved to open the public hearing and the motion was seconded by Commissioner Yawer. Vote on the motion:

Commissioner Armstrong – Aye
Commissioner Yawer – Aye
President Wright - Aye

Commissioner Brogan – Aye
Commissioner Janiec – Aye

Motion carried.

President Wright announced that the next agenda item is a public hearing concerning the intent of the Board of Park Commissioners to receive public comments on the proposal to sell not to exceed \$1,280,000 General Obligation Limited Tax Park Bonds for payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District, providing the revenue source for the payment of the District's outstanding debt certificates and the payment of the expenses incident thereto and that all persons desiring to be heard would have an opportunity to present written or oral testimony with respect to the proposed sale.

President Wright asked if there are any comments from the Board of Commissioners which there were none and there wasn't any written testimony.

President Wright asked if anyone would like to present oral testimony or public comment concerning the proposed bond issue. There were no questions or comments from any one present.

President Wright announced that all persons desiring to be heard had been given an opportunity to provide oral and/or written testimony with respect to the proposed issuance of bonds.

Commissioner Janiec moved to adjourn the hearing and return to the regular meeting. The motion was seconded by Commissioner Brogan. Vote on the motion:

Commissioner Armstrong – Aye
Commissioner Yawer – Aye
President Wright – Aye

Commissioner Brogan – Aye
Commissioner Janiec – Aye

Motion carried.

INTRODUCTION OF GUESTS

Guests in attendance were Tom Chapman of Raymond James, resident Matt Armstrong and a Streamwood High School student.

TOPICS FROM THE FLOOR

None.

APPROVAL OF THE AGENDA

Commissioner Janiec moved approval of the agenda as presented and Commissioner Brogan seconded the motion. A voice vote was unanimous for approval; motion carried.

FINANCE REPORTS

A. Fall 2017 Bond Issue

Tom Chapman was present and briefed the Board on matters pertaining to the bond issue which will be approved at the next Board meeting.

B. Monthly Expenditures/Payroll

Commissioner Janiec wondered about an invoice we paid for wedding servers which Superintendent of Business & HR Hermonson responded that we are reimbursed for that cost by the renters.

POLICY & PLANNING REPORTS

A. Commissioner Handbook

Superintendent of Business & HR Hermonson said that the Commissioners should bring their handbook binders to the next meeting so she can swipe the old pages out with the new information. She stated that basically the only items that changed were some legal items and Commissioners' contact information.

Commissioner Brogan moved approval of the updated Commissioner Handbook and Commissioner Yawer seconded the motion. A voice vote was unanimous for approval; motion carried.

B. 2018 Proposed Board Meeting Dates

There were no questions or comments.

Commissioner Brogan moved approval of the 2018 Board Meeting Schedule and Commissioner Janiec seconded the motion. A voice vote was unanimous for approval; motion carried.

APPROVAL OF THE CONSENT AGENDA

Approval of:

- A. Minutes of the Special Board Meeting of August 1, 2017;
- B. Minutes of the Regular Board Meeting of August 22, 2017;
- C. Minutes of the Executive Session of August 22, 2017;
- D. August, 2017 Financial Statements;
- E. August 8 – September 8, 2017 expenditures totaling \$146,085.37;
- F. P-Card purchases for July, 2017 totaling \$43,049.05;
- G. August 4, 2017 and August 18, 2017 payrolls and payroll taxes totaling \$204,576.41;
- H. IMRF payment for August, 2017 totaling \$18,895.92.

Commissioner Brogan moved approval of the consent agenda and the motion was seconded by Commissioner Janiec seconded the motion.

Commissioner Armstrong – Aye
Commissioner Yawer – Aye
President Wright – Aye

Commissioner Brogan – Aye
Commissioner Janiec – Aye

Motion carried.

CORRESPONDENCE

Commissioner Brogan said he was contacted by a resident who stated that his child could not play in any of our parks due to an allergy to the mulch we use.

Executive Director Stein said that the resident had also contacted him and that he had asked the person to email him with any suggestions or a diagnosis of this condition so we could speak with the vendors and make sure that whatever this child is allergic to we would try to use something else. Executive Director Stein said that the resident never got back to him with the information.

Superintendent of Business & HR Hermonson stated that there are different levels of play surfaces and being that they can be very expensive we should look into doing this at a community park rather than a neighborhood park. Executive Director Stein stated that we would look into various options.

Commissioner Brogan stated that there was an incident at Challenger Park and asked why no one informed the Board and was told that no one had notified anyone at the Park District regarding this situation.

DEPARTMENTS & DIRECTOR'S REPORT

- A. Superintendent of Recreation Reckamp stated that we will have a new program, Healthy Minds- Healthy Bodies, which will be working with veterans on any mental and/or physical problems. Aquatic Manager Kyle Saros will be working with NWSRA on this program and we will bring the Board more information as it becomes available.
- B. Superintendent of Recreation informed the Board that Harvest Fest is on October 7th and Safely Trick-or-Treat will be October 30th.

- C. Superintendent of Business & HR Hermonson reported that we are moving along with the Marketing Plan and working with key people in the village.
- D. Superintendent of Business & HR Hermonson informed the Board that we are sending out a "Welcome to the Streamwood Park District" pamphlet to all new residents.
Commissioner Wright asked if we also could put these pamphlets out at Park Place which Superintendent of Business & HR Hermonson said we could.
- E. Executive Director Stein stated that he sent the Board an update of his accomplishments for the month.
- F. Executive Director Stein said that staff has been working with the marketing staff.
- G. Executive Director Stein reported that although Park Place annual maintenance work is mostly done there are still a few items that need to be completed.
- H. Executive Director Stein thanked everyone for their assistance while he was ill for a couple of weeks.

COMMISSIONERS' REPORT

Commissioner Janiec stated that he attended some community events and plans on going Friday to the lunch at the Village of Streamwood's 60th Anniversary at the Streamwood Oaks Golf Club.

PRESIDENT'S REPORT

President Wright stated that at the October 24th Board meeting the Board will be reviewing Executive Director Stein's goals. He also said that Commissioner Brogan had already gave him his responses and would like everyone to have them done by October 10th.

UNFINISHED BUSINESS

Commissioner Janiec reminded the Board that he would still like them to consider renaming Aquarius Park to Commissioners' Park and to have this item put on the agenda.

Commissioner Brogan agreed with Commissioner Janiec.

Superintendent of Business & HR Hermonson said that the Commissioners' deserve to have a nice park.

Commissioner Brogan informed the Board that he will not be able to attend the next Board meeting.

NEW BUSINESS

None.

ADJOURNMENT

At 7:41 p.m., Commissioner Janiec moved to adjourn and the motion was seconded by Commissioner Yawer. A voice vote was unanimous for approval; motion carried.

Approved: October 24, 2017

Signed: Sherri Harry
Sherri Harry, Secretary

Attest: William H. Wright
William H. Wright, President