

**MINUTES OF THE REGULAR MEETING OF THE STREAMWOOD
PARK DISTRICT BOARD OF COMMISSIONERS HELD
ON JUNE 25, 2013 AT HOOSIER GROVE
BARN, 700 W. IRVING PARK ROAD,
STREAMWOOD, ILLINOIS**

CALL TO ORDER/ROLL CALL

President Wright called the meeting to order at 7:00 p.m. Present were Commissioners Janiec, Armstrong, Keating and Brogan, along with staff members Executive Director Dennis Stein, Superintendent of Business & HR Jennifer Hermonson, Superintendent of Parks & Planning Keith Gorczyca, Superintendent of Recreation Kurt Reckamp and Finance Manager Sherri Harry.

All those answering "present" were physically present at the meeting.

PLEDGE OF ALLEGIANCE

INTRODUCTION OF GUESTS

None.

TOPICS FROM THE FLOOR

None.

APPROVAL OF AGENDA

Commissioner Keating moved approval of the agenda as presented and Commissioner Brogan seconded the motion. A voice vote was unanimous for approval; motion carried.

FINANCE REPORT

A. May 2013 Financial Statement

There were no questions.

B. June 2013 Monthly Expenditures/Payroll

Commissioner Janiec questioned the Sunny Hill Maintenance shed garage door expense which Superintendent of Parks & Planning Gorczyca explained that instead of the outdated sliding door it is now an overhead door for easier accessibility. Commissioner Keating asked what kind of electrical work was done at the Museum and Superintendent of Parks and Planning Gorczyca answered that there were additional external lights installed and more outlets.

C. Technology Upgrade Phase 1: Server/Phone Infrastructure Upgrade & Purchase

Superintendent of Business & HR Hermonson explained her memorandum and the reasons why she recommends option 3 and going with CDW.

She stated that CDW has the best price for the best equipment and is a company we have worked with extensively in the past. They have always provided excellent service in a timely and professional manner which is very important to us.

Commissioner Janiec asked if the money is in the budget which Superintendent of Business & HR Hermonson said it was.

Commissioner Wright asked if new software could be added and Superintendent of Business & HR Hermonson said yes.

Commissioner Keating moved approval of Technology Upgrade Phase 1: Server/Phone Infrastructure Upgrade & Purchase, option 3 and purchase from CDW at a cost not to exceed \$45,690.04. The motion was seconded by Commissioner Brogan. Vote on the motion:

Commissioner Janiec – Aye
Commissioner Keating – Aye

Commissioner Armstrong – Aye
Commissioner Brogan – Aye
President Wright – Aye

Motion carried.

D. Technology Upgrade Phase 2: Financial Software Purchase

Superintendent of Business & HR Hermonson explained her memorandum which recommends approval of, Incode , a new financial software program.

There were no questions.

Commissioner Keating moved approval of Incode Financial Software at a cost not to exceed \$63,996 with a \$6,174 annual fee. The motion was seconded by Commissioner Brogan. Vote on the motion:

Commissioner Janiec – Aye
Commissioner Keating – Aye

Commissioner Armstrong – Aye
Commissioner Brogan – Aye
President Wright – Aye

Motion carried.

POLICY & PLANNING

A. Resolution #2013-6-1-R: OSLAD Grant Resolution

Superintendent of Parks & Planning Gorczyca recommends approval of Resolution #2013-6-1-R:OSLAD Grant Resolution for the authorization of Sunnydale

Park improvements.

Commissioner Armstrong asked if we have received OSLAD grants in the past and Superintendent of Parks & Planning Gorczyca stated we have.

Commissioner Brogan asked if this was a matching grant and Superintendent of Parks & Planning Gorczyca said it was.

Commissioner Brogan moved approval of Resolution 2013-6-1-R: OSLAD Grant Resolution and Commissioner Keating seconded the motion. Vote on the motion:

Commissioner Janiec – Aye
Commissioner Keating – Aye

Commissioner Armstrong – Aye
Commissioner Brogan – Aye
President Wright – Aye

Motion carried.

CONSENT AGENDA

Approval of:

- A. Minutes of the Regular Board Meeting of June 11, 2013;
- B. May 2013 Financial Statements;
- C. May 30, 2013 expenditures including May 31, 2013 payroll and payroll taxes totaling \$174,174.87;
- D. June 25, 2013 expenditures including P-Card expenses, IMRF payment and June 14, 2013 payroll and payroll taxes totaling \$247,925.19;
- E. Interest – Park Bond – Series 2003 – in the amount of \$10,446.00 paid on June 3, 2013;
- F. Interest – General Obligation Refunding Bond – Series 2009C – in the amount of \$17,450.00 paid on June 3, 2013;
- G. Interest – General Obligation Refunding Bond – Series 2010C – in the amount of \$48,362.50 paid on June 3, 2013;
- H. Interest – General Obligation Limited Tax Park Bond – Series 2011B – in the amount of \$15,606.25 paid on June 3, 2013;
- I. Principal & Interest – General Obligation Limited Tax Refunding Park Bond – Series 2012A – in the amount of \$93,219.99 paid on June 3, 2013;
- J. Interest – General Obligation Limited Tax Park Bond – Series 2012B – in the amount of \$15,680.00 paid on June 3, 2013.

Commissioner Keating moved approval of the consent agenda as presented and Commissioner Brogan seconded the motion. Vote on the motion:

Commissioner Janiec – Aye
Commissioner Keating – Aye

Commissioner Armstrong – Aye
Commissioner Brogan – Aye
President Wright – Aye

Motion carried.

CORRESPONDENCE

None.

DEPARTMENTS & DIRECTOR'S REPORT

- A. Superintendent of Business & HR Hermonson informed the Board of Commissioners that on Friday we are switching our cell phone carrier to Verizon and hopefully there will not be any problems during the transition.
- B. Superintendent of Recreation Reckamp reported that the Park Place pool staff was audited by the Starfish Aquatics Institute and received a 5 Star Review which is the highest score possible on the SAI grading scale.
- C. Superintendent of Recreation Reckamp stated that there are a few programs, *Summer Men's Basketball League, Lacrosse and Summer Volleyball Clinic*, which for the first time have enough participants to run the programs.
- D. Superintendent of Parks & Planning Gorczyca stated that last week a new cooling system was installed at Hoosier Grove Barn.
- E. Superintendent of Parks & Planning Gorczyca informed the Board that the Park Place Track Replacement Project bid packets are ready to be picked up.
- F. Superintendent of Parks & Planning Gorczyca thanked Commissioner Armstrong for encouraging her neighbors to attend the public input meeting at Sunnysdale Park regarding the redevelopment of the location. He stated that this meeting was part of the requirements for applying for the OSLAD grant.
- G. Executive Director Stein reminded the Commissioners that the IAPD Legislative Golf Outing is on July 18th and to please let him know if anyone is interested in attending.
- H. Commissioner Keating asked if the park district applied for the Illinois Youth Recreation Core Grant sponsored by IDNR. Executive Director Stein said we did and have started working on the job descriptions.
- I. Executive Director Stein suggested that the July 9th Board meeting be cancelled due to a lack of agenda items. All the Board members agreed.

COMMISSIONERS' REPORTS

- A. Commissioner Brogan mentioned that he feels it would be a good idea for the

- Streamwood Police to do park checks especially during the summer months.
- B. Commissioner Keating asked if the park district was going to clean up the tennis courts at Dolphin Park.
Superintendent of Parks & Planning Gorczyca stated he will look into that and get back to him.
 - C. Commissioner Brogan asked if Superintendent of Parks & Planning Gorczyca heard anything regarding Lacy Park but Superintendent of Parks & Planning Gorczyca said he hasn't heard from anyone.
 - D. Commissioner Armstrong stated she attended the Sunnydale Park meeting and was so happy to see how excited the children were about having a new park.

PRESIDENT'S REPORT

- A. President Wright handed out the Board of Commissioners 2013-2014 Fiscal Year Committee Assignments.
- B. President Wright received a call from a lady who is interested in doing a project in town and thought maybe they could help clean up a park. Superintendent of Parks & Planning Gorczyca said he will get her a list of parks that they might be interested in helping out.
- C. President Wright mentioned he had a conversation with State Representative Fred Crespo regarding the grants we hope to receive. He also thought it would be a good idea if we invited State Representative Crespo for a tour of our facilities and parks.

UNFINISHED BUSINESS

None.

NEW BUSINESS

None.

ADJOURNMENT

At 7:52 p.m., Commissioner Keating moved to adjourn and the motion was seconded by Commissioner Janiec. A voice vote was unanimous for approval; motion carried.

Approved: July 23, 2013

Sign: Sherri Harry
Sherri Harry, Secretary

Attest: William Wright
William Wright, President