

**MINUTES OF THE REGULAR MEETING OF THE STREAMWOOD
PARK DISTRICT BOARD OF COMMISSIONERS HELD ON
APRIL 26, 2022 AT HOOSIER GROVE BARN,
700 W. IRVING PARK ROAD,
STREAMWOOD, IL**

CALL TO ORDER/ROLL CALL

President Raees Yawer called the meeting to order at 7:00 p.m. Present were Commissioners Rick Brogan, Richard Janiec, Larry Piekarz and William H. Wright, along with staff members Executive Director Jeff Janda, Superintendent of Parks & Planning Ian Pickett, Superintendent of Recreation Steve Muenz and Finance Manager Sherri Harry.

All those answering “present” were physically present at the meeting.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

INTRODUCTION OF GUESTS

Guests in attendance were Greg Petry of Greg Petry Consulting and Horticulture Supervisor Jimmy Schmidt.

Superintendent of Parks & Planning Pickett introduced the Park District’s new Horticulture Supervisor Schmidt to the Board of Commissioners and they all welcomed him.

TOPICS FROM THE FLOOR

None.

APPROVAL OF THE AGENDA

Commissioner Janiec moved approval of the agenda as presented and Commissioner Wright seconded the motion. Vote on the motion:

Commissioner Brogan – Aye
Commissioner Piekarz – Aye
President Yawer – Aye

Commissioner Janiec – Aye
Commissioner Wright – Aye

Motion carried.

EMPLOYEE SERVICE AWARDS

Executive Director Janda stated that we have some employees that have/ had a milestone anniversary and although they are not at the meeting tonight they have been recognized internally. They are:

- 1) Victoria Ventricelli-Talent - Fitness- 1 year
- 2) Cory Cook – Aquatics – 1 year
- 3) Dianne Zavala – Fitness – 1 year

- 4) Kristofer Silva – Aquatics – 1 year
- 5) George Sanchez – Athletics – 5 years
- 6) Joyce Garza – Guest Services – 10 years
- 7) Sherri Harry – Finance Manager – 35 years

FINANCE REPORT

A. Monthly Expenditures/Payroll

There were no questions or comments.

B. Monthly Financial Reports

There were no questions or comments.

C. Purchase of 2022 Ford Utility Vehicle Through Suburban Purchasing Cooperative

Executive Director Janda stated that based on consensus of the Board at the March 22, 2022 Board meeting, staff has ordered a 2022 Ford Utility Vehicle through the Suburban Purchasing Cooperative at a cost not to exceed \$ 35,207. He said that this vehicle will be purchased with Capital Funds from the 2022-2023 budget.

There were no questions or comments.

D. 2022-2023 Tentative Budget & Appropriations Ordinance

Executive Director Janda said the 2022-2023 Budget & Appropriation Ordinance has been prepared in its tentative form and will be placed on review for public inspection prior to its formal adoption in accordance with state statute.

There were no questions or comments.

E. Request to Amend Purchasing Policy to Increase Bid Limit Requirements to Match State of Illinois Statute

Executive Director Janda informed the Board that bill SB3050 had recently passed in the Senate and House and is awaiting the Governor's signature. This bill would raise the bid expenditure threshold for park districts to \$30,000 up from the current \$25,000 limit. He said that the current Streamwood Park District bid limit threshold is \$20,000 and has been at that level since 2011.

There were no questions or comments.

F. Request to Declare Miscellaneous Obsolete or Non-Functioning Electronic and Computer Equipment and Old Hoosier Grove Barn Chairs Surplus and Authorize Disposal of Same

Executive Director Janda said that staff has prepared a list of obsolete and nonfunctioning electronic and computer related equipment located at Park Place Family Recreation Center in Partnership with Rush Physical Therapy and Hoosier Grove Barn and request that the Board declare the items surplus and authorize their disposal.

There were no questions or comments.

G. Purchase of Fuel Master Fuel Management System for 360 Schaumburg Road

Executive Director Janda said that staff has requested the Board to concur with its planned purchase of a Fuel Master Management System for the fuel tanks located at the 360 Schaumburg Road property as it will allow us to continue to allocate costs to specific vehicles and departments. He also said that the Fuel Master System costs \$14,840.00 and is available through the Sourcewell Cooperative Purchasing program.

Commissioner Piekarz asked if the tanks were already on the property and Superintendent of Parks & Planning Pickett said they were and that they were still in good shape.

POLICY AND PLANNING REPORT

A. Strategic Planning Project Update

Greg Petry of Greg Petry Consulting made a presentation to the Board on the project and its status. He said senior staff and Commissioner Piekarz met on March 23rd and on April 8th and that the surveys are scheduled to be disseminated to staff and Board members in May. He also informed the Board that in May a separate resident survey will be conducted electronically.

B. Request from Village of Streamwood to Acquire Kollar Park Through Either Quit Claim Deed Or Long-Term Lease for Development of a Gateway to the Municipal Campus on Irving Park Road

Executive Director Janda said that staff has begun an overview of the property including conditions and improvements for the Board to review next month.

C. Facilities License Agreement with the Catholic Bishop of Chicago to Allow Use of St. John's Ballfield/Green Space for Streamwood Park District Use to Provide Sporting Games, Practices and Related Activities During Non-School Hours from March 1, 2022 Through October 31, 2022

Executive Director Janda stated that the agreement is on hold as the Archdiocese specific insurance requirements are not reasonable and PDRMA will not provide coverage to that extent. Executive Director Janda has now requested PDRMA to negotiate on the Park District's behalf.

Commissioner Piekarz asked that since St. John's uses our gym would it not be the same coverage as we have which Executive Director Janda responded that they want more coverage.

D. Contract with Tow Company to Remove Illegally Parked or Abandoned Cars from Streamwood Park District Property

Executive Director Janda explained that the towing contract will provide a legal means to remove improperly parked vehicles only when the Executive Director or his designate requests it.

E. Resolution 2022-04-02: Safety Policy Statement

The Board is requested to adopt Resolution 2022-04-02: Promote Workplace Safety

F. Resolution 2022-04-03-R: Developing a Donation of Land and Cash in Lieu of Land Policy

Executive Director Janda said that this policy sets land donation requirements or cash donation in lieu of land donation requirements related to the anticipated impact of the residential development on the park district. He also said this Resolution creates/amends a policy to reflect current best practices.

IAPD/NRPA Liaison Report

Commissioner Piekarz stated there are opportunities to network with other Park Districts.

APPROVAL OF CONSENT AGENDA

Approval of:

- A.** Minutes of the Regular Board meeting on March 22, 2022;
- B.** March, 2022 Financial Reports;
- C.** March 6, 2022-April 8, 2022 expenditures totaling \$399,028.44;
- D.** P-Card Purchases paid in March, 2022 totaling \$12,002.55;
- E.** March 11, 2022 and march 25, 2022 payroll and payroll taxes totaling \$155,450.66;
- F.** IMRF payment for March, 2022 totaling \$18,209.42;
- G.** Executive Session Minutes on February 22, 2022.

Commissioner Janiec moved approval of the consent agenda and Commissioner Wright seconded the motion.

Vote on the motion:

Commissioner Brogan – Aye
Commissioner Piekarz – Aye
President Yawer – Aye

Commissioner Janiec – Aye
Commissioner Wright – Aye

Motion carried.

DEPARTMENTS & DIRECTOR'S REPORT

Executive Director Janda included his monthly report of activities for the District in the Board packet. There were no questions or comments.

COMMISSIONERS' REPORT

- A. Commissioner Brogan said that the Easter Bunny showed up at his house and thought it was an awesome visit.
- B. Commissioner Wright talked about the job fairs and how you sometimes have to urge the teen-agers to apply for jobs.

PRESIDENT'S REPORT

- A. President Yawer thanked the staff that just celebrated their milestone anniversaries for their dedicated services.
- B. President Yawer said that covid numbers are rising again so you should be wearing a mask.
- C. President Yawer said that usually she would invite everyone to the mosque for the Ramadan holiday but because of covid she could not invite anyone.

UNFINISHED BUSINESS

None.

NEW BUSINESS

- A. **Discussion and Consideration of Purchase of 2022 Ford Utility Vehicle Through Suburban Purchasing Cooperative**
There were no questions or comments.

Commissioner Piekarz moved approval of the purchase of a 2022 Ford Utility Vehicle through the Suburban Purchasing Cooperative at a cost not to exceed \$35,207. Commissioner Wright seconded the motion. Vote on the motion:

Commissioner Brogan – Aye
Commissioner Piekarz – Aye
President Yawer – Aye

Commissioner Janiec – Aye
Commissioner Wright – Aye

Motion carried.

B. Discussion and Consideration of 2022-2023 Tentative Budget & Appropriations Ordinance 2022-04-01-O: Tentative Budget & Appropriations Ordinance

There were no questions or comments.

Commissioner Janiec moved approval of Ordinance 2022-04-01-O: Tentative Budget & Appropriations Ordinance and Commissioner Wright seconded the motion. Vote on the motion:

Commissioner Brogan – Aye
Commissioner Piekarz – Aye
President Yawer – Aye

Commissioner Janiec – Aye
Commissioner Wright – Aye

Motion carried.

C. Discussion and Consideration of Resolution 2022-04-01-R: A Resolution Amending the Streamwood Park District Purchasing Policy Manual. The Amendment will Increase the Bid Threshold Limit from the Current \$20,000 Value to Reflect and Mirror the Amount as Provided for in 70 ILCS 1205/8-1

There were no questions or comments.

Commissioner Janiec moved approval of Resolution 2022-04-01-R: A Resolution Amending the Streamwood Park District Purchasing Policy Manual to increase the bid threshold to mirror the state bid threshold currently at \$25,000 and scheduled to increase to \$30,000. Commissioner Wright seconded the motion.

Vote on the motion:

Commissioner Brogan – Aye
Commissioner Piekarz – Aye
President Yawer – Aye

Commissioner Janiec – Aye
Commissioner Wright – Aye

Motion carried.

D. Discussion and Consideration of Ordinance 2022-04-02-O: An Ordinance Declaring Surplus Property and Authorizing the Disposal of Surplus Items

There were no questions or comments.

Commissioner Wright moved approval of Ordinance 2022-04-02-O declaring certain personal property items surplus that are no longer needed, or useful, and that authorization is granted to dispose of the personal property through donation, sale or recycling. Commissioner Janiec seconded the motion. Vote on the motion:

Commissioner Brogan – Aye
Commissioner Piekarz – Aye
President Yawer – Aye

Commissioner Janiec – Aye
Commissioner Wright – Aye

Motion carried.

E. Discussion and Consideration for Concurrence of Purchase of Fuel Master Management System for Fuel Tanks Located at 360 Schaumburg Road at a cost of \$14,840

There were no questions or comments.

Commissioner Janiec moved approval of the purchase of a Fuel Master Management System for the fuel tanks located at 360 Schaumburg Road property at a cost not to exceed \$14,840 through the Sourcewell Cooperative Purchasing program. Commissioner Piekarz seconded the motion. Vote on the motion:

Commissioner Brogan – Aye
Commissioner Piekarz – Aye
President Yawer – Aye

Commissioner Janiec – Aye
Commissioner Wright – Aye

Motion carried.

F. Discussion and Consideration of Towing Contract with Artie's Classic Muscle Car Sales Corp., Located at 150 Woodview Drive, Elgin, IL 60120, to Remove Illegally Parked or Abandoned Vehicles Located on Streamwood Park District's Property

There were no questions or comments.

Commissioner Wright moved approval of authorizing the Executive Director to contract with Artie's Classic Muscle Car Sales Corp. to provide towing services related to illegally parked or abandoned vehicles on Streamwood Park District's properties. Commissioner Janiec seconded the motion. Vote on the motion:

Commissioner Brogan – Aye
Commissioner Piekarz – Aye
President Yawer – Aye

Commissioner Janiec – Aye
Commissioner Wright – Aye

Motion carried.

G. Discussion and Consideration of Resolution 2022 -04-02-R: Promote Workplace Safety

There were no questions or comments.

Commissioner Wright moved approval of Resolution 2022-04-02-R: Promote Workplace Safety. Commissioner Janiec seconded the motion. Vote on the motion:

Commissioner Brogan – Aye
Commissioner Piekarz – Aye
President Yawer – Aye

Commissioner Janiec – Aye
Commissioner Wright – Aye

Motion carried.

H. Discussion and Consideration of Resolution 2022-04-03-R: Developing a Donation of Land and Cash in Lieu of Land Policy

There were no questions or comments.

Commissioner Janiec moved approval of Resolution 2022-04-03-R: Developing a Donation of Land and Cash in Lieu of Land Policy and Commissioner Wright seconded the motion. Vote on the motion:

Commissioner Brogan – Aye
Commissioner Piekarz – Aye
President Yawer – Aye

Commissioner Janiec – Aye
Commissioner Wright – Aye

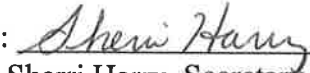
Motion carried.

ADJOURNMENT

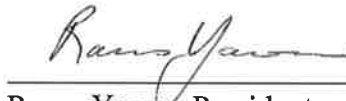
At 7:50 p.m., Commissioner Janiec moved to adjourn and Commissioner Piekarz seconded the motion. A voice vote was unanimous for approval; motion carried.

Approved: May 24, 2022

Signed:



Sherri Harry, Secretary



Raees Yawer, President