

**MINUTES OF THE REGULAR MEETING OF THE STREAMWOOD  
PARK DISTRICT BOARD OF COMMISSIONERS HELD  
ON FEBRUARY 24, 2015 AT HOOSIER GROVE  
BARN, 700 W. IRVING PARK ROAD,  
STREAMWOOD, ILLINOIS**

**CALL TO ORDER/ROLL CALL**

President Armstrong called the meeting to order at 7:00 p.m. Present were Commissioners Wright, Brogan and Janiec, along with staff members Executive Director Dennis Stein, Superintendent of Business & HR Jennifer Hermonson, Superintendent of Parks & Planning Keith Gorczyca, Superintendent of Recreation Kurt Reckamp and Finance Manager Sherri Harry.

Commissioner Keating was absent.

All those answering "present" were physically present at the meeting.

**PLEDGE OF ALLEGIANCE**

**INTRODUCTION OF GUESTS**

Guests in attendance were Auditor Joseph Julius, Attorney Robert Bush and Streamwood High School students.

**TOPICS FROM THE FLOOR**

None.

**APPROVAL OF AGENDA**

Commissioner Wright moved approval of the agenda as presented and Commissioner Janiec seconded the motion. A voice vote was unanimous for approval; motion carried.

**FINANCE REPORTS**

**A. December 2014 Financial Statements**

There were no questions.

**B. Monthly Expenditures/Payrolls**

There were no questions.

**C. Purchasing Policy Updates & Changes**

Superintendent of Business & HR Hermonson explained the few changes that were made in the Purchasing Policy Manual.

Commissioner Brogan asked what procedures we already had in place. Finance Manager

Harry explained what we did in the past and how we are now doing a better job in documenting the use of the P-Card and holding staff accountable for their receipts.

**D. Contracted Mowing Bid**

Superintendent of Parks & Planning Gorczyca recommended rejecting all the bids which were received for the Contractual Mowing Service on February 12, 2015 as they were either incomplete or priced too high. He stated that staff will rebid the grass mowing services project with an anticipated contract award at the March board meeting.

There were no questions.

**E. Surplus Ordinance #2015-2-1-O: Surplus Ordinance**

Superintendent of Recreation Reckamp stated that the items on this list are no longer needed by the District because the equipment either doesn't work properly or the District has upgraded the equipment.

Commissioner Wright moved for approval of Ordinance #2015-2-1-O: Surplus Ordinance and the motion was seconded by Commissioner Janiec. Vote on the motion:

Commissioner Wright – Aye  
Commissioner Janiec – Aye  
President Armstrong – Aye

Commissioner Brogan – Aye  
Commissioner Keating – Absent

Motion carried.

**APPROVAL OF CONSENT AGENDA**

Approval of:

- A.** Minutes of the Regular Board meeting of January 27, 2015;
- B.** December 2014 Financial Statement;
- C.** January 14-February 17, 2015 expenditures and P-Card totaling \$282,277.61;
- D.** January IMRF payment totaling \$21,982.86;
- E.** January 9, 2015, January 23, 2015 and February 6, 2015 payrolls and payroll taxes totaling \$258,378.67;
- F.** Purchasing Policy Updates & Changes;
- G.** Contracted Mowing Bid Rejection.

Commissioner Brogan moved to table the January 14-February 17, 2015 expenditures and P-Card totaling \$282,277.61 until the next Board meeting and Commissioner Wright seconded the motion. Vote on the motion:

Commissioner Wright – Aye  
Commissioner Janiec – Aye  
President Armstrong – Aye

Commissioner Brogan - Aye  
Commissioner Keating – Absent

Motion carried.

Commissioner Wright moved approval of the consent agenda as amended and the motion was seconded by Commissioner Janiec. Vote on the motion:

Commissioner Wright – Aye  
Commissioner Janiec - Aye  
President Armstrong – Aye

Commissioner Brogan – Aye  
Commissioner Keating – Absent

Motion carried.

## **CORRESPONDENCE**

Executive Director Stein reminded the Board of Commissioners that the Legislative Breakfast is on March 7<sup>th</sup> and if anyone is interested in attending they should let him know by tomorrow.

## **DEPARTMENTS/DIRECTOR'S REPORT**

- A. Superintendent of Recreation Reckamp informed the Board that the Spring/Summer brochure will be available this week.
- B. Superintendent of Recreation Reckamp stated that the Indoor Soccer program had 224 participants which are the most participants we ever had for that program.
- C. Superintendent of Recreation Reckamp said he had a meeting with members of U-46 Alignment for Continuing Education which he felt went well.
- D. Superintendent of Recreation Reckamp reported that we are participating in a program with Verizon and Alexian Brothers called VALS PALS and they will be using our facility for their participants.
- E. Superintendent of Parks & Planning Gorczyca stated that the Park Place roof replacement project is tentatively scheduled to begin early to mid-April, weather permitting.
- F. Superintendent of Parks & Planning Gorczyca informed the Board that the District is currently out to bid for both the mowing and custodial services.
- G. Superintendent of Parks & Planning Gorczyca reported to the Board that the Museum floor joist repair will be starting soon with completion expected by mid-late March.
- H. Superintendent of Business & HR Hermonson passed out a Museum Attendance Report to the Board of Commissioners.
- I. Superintendent of Business & HR Hermonson stated that our attorneys are working with us in regards to AEK issues.
- J. Superintendent of Business & HR Hermonson said the Marketing position has been posted.
- K. Superintendent of Business & HR Hermonson stated that she met with Executive Service Corp. staff to get some feedback from them and we are now waiting for a proposal from them to see if we want to continue using their services.
- L. Executive Director Stein stated that staff is busy with budgets, performance reviews and Incode training.

## **COMMISSIONERS' REPORT**

- A. Commissioner Wright stated that he had a meeting with the interim CEO of U-46, Tony Sanders, and would like to schedule another meeting including Superintendent of

Recreation Reckamp to discuss usage of the schools facilities.

- B. Commissioner Brogan said that he had spoke with Executive Director Stein regarding the Open Gym program and advised Executive Director Stein of what the participants had conveyed to him.

#### **PRESIDENT'S REPORT**

- A. President Armstrong reported that she has tried to contact Historical Society member Cindy Curtis.
- B. President Armstrong stated that she thought we have a great dance program.

#### **UNFINISHED BUSINESS**

None.

#### **NEW BUSINESS**

None.

A recess was called at 7:32 p.m., and the meeting was back in session at 7:44 p.m. Present were President Armstrong, Commissioners Janiec, Wright, Brogan, Executive Director Stein, Superintendent of Business & HR Hermonson, Auditor Joseph Julius and Attorney Robert Bush.

#### **ADJOURNMENT TO EXECUTIVE SESSION**

At 7:45 p.m., President Armstrong moved to adjourn to Executive Session pursuant to 5 ILCS 2© (1) of the Open Meetings Act to discuss personnel. The motion was seconded by Commissioner Wright. Vote on the motion:

Commissioner Janiec – Aye  
Commissioner Brogan – Aye  
President Armstrong – Aye

Commissioner Wright – Aye  
Commissioner Keating – Absent

Motion carried.

#### **REGULAR MEETING RECONVENED**

The meeting was reconvened by President Armstrong at 9:36 p.m. Present were Commissioners Janiec, Wright and Brogan, along with Executive Director Dennis Stein, Auditor Joseph Julius and Attorney Robert Bush.

**PERSONNEL**

The Executive Session was recessed until March 10, 2015 at 7:00 p.m.

**ADJOURNMENT**

At 9:38 p.m., Commissioner Wright moved to adjourn and the motion was seconded by Commissioner Janiec. A voice vote was unanimous for approval; motion carried.

Approved: March 24, 2015

Signed: Sherri Harry  
Sherri Harry, Secretary

Attest: Adriana Armstrong  
Adriana Armstrong, President