

**MINUTES OF THE REGULAR MEETING OF THE STREAMWOOD
PARK DISTRICT BOARD OF COMMISSIONERS HELD ON
JANUARY 25, 2022 AT HOOSIER GROVE BARN,
700 W. IRVING PARK ROAD,
STREAMWOOD, IL**

CALL TO ORDER/ROLL CALL

President Raees Yawer called the meeting to order at 7:00 p.m. Present were Commissioners Richard Janiec, Larry Piekarz and William H. Wright, along with staff members Executive Director Jeff Janda, Superintendent of Parks & Planning Ian Pickett, Superintendent of Recreation Steve Muenz and Finance Manager Sherri Harry.

Commissioner Rick Brogan was absent.

All those answering "present" were physically present at the meeting,

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

INTRODUCTION OF GUESTS

Executive Director Janda introduced the District's new Recreation Manager Sarah Porter to the Board of Commissioners and they all welcomed her to the Streamwood Park District.

TOPICS FROM THE FLOOR

None.

APPROVAL OF AGENDA

Commissioner Janiec moved approval of the agenda as presented and Commissioner Wright seconded the motion. Vote on the motion:

Commissioner Brogan – Absent
Commissioner Piekarz – Aye
President Yawer – Aye

Commissioner Janiec – Aye
Commissioner Wright – Aye

Motion carried.

FINANCE REPORT

A. Monthly Expenditures/Payroll

There were no questions or comments.

B. Monthly Financial Reports

There were no questions or comments.

C. Commissioners' Park Final Payment Request to Integral Construction, Inc. of \$186,911.00.

The contract allows for liquidated damages related to the completion date with a potential amount totaling \$63,500. Staff would like authorization to negotiate the final payment with an amount not to exceed \$186,911.00.

There were no questions or comments.

POLICY AND PLANNING REPORT

- A.** Executive Director Janda stated that the current Master Plan was originally developed in 2011 and is out of date. He feels that as the District moves forward to meet the current and anticipated needs of the residents, the strategic vision needs to be revisited and updated as needed. Executive Director Janda explained that this process includes the development of a Community Survey that helps guide the adoption of a Strategic Plan to provide direction of a Comprehensive Master Plan. He attached proposals from Greg Petry Consulting to assist the District with the creation and preparation of the three components which he said are:
- Streamwood Park District Community Survey Planning Process - \$9,100
 - Streamwood Park District Strategic Master Plan - \$10,500
 - Streamwood Park District Parks & Recreation Comprehensive Master Plan Process - \$59,500

Commissioner Wright thinks that this is a good idea since there has been a lot of internal changes at the Park District since the last plan was done and also having to deal with a pandemic. He feels a survey should be done every year.

Commissioner Piekarz said that he used Greg Petry Consulting in the past and thought he was really good. He also said that the Board will be very involved in the process.

President Yawer agreed with Commissioner Wright but asked if the Strategic Master Plan and the Comprehensive Master Plan were the same reports. Executive Director Janda responded that they are different plans.

APPROVAL OF THE CONSENT AGENDA

Approval of:

- A.** Minutes of the Regular Board meeting on December 14, 2021;
- B.** December, 2021 Financial Reports;
- C.** December 4, 2021 – January 12, 2022 expenditures totaling \$350,480.88;
- D.** P-Card purchases paid in December, 2021 totaling \$11,783.30;
- E.** December 2, 2021, December 16, 2021 and December 30, 2021 payroll and payroll taxes totaling \$218,066.73;
- F.** IMRF payment for December, 2021 totaling \$27,734.55;
- G.** December 1, 2021 – Series 2017 – Principal- \$820,000.00;
- H.** December 1, 2021 – Series 2017 – Interest - \$12,300.00;
- I.** Payout Request #2 – Final – Preservation Services, Inc. – Community Center Roof Replacement – not to exceed \$86,288.20;
- J.** Payout Request #3 Happ Builders, Inc. – Park Place S-1 RTU Replacement in the amount not to exceed \$116,350.20.

Commissioner Janiec moved approval of the consent agenda and Commissioner Piekarz seconded the motion.
Vote on the motion:

Commissioner Brogan – Absent
Commissioner Piekarz – Aye
President Yawer – Aye

Commissioner Janiec – Aye
Commissioner Wright – Aye

Motion carried.

DEPARTMENTS & DIRECTOR'S REPORT

Executive Director Janda presented a monthly report of activities for the District and a copy of it is incorporated into the minutes.

COMMISSIONERS' REPORT

- A. Commissioner Wright complimented staff on an excellent job clearing Park Place's parking lot and sidewalks after the last ice storm we had.
- B. Commissioner Janiec wished Executive Director Janda a Happy Birthday.

PRESIDENT'S REPORT

- A. President Yawer feels that staff is doing an excellent job.
- B. President Yawer said she has discussed with Executive Director Janda the cost of walking the indoor track at our location and other locations.
 - Commissioner Janiec said that he has been pushing for the Park District to give veterans and seniors more discounts for programs and let them use the indoor track for free.
 - Commissioner Piekarz doesn't think \$2.00 to walk the track is too much to pay.
 - Commissioner Wright agreed with Commissioner Piekarz and said we might want to explore this down the road.

UNFINISHED BUSINESS

- A. **Discussion and Consideration of Payment Request #7 – Final Integral Construction, Inc. – Authorization to approve final payment not to exceed \$186,911 and to authorize staff to negotiate potential liquidated damages related to contractual completion date**
There were no questions or comments.

Commissioner Piekarz moved approval of the final payment not to exceed \$186,911 to Integral Construction, Inc. pending discussion and consideration of potential liquidated damages.
Commissioner Wright seconded the motion. Vote on the motion:

Commissioner Brogan – Absent
Commissioner Piekarz – Aye
President Yawer – Aye

Commissioner Janiec – Aye
Commissioner Wright – Aye

Motion carried.

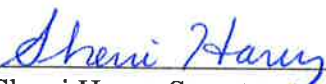
NEW BUSINESS

None.

ADJOURNMENT

At 7:42 p.m., Commissioner Janiec moved to adjourn and the motion was seconded by Commissioner Wright. A voice vote was unanimous for approval; motion carried.

Approval: February 22, 2022

Signed: 
Sherri Harry, Secretary

Attest: 
Raees Yawer, President