

**MINUTES OF THE REGULAR MEETING OF THE STREAMWOOD  
PARK DISTRICT BOARD OF COMMISSIONERS HELD ON  
JUNE 22, 2021 AT HOOSIER GROVE BARN,  
700 W. IRVING PARK ROAD,  
STREAMWOOD, ILLINOIS**

**CALL TO ORDER/ROLL CALL**

President Raees Yawer called the meeting to order at 7:00 p.m. Present were Commissioners Richard Janiec, Larry Piekarz and William H. Wright, along with staff members Executive Director Jeff Janda, Superintendent of Recreation Steve Muenz and Finance Manager Sherri Harry.

Commissioner Richard Brogan arrived at 7:08 p.m.

All those answering "present" were physically present at the meeting.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**INTRODUCTION OF GUESTS**

Guests in attendance were David and Kristina Herrick from the Jacobs Farm Homeowners Association.

**TOPICS FROM THE FLOOR**

David Herrick gave a brief background of the fundraising efforts that the Jacobs Farm Homeowners Association do for the schools. He was hoping that the Board of Commissioners would be able to rent Sunny Hill Park to them at a reduced rate as he has gotten in the past. Executive Director Janda responded that he will look into this and let them know how we can help. Commissioner Piekarz said that they should come back to a meeting and let the Board of Commissioners know how this was settled.

## **APPROVAL OF AGENDA**

Commissioner Janiec moved approval of the agenda as presented and Commissioner Piekarz seconded the motion. Vote on the motion:

Commissioner Brogan - Aye  
Commissioner Piekarz – Aye  
President Yawer – Aye

Commissioner Janiec – Aye  
Commissioner Wright – Aye

Motion carried.

## **RECOGNITION OF COMMISSIONER & STAFF MEMBER MILESTONES**

None.

## **FINANCE REPORT**

- A. Monthly Expenditures/Payroll**  
There were no questions or comments.
- B. Monthly Financial Reports**  
There were no questions or comments.
- C. Transfer of \$750,000 Unallocated Fund Balance from Corporate Fund to CIP Fund**  
There were no questions or comments.
- D. Transfer of \$200,000 Unallocated Fund Balance from Special Recreation Fund to CIP Fund to Fund ADA Compliance Project Subject to Approval by NWSRA**  
There were no questions or comments.
- E. Ordinance 2021-04-01-O: 2021-2022 Combined Budget & Appropriation Ordinance**  
There were no questions or comments.
- F. 2020-2021 Audit Engagement Proposal from Joseph R. Julius Ltd. for the Fiscal Year 2020, 2021 & 2022 Audits of the Streamwood Park District Financial Records**  
There were no questions or comments.
- G. Updating of Signature Cards for Refund and General Account at BMO Harris N.A. to Reflect Current Elected Officials and Finance Personnel**  
There were no questions or comments.

## **POLICY AND PLANNING**

- A. Update of Hoosier Grove Barn Rental Agreement Language**  
Commissioner Piekarz asked Executive Director Janda if our attorney had reviewed the agreement and Executive Director Janda stated that he has.

President Yawer asked if the refund clause was in the agreement and Executive Director Janda said it was.

- B. Update and Revision of Streamwood Park District Personnel & Employee Manual**  
Commissioner Piekarz thought we should table this item as everyone did not receive a copy of it yet.

#### **APPROVAL OF CONSENT AGENDA**

Approval of:

- A.** Minutes of the Regular Board meeting on May 25, 2021;
- B.** May, 2021 Financial Reports;
- C.** May 12 – June 8, 2021 expenditures totaling \$163,039.45;
- D.** IMRF payment totaling \$17,726.76;
- E.** P-Card purchases paid in May, 2021 totaling \$6,883.89;
- F.** May 7, 2021 and May 21, 2021 payroll and payroll taxes totaling \$103,976.98;
- G.** May 28, 2021 – Bond Interest Payment – G. O. Series 2020 - \$5,013.84;
- H.** May 28, 2021 – Bond Interest Payment – G.O. Series 2018 - \$6,384.25.

Commissioner Janiec moved approval of the consent agenda as presented and the motion was seconded by Commissioner Wright. Vote on the motion:

Commissioner Brogan – Aye  
Commissioner Piekarz – Aye  
President Yawer – Aye

Commissioner Janiec – Aye  
Commissioner Wright – Aye

Motion carried.

#### **CORRESPONDENCE**

- A.** Commissioner Janiec said that he received a phone call from a friend regarding a dog who possibly was affected by walking in one of our parks.  
Executive Director Janda said he would look into this incident.
- B.** Executive Director Janda informed the Board that the Daily Herald had a nice article in their paper about the Alignment Collaborative for Education and School District U-46 at the Learning on the Go event.

#### **DEPARTMENTS & DIRECTOR'S REPORT**

Executive Director Janda presented a monthly report of activities for the District and a copy of it is incorporated into the minutes.

## **COMMISSIONERS' REPORT**

None.

## **PRESIDENT'S REPORT**

- A. President Yawer thanked the Board for giving her the opportunity to serve as the Board President and know that she will do her best as she does for any job she undertakes.
- B. President Yawer said that she is in close communications with Executive Director Janda and that on June 4<sup>th</sup> they met and discussed several items of interest. She feels that Executive Director Janda, Finance Manager Harry and staff are doing a great job.
- C. President Yawer said that on June 8<sup>th</sup> she attended the Summer Kickoff and thought it was a great event.
- D. President Yawer complimented the District's Facebook page which she said she visits regularly.
- E. President Yawer reminded everyone that tomorrow is our free concert, featuring The Millennials, and she is planning to attend the event.
- F. President Yawer stated that Phase 5 is here but hopes everyone continues to stay safe.

## **UNFINISHED BUSINESS**

None.

## **NEW BUSINESS**

- A. **Discussion and Consideration for Transfer of \$750,000 Unallocated Fund Balance from Corporate Fund to CIP Fund**

There were no questions or comments.

Commissioner Brogan moved approval to transfer unallocated fund balance in the amount of \$750,000 from the Corporate Fund to the Capital Improvement Fund to cover anticipated costs related to capital replacement and improvements within the Park District. Commissioner Wright seconded the motion. Vote on the motion:

Commissioner Brogan – Aye  
Commissioner Piekarz - Aye  
President Yawer – Aye

Commissioner Janiec – Aye  
Commissioner Wright – Aye

Motion carried.

**B. Discussion and Consideration for Transfer of \$200,000 Unallocated Fund Balance from Special Recreation Fund to CIP Fund to Fund ADA Compliance Project Subject to Approval by NWSRA**

There were no questions or comments.

Commissioner Janiec moved approval to transfer unallocated fund balance in the amount of \$200,000 from the Special Recreation Fund to the Capital Improvement Fund to cover anticipated costs related to American with Disabilities Act. These capital replacement and improvements within the Park District are subject to project review and approval by the NWSRA Board in accordance with the NWSRA bylaws. Commissioner Brogan seconded the motion. Vote on the motion:

Commissioner Brogan – Aye  
Commissioner Piekarz – Aye  
President Yawer – Aye

Commissioner Janiec – Aye  
Commissioner Wright – Aye

Motion carried.

**C. Discussion and Consideration to Adopt Ordinance 2021-04-01-O: the 2021-2022 Combined Budget & Appropriation Ordinance**

There were no questions or comments.

Commissioner Janiec moved approval to adopt Ordinance 2021-04-01-O: the 2021-2022 Combined Budget & Appropriation Ordinance and Commissioner Piekarz seconded the motion. Vote on the motion:

Commissioner Brogan – Aye  
Commissioner Piekarz – Aye  
President Yawer – Aye

Commissioner Janiec – Aye  
Commissioner Wright – Aye

Motion carried.

**D. Discussion and Consideration to Audit Proposal from Joseph R. Julius, Ltd to Perform the State Mandated Annual Audit of the Streamwood Park District Financial Records for Fiscal Years 2020-2021, 2021-2022 and 2022-2023 with the 2020-2021 Audit Fee Set at \$21,589 and the Following Fiscal Year Audits Increased by the Consumer Price Index.**

There were no questions or comments.

Commissioner Janiec moved approval of the audit proposal from Joseph R. Julius, Ltd. to perform the state mandated annual audit of the Streamwood Park District financial records for fiscal years 2020-2021, 2021-2022 and 2022-2023 with the 2020-2021 audit fee set not to exceed \$21,589 and the following fiscal year audits increased by the consumer price index.

Commissioner Wright seconded the motion. Vote on the motion:

Commissioner Brogan – Aye	Commissioner Janiec – Aye
Commissioner Piekarz – Aye	Commissioner Wright – Aye
President Yawer – Aye	

Motion carried.

**E. Discussion and Consideration of Resolution 2021-06-01-R: Updating Signature Cards for the Refund and General Account at BMO Harris N.A. to Reflect the Current Board of Commissioners and Related Finance/Administrative Personnel**

There were no questions or comments.

Commissioner Janiec moved approval of Resolution 2021-06-01-R: Updating Signature Cards for the Refund and General Account at BMO Harris N.A. and Commissioner Brogan seconded the motion. Vote on the motion:

Commissioner Brogan – Aye	Commissioner Janiec – Aye
Commissioner Piekarz – Aye	Commissioner Wright – Aye
President Yawer – Aye	

Motion carried.

**F. Discussion and Consideration of Resolution 2021-06-02-R: Updating the Streamwood Park District Personnel Policy Manual**

Commissioner Wright moved to postpone Resolution 2021-06-02-R: Updating the Streamwood Park District Personnel Policy Manual until the next Board meeting and Commissioner Janiec seconded the motion. Vote on the motion:

Commissioner Brogan – Aye	Commissioner Janiec – Aye
Commissioner Piekarz – Aye	Commissioner Wright – Aye
President Yawer – Aye	

Motion carried.

**ADJOURNMENT**

At 7:34 p.m., Commissioner Janiec moved to adjourn and the motion was seconded by Commissioner Wright. A voice vote was unanimous for approval; motion carried.

Approved: July 13, 2021

Signed: *Sherri Harry*  
Sherri Harry, Secretary

Attest: *Raees Yawer*  
Raees Yawer, President