

**MINUTES OF THE REGULAR MEETING OF THE STREAMWOOD
PARK DISTRICT BOARD OF COMMISSIONERS HELD ON
APRIL 27, 2021 AT HOOSIER GROVE BARN,
700 W. IRVING PARK ROAD,
STREAMWOOD, ILLINOIS**

CALL TO ORDER/ROLL CALL

President Wright called the meeting to order at 7:01 p.m. Present were Commissioners Adriana Armstrong, Rick Brogan, Richard Janiec and Raees Yawer, along with staff members Executive Director Jeff Janda, Superintendent of Parks & Planning Ian Pickett, Superintendent of Recreation Steve Muenz and Finance Manager Sherri Harry.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

INTRODUCTION OF GUESTS

Residents and employees Kim Kaeseberg and Cathy Ventricelli and Rush representatives Julie Plautz and Jacob Livingston were present.

TOPICS FROM THE FLOOR

None.

APPROVAL OF AGENDA

Commissioner Janiec moved approval of the agenda as amended by moving XIV Closed Session after XV New Business. Commissioner Yawer seconded the motion.

Vote on the motion:

Commissioner Armstrong – Aye

Commissioner Brogan – Aye

Commissioner Janiec – Aye

Commissioner Yawer – Aye

President Wright – Aye

Motion carried.

RECOGNITION OF STAFF MEMBERS MILESTONES

- A. Mark Bell – 25 years employment
- B. Kim Kaeseberg – 25 years employment
- C. Ian Pickett – Superintendent of Parks & Planning – Achieved Certified Park and Recreation Professional – 2021
- D. Amy Vito – Parks Manager – Achieved Certified Park and Recreation Professional – 2021

Executive Director Janda and Commissioners congratulated all of them for their accomplishments.

FINANCE REPORT

A. Monthly Expenditures /Payroll

There were no questions or comments.

B 2021-2022 Tentative Budget & Appropriation Ordinance 2021-04-01-O

Executive Director Janda summarized the 2021-2022 annual budget. He reminded everyone that the document will be posted at the Administration Building in accordance with Illinois law and that the public hearing for the B&A Ordinance is scheduled to be on May 25th with the final adoption on June 22nd Board meeting.

There were no questions or comments.

C. Bid Results of the Hoosier Grove Park Door Replacement Project and Contract Award to JA Watts, Inc. for the Provision and Installation of New Doors as Specified

Executive Director Janda requested that the Board concur with the recommendation of DLA Architects, Ltd. and award the contract to replace seven doors to JA Watts, Inc. for \$51,500.00. He said that five of the doors will have ADA assisted openers to remove architectural barriers and provide easier use by persons with disabilities.

There were no questions or comments.

D. Resolution 2021-04-01-R: Authorizing Execution of Department of Commerce and Economic Opportunity Grant SD00005 Providing \$270,000 for Electrical and Other Capital Improvements at the Park Place Family Recreation Center

Executive Director Janda requested that the Board of Commissioners approve Resolution 2021-04-01-R which authorizes the execution of grant related and required paperwork for the modification of DCEO grant SD00005 for \$270,000. He said the Park District has already completed a large portion of the work and the grant had previously been approved.

There were no questions or comments.

E. Waiver of Streamwood Park District Procurement Policies for Compliance with State of Illinois Business Enterprise Program Requirements for State of Illinois Grants \$250,000 and Larger

Executive Director Janda requested that the Board waive the Procurement Policy requirements for DCEO grant SD00005 related to the purchase and installation of new fitness and registration workstations, and as applicable, the replacement of the hallway flooring on both the lower and main levels of Park Place.

There were no questions or comments.

F. Replacement of Park Place Family Recreation Center Hallway Flooring, Lower and Main Levels – Authorize Revised Bid Specifications and Bidding of Project

Executive Director Janda requested that the Board of Commissioners approve the development of bid specifications and to let out for public bidding the replacement of the flooring finishes in the main hallways of the main and lower levels of the Park Place Family Recreation Center.

There were no questions or comments.

G. Lease Proposal of Park Place Lower Level Physical Therapy Space Vacated by Sherman Advocate Hospital

Executive Director Janda presented the Board a tentative lease agreement for consideration to lease the space formerly occupied by Sherman Hospital for physical therapy on the lower level of the Park Place Family Recreation Center. He said this lease is pending final approval by our attorney.

There were no questions or comments.

H. Public Hearing for Budget & Appropriations Ordinance at 6:45 on May 25th with Final

Adoption at the June 22nd Board Meeting

There were no questions or comments.

POLICY AND PLANING REPORT

- A. Resolution 2021-04-02-R: Renewal of Intergovernmental Agreement with School District U-46 For the Use of Land by and Between the Board of Education of School District U-46, Kane, Cook and DuPage Counties, Illinois and the Streamwood Park District, Cook County, Illinois**
There were no questions or comments.

APPROVAL OF THE CONSENT AGENDA

Approval of:

- A.** Minutes of the Regular Board meeting on March 23, 2021;
- B.** March, 2021 Financial Reports;
- C.** March 10, 2021 – April 10, 2021 expenditures totaling \$206,014.81;
- D.** IMRF payment totaling \$17,522.58;
- E.** P-Card purchases paid in March, 2021 totaling \$4,486.19;
- F.** March 12, 2021 and March 26, 2021 payroll and payroll taxes totaling \$127,541.37;
- G.** The Streamwood Park District did not have any Closed Sessions for the period July, 2020 – March, 2021. Previous minutes pertaining to personnel are recommended to remain closed at this time.

Commissioner Janiec moved approval of the consent agenda and the motion was seconded by Commissioner Brogan. Vote on the motion:

Commissioner Armstrong – Aye
Commissioner Janiec – Aye
President Wright – Aye

Commissioner Brogan – Aye
Commissioner Yawer – Aye

Motion carried.

CORRESPONDENCE

Executive Director Janda stated that he received an email from an employee wondering if we could consider giving any one over the age of 90 years a free fitness membership. President Wright requested Executive Director Janda to look into this.

Commissioner Brogan asked if we could look into the Veteran’s Park basketball court and Executive Director Janda said he would.

DEPARTMENT & DIRECTOR’S REPORT

Executive Director Janda presented a monthly report of activities for the District and a copy of it is incorporated into the minutes.

COMMISSIONERS’ REPORT

- A.** Commissioner Brogan thanked Executive Director Janda for repairing the pathway.

- B. Commissioner Armstrong wanted to know if we were working with Naomi Lenoci on the use of the gazebo which Executive Director Janda said that yes we have been in contact with her.

PRESIDENT'S REPORT

President Wright said that he thought the Easter events went really well and thanked the Easter Bunny.

UNFINISHED BUSINESS

None.

NEW BUSINESS

A. Discussion and Consideration of 2021-2022 Tentative Budget & Appropriation Ordinance 2021-04-01-O

Commissioner Janiec moved approval of the 2021-2022 Tentative Budget & Appropriation Ordinance 2021-04-01-O and to make it available for public inspection. Commissioner Brogan seconded the motion. Vote on the motion:

Commissioner Armstrong – Aye	Commissioner Brogan – Aye
Commissioner Janiec – Aye	Commissioner Yawer – Aye
President Wright – Aye	

Motion carried.

B. Discussion and Consideration of Contract Award to JA Watts, Inc for the Provision and Installation of New Doors as Specified at Hoosier Grove Park at a Cost of \$51,500

Commissioner Janiec moved approval to award the contract for provision and installation of new doors at Hoosier Grove Park to JA Watts, Inc. for the cost not to exceed \$51,500. Commissioner Brogan seconded the motion.

Vote on the motion.

Commissioner Armstrong – Aye	Commissioner Brogan – Aye
Commissioner Janiec – Aye	Commissioner Yawer – Aye
President Wright – Aye	

Motion carried.

C. Discussion and Consideration of Resolution 2021-04-01-R: Authorizing Modification and Execution of Department of Commerce and Economic Opportunity Grant SD00005 Providing \$270,000 for Electrical and Other Capital Improvements at the Park Place Family Recreation Center

Commissioner Janiec moved approval of Resolution 2021-04-01-R: authorizing the Park District corporate authorities to sign and execute grant documents related to DCEO SD00005 for the amount not to exceed \$270,000. Commissioner Brogan seconded the motion. Vote on the motion:

Commissioner Armstrong – Aye
Commissioner Janiec – Aye
President Wright – Aye

Commissioner Brogan – Aye
Commissioner Yawer – Aye

Motion carried.

D. Discussion and Consideration of Waiver of Streamwood Park District Procurement Policies for Compliance with State of Illinois Business Enterprise Program requirement for State of Illinois Grants \$250,000 and Larger

Commissioner Janiec moved approval to waive procurement policies related to sole source and BEP vendors as parks of the DCEO SD00005 grant in the amount of \$250,00 and larger. Commissioner Brogan seconded the motion. Vote on the motion:

Commissioner Armstrong – Aye
Commissioner Janiec – Aye
President Wright – Aye

Commissioner Brogan – Aye
Commissioner Yawer – Aye

Motion carried.

E. Discussion and Consideration of Authorization to Create Bid Specifications and Let Out For Public Bid , as Applicable, Replacement Flooring of the Lower and Main Level Hallways at the Park Place Family Recreation Center

Commissioner Janiec moved approval to authorize the creation of bid specification for flooring replacement of the lower and main floor hallways at Park Place Family Recreation Center and let out for public bid, as applicable. Commissioner Brogan seconded the motion. Vote on the motion:

Commissioner Armstrong – Aye
Commissioner Janiec – Aye
President Wright – Aye

Commissioner Brogan – Aye
Commissioner Yawer – Aye

Motion carried.

F. Discussion and Consideration of Approval of Lease Proposal of Park Place Lower Level Physical Therapy Space to Rush Physical Therapy

Commissioner Janiec moved approval, pending final approval by the attorney, of the lease of room #112 at Park Place Family Recreation Center to Rush Physical Therapy for five year initial term with potential extensions for \$40,000 per year and also providing naming rights. The new name will be Park Place Family Recreation Center in partnership with RUSH Physical Therapy. Commissioner Brogan seconded the motion. Vote on the motion:

Commissioner Armstrong - Aye
Commissioner Janiec – Aye
President Wright – Aye

Commissioner Brogan – Aye
Commissioner Yawer – Aye

Motion carried.

G. Discussion and Consideration of Resolution 2021-04-02-R: Renewal of Intergovernmental Agreement with School District U-46 for the use of Land by and between the Board of Education of School District U-46, Kane, Cook and DuPage counties, Illinois and the Streamwood Park District, Cook County, Illinois

Commissioner Janiec moved approval of the amended IGA with School District for the use of land by and between the Park District and School District for the term of the IGA is one year and will be reviewed again next year after the completion of the current U-46 strategic planning project.

Commissioner Brogan seconded the motion. Vote on the motion:

Commissioner Armstrong – Aye
Commissioner Janiec – Aye
President Wright – Aye

Commissioner Brogan – Aye
Commissioner Yawer - Aye

Motion carried.

H. Set Public Hearing Date on 2021-2022 Budget & Appropriation Ordinance for May 25th, 2021

Commissioner Janiec moved approval to set the date for the public hearing for the 2021-2022 Budget & Ordinance for 6:45 p.m. on My 25th, 2021. Commissioner Brogan seconded the motion.

Vote on the motion:

Commissioner Armstrong – Aye
Commissioner Janiec – Aye
President Wright – Aye

Commissioner Brogan – Aye
Commissioner Yawer – Aye

Motion carried.

RECESS

At 7:35 p.m., Commissioner Brogan moved for a 10 minute recess and Commissioner Janiec seconded the motion. A voice vote was unanimous for approval; motion carried.

RECONVENE MEETING

The Board of Commissioners reconvened the meeting at 7:44 p.m.

ADJOURNMENT TO CLOSED SESSION

At 7:45 p.m., Commissioner Janiec moved to adjourn to Closed Session pursuant to 5 ILCS 2 © (1) of the Open Meetings Act to discuss personnel. The motion was seconded by Commissioner Brogan. Vote on the motion:

Commissioner Armstrong – Aye
Commissioner Janiec – Aye
President Wright – Aye

Commissioner Brogan – Aye
Commissioner Yawer – Aye

Motion carried.

REGULAR MEETING RECONVENED

The meeting was reconvened by President Wright at 8:32 p.m. Present were Commissioners Armstrong, Brogan, Janiec and Yawer, along with Executive Director Janda and Finance Manager Harry.

PERSONNEL

Commissioner Janiec moved to approve a 3.5 % merit increase for Executive Director Janda. The motion was seconded by Commissioner Brogan. Vote on the motion:

Commissioner Armstrong -Aye
Commissioner Janiec – Aye
President Wright – Aye

Commissioner Brogan – Aye
Commissioner Yawer – Aye

Motion carried.

ADJOURNMENT

At 8:34 p.m., Commissioner Janiec moved to adjourn and the motion was seconded by Commissioner Brogan. A voice vote was unanimous for approval; motion carried.

Approved: May 25, 2021

Signed: Sheri Harry
Sherri Harry, Secretary

Attest: William H. Wright
William H. Wright, President