

**MINUTES OF THE REGULAR MEETING OF THE STREAMWOOD
PARK DISTRICT BOARD OF COMMISSIONERS HELD VIA
ZOOM ON TUESDAY, NOVEMBER 17, 2020**

The meeting will be conducted by audio or video conference without a physically present quorum of the Streamwood Park District Board of Commissioners because of a disaster declaration related to COVID-19 public health concerns affecting the jurisdiction of the Park District. President Wright has determined that an in-person meeting at the Hoosier Grove Barn, 700 W. Irving Park Road, with all participants is not practical or prudent because of the disaster. Commissioners, the Executive Director, Staff and chief legal counsel will not all be physically present at the Hoosier Grove Barn, 700 W. Irving Park Road, due to the disaster. Physical public attendance at the Hoosier Grove Barn, 700 W. Irving Park Road, may be limited or not feasible, so alternative arrangements for public access to hear the meeting are available. The meeting will also be audio or video recorded and made available to the public as provided by law.

CALL TO ORDER/ROLL CALL

President Wright called the meeting to order at 7:00 p.m. Present were Commissioners Adriana Armstrong, Rick Brogan, Richard Janiec and Raees Yawer, along with staff members Executive Director Jeff Janda, Superintendent of Parks & Planning Ian Pickett, Superintendent of Recreation Steve Muenz, Executive Assistant Elizabeth Sampson and Finance Manager Sherri Harry.

CONFIRMATION THAT ALL PARTICIPANTS CAN HEAR ONE ANOTHER

President Wright confirmed with everyone that they were all able to hear one another.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

INTRODUCTION OF GUESTS

There were no guests.

TOPICS FROM THE FLOOR

None.

APPROVAL OF THE AGENDA

Commissioner Janiec moved approval of the agenda as presented and Commissioner Yawer seconded the motion. A voice vote was unanimous for approval; motion carried.

FINANCE REPORT

A. Monthly Expenditures/Payroll

There were no questions.

B. 2020 Tax Levy Ordinance 2020-11-01-O

Executive Director Janda stated that the 2020 Tax Levy for the Streamwood Park District totals \$3,862,725.00 as estimated by the Truth in Taxation Resolution passed by the Board last month. There were no questions or comments.

C. 2020 PTELL Ordinance 2020-11-02-O

Executive Director Janda said that the 2020 PTELL Ordinance for the Streamwood Park District directs the Cook County Clerk against proportional reduction in the aggregate extension of the 2020 tax levy.

There were no questions or comments.

D. Authorization for Public Bidding of ADA Doors at Hoosier Grove Barn Campus

Executive Director Janda requested that the Board authorize staff to develop bid and project specifications and let out for public bid the purchase and installation of replacement ADA compliant doors and frames along with actuators on the Museum, concession restrooms and Hoosier Grove Barn office entrance doors. He said the estimated budget for this project is \$50,000 and would be funded by the Special Recreation ADA Compliance funds upon approval from NWSRA.

There were no questions or comments.

POLICY AND PLANNING REPORT

There was no report.

APPROVAL OF THE CONSENT AGENDA

Approval of:

- A.** Minutes of the Regular Board meeting on October 27, 2020;
- B.** October, 2020 Financial Reports;
- C.** October 10, 2020 – November 5, 2020 expenditures totaling \$166,270.75;
- D.** IMRF payment totaling \$15,001.78;
- E.** P-Card purchases paid in October, 2020 totaling \$7,961.26;
- F.** October 9, 2020 and October 23, 2020 payroll and payroll taxes totaling \$126,635.98.

Commissioner Yawer moved approval of the consent agenda and the motion was seconded by Commissioner Janiec. Vote on the motion:

Commissioner Armstrong – Aye
Commissioner Janiec – Aye
President Wright – Aye

Commissioner Brogan – Aye
Commissioner Yawer – Aye

Motion carried.

CORRESPONDENCE

None.

DEPARTMENTS AND DIRECTOR'S REPORT

Executive Director Janda highlighted some of the monthly activities for the District:

- Tier 3 resurgence mitigations go into effect on Friday, November 20th, 2020;
- The District has applied for Corona Relief Funds (CRF) through Cook County which has a maximum award of \$5,000;
- The District has also submitted a request for Public Assistance for Public Disaster (Covid-19) through FEMA. He said that if approved we can expect to receive 75% of the \$10,920.10 in Covid-19 related expenses that we submitted;
- Staff members have been quarantined related to the virus and the District monitors all staffing Covid-19 related issues;
- Staff has been monitoring the State of Illinois advisories and are developing plans in anticipation of a possible stay at home order and revisiting staffing schedules to minimize multiple staff members working to confined areas;
- The outdoor movie, *The Night Before Christmas*, was held in conjunction with the Poplar Creek Library on October 30th at Hoosier Grove Park was well attended;
- Trunk-or-Treat was held on October 29th at Park Place Family Recreation Center and was sold out with more than 100 participants;
- School District U-46 hybrid learning remains on hold and remote programming information was sent to staff for dissemination to U-46 students and families;
- Preschool will conclude this week for the first session with 25 students- 12-on-site, six via zoom and seven received home curriculum materials;
- Fall athletic programming is ending this week;
- Community Center rentals are taking place with COVID restrictions in place;
- Winter boys basketball registration is ongoing with 65 players registered and winter girls basketball and indoor soccer are taking registration and will begin in January and February;
- Registration for the second session of preschool begins next week;
- The theater program will be held via zoom next week as staff works ways to have less direct person to person contact;
- The Matilda Jr. theatre production will take place in the Park Place gymnasium in January;
- The Starlight's fundraiser raffle ends on November 19th and staff is currently registering for spring competitions with the first one scheduled in April;
- This week the aquatics facility operated for 42 hours with no guard on duty;
- The Academy Bullets Swim Team continues to rent the pool for swim practices;
- Hoosier Grove Barn staff has been using the Covid-19 related slow time to make improvements for future events;
- *Breakfast and Lunch with Santa* event has been moved to a more virtual option and are now "to go" programs, *Elf on the Shelf* has begun and the new *Candy Cane Hunt* program will take place at Hoosier Grove Barn and be similar to the Easter Egg Hunt in terms of set up and operation contingent on Covid-19 guidance;
- Parks staff has completed removal of unwanted and invasive brush at various sites, irrigation system was winterized at Park Place and Hoosier Grove, continued to work on Safety Town, planted bulbs in various landscaping beds, fall turf maintenance continues and many more projects have been completed.
- Some of the facility updates are new windows at the Hoosier Grove Barn offices, Park Place locker rooms have been prepped for limited patron usage and a new fiber optic line was installed at Park Place for computer use.

- Commissioners' Park will have the CXT building installed this week and we hope that the weather cooperates for them to finish the parking lot and other weather dependent tasks before the winter season. The anticipated completion has been moved to early 2021;
- The virtual program guide is in the edit process and should be released on November 20th;
- Financial Audit of 2019/2020 financial report and other financial reports were filed with the State of Illinois, Cook County Clerk and the related bond entities;
- We are still awaiting the status of our grant applications;
- Staff is currently awaiting contract language for review from NovaCare Physical Therapy related to the lease of space and use of Park Place Recreation Center for physical therapeutic and wellness related activities;
- Staff has met with a few interested parties for the operations contract of Little Creek Farms;
- The District and the Alignment for Collaborative Education have won an IAPD award for the Partnership for the Kiddie Corner Park Summer Reading and Lunch program. The IAPD event was broadcast on You Tube on November 12th.

COMMISSIONERS' REPORT

Commissioner Yawer stated that she knew a couple of friends who contacted Covid-19 and thinks everyone should take this virus seriously and do everything they can to stay safe.

PRESIDENT'S REPORT

President Wright wished everyone a safe and Happy Thanksgiving.

UNFINISHED BUSINESS

- A. Discussion and Consideration of DLA Architect Master Contract for Streamwood Park District**
 Commissioner Brogan moved to approve and authorize the execution of the attached AIA B101 document that will serve as a master contract for architectural services contracted with DLA Architects, Ltd and to ratify all prior agreements between the Streamwood Park District and DLA Architects, Ltd. Commissioner Yawer seconded the motion. Vote on the motion:

Commissioner Armstrong – Aye
 Commissioner Janiec – Aye
 President Wright – Aye

Commissioner Brogan – Aye
 Commissioner Yawer – Aye

Motion carried.

NEW BUSINESS

- A. Discussion and Consideration of Ordinance 2020-11-01-O: An Ordinance for the Levy and Assessment of Taxes for the Streamwood Park District, County of Cook, State of Illinois and Said Levy Being for the Year 2020**

Commissioner Yawer moved approval of Ordinance 2020-11-01-O: an ordinance for the levy and assessment of taxes for the Streamwood Park District, County of Cook, State of Illinois and said levy being for the year 2020 as presented totaling \$3,862,725.00. Commissioner Brogan

seconded the motion. Vote on the motion:

Commissioner Armstrong – Aye
Commissioner Janiec – Aye
President Wright – Aye

Commissioner Brogan – Aye
Commissioner Yawer – Aye

Motion carried.

B. Discussion and Consideration of Ordinance 2020-11-02-O: An Ordinance Directing Against Proportional Reduction in the Aggregate Extension of the 2020 Tax Levy of the Streamwood Park District

Commissioner Yawer moved approval of Ordinance 2020-11-02-O: An Ordinance directing against proportional reduction in the aggregate extension of the 2020 tax levy of the Streamwood Park District. Commissioner Brogan seconded the motion. Vote on the motion:

Commissioner Armstrong – Aye
Commissioner Janiec – Aye
President Wright – Aye

Commissioner Brogan – Aye
Commissioner Yawer – Aye

Motion carried.

C. Discussion and Consideration of Authorization to Let Out for Public Bid the Purchase and Installation of ADA Compliant Doors and Actuators for the Museum, Concession Building Restrooms, Hoosier Grove Barn Office Entrances and the Silo Exit Door (non-actuated ADA)

Commissioner Yawer moved approval to authorize staff to develop bid specifications and let out for public bid the purchase and installation of replacement doors and ADA compliant actuators for the Hoosier Grove Barn Museum ADA entrances, concession building restrooms, the silo door and the Hoosier Grove Barn office entrance. Commissioner Brogan seconded the motion. Vote on the motion:

Commissioner Armstrong – Aye
Commissioner Janiec – Aye
President Wright – Aye

Commissioner Brogan – Aye
Commissioner Yawer – Aye

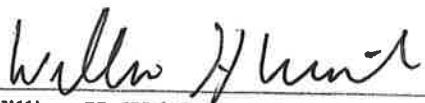
Motion carried.

ADJOURNMENT

At 7:27 p.m., Commissioner Janiec moved to adjourn and the motion was seconded by Commissioner Yawer. A voice vote was unanimous for approval; motion carried.

Approved: January 26, 2020

Signed: 
Sherri Harry, Secretary

Attest: 
William H. Wright, President