

**STREAMWOOD PARK DISTRICT**  
**Board of Commissioners Meeting - 7:00 p.m.**  
**Tuesday, January 26, 2021**  
**AGENDA**

This meeting will be conducted by audio or video conference without a physically present quorum of the Streamwood Park District Board of Commissioners because of a disaster declaration related to COVID-19 public health concerns affecting the jurisdiction of the Park District. The President of the Board of Commissioners has determined that an in-person meeting at the Hoosier Grove Barn, 700 W. Irving Park Road with all participants is not practical or prudent because of the disaster. Commissioners, the Executive Director, Staff and chief legal counsel will not all be physically present at the Hoosier Grove Barn, 700 W. Irving Park Road due to the disaster. Physical public attendance at the Hoosier Grove Barn, 700 W. Irving Park Road may be limited or not feasible, so alternative arrangements for public access to hear the meeting are available here:

## [Join Zoom Meeting](#)

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Meeting URL: <https://us02web.zoom.us/j/83118471183?pwd=ZllseXpRb3l1a3hjSVp2UE1qTnlPd309>  
Meeting ID: 831 1847 1183  
Passcode: 067012

The meeting will also be audio or video recorded and made available to the public, as provided by law.

### **AGENDA**

- I. Call to Order/Roll Call
- II. Confirmation that All Participants can Hear One Another
- III. Pledge of Allegiance
- IV. Introduction of Guests
- V. Employee Recognition
- VI. Topics from the Floor
- VII. Approval of Agenda
- VIII. Finance Report
  - A. Little Creek Operator License Agreement
  - B. Purchase and Installation of Security Camera System for Commissioners' Park Through Joint Purchasing Program
  - C. Approval To Let Out For Public Sealed Bid Custodial Services For Various Locations Throughout The District

- IX. Policy and Planning Report
  - A. Resolution 2021-01-R Amending Full-Time Salary Ranges
  - B. Extension of Families First Coronavirus Response Act (FFCRA or Act) benefits that expired on 12/31/2020 to allow staff to carry forward unused FFRCA days (up to 10 paid days) that for Covid-19 sick days until 03/31/2021
  - C. Request to Deny Village of Streamwood Use of Hoosier Grove Park for Summer Celebration in 2021 Due to Covid-19 Related Concerns
  
- X. Consent Agenda – Approval of
  - A. Minutes of the Regular Board meeting on November 17, 2020;
  - B. November, 2020 Financial Reports;
  - C. November 6, 2020 – December 6, 2020 expenditures totaling \$948,443.61;
  - D. IMRF payment totaling \$ 14,687.96;
  - E. P-Card purchases paid in November, 2020 totaling \$8,371.15;
  - F. November 6, 2020 and November 20, 2020 payroll and payroll taxes totaling \$120,810.31;
  - G. November 27, 2020 – G.O. Series 2017 – Principal-\$775,000.00 and Interest - \$23,925.00;
  - H. November 27, 2020 – G.O. Series 2018 – Principal - \$484,000.00 and Interest - \$13,160.25;
  - I. November 27, 2020 – G.O. Series 2019 – Principal - \$204,000.00 and Interest - \$15,044.40;
  - J. December 2020 Financial Reports
  - K. December 7, 2020 – January 7, 2021 expenditures totaling \$277,013.31;
  - L. IMRF payment totaling \$22,436.98;
  - M. P-Card purchases paid in December, 2020 totaling \$8,317.35;
  - N. December 4, 2020, December 18, 2020 and December 31, 2020 payroll and payroll taxes totaling \$173,534.88
  - O. Acceptance of and Concurrence with Streamwood Little League Affiliation Agreement
  - P. The Streamwood Park District did not have any Closed Sessions for the period July 2020 – December 2020. Previous minutes pertaining to personnel are recommended to remain closed at this time.
  
- XI. Correspondence
  
- XII. Departments & Director's Report
  
- XIII. Commissioners’ Report
  
- XIV. President’s Report
  
- XV. Unfinished Business

XVI. New Business

**A. Discussion And Consideration Of Approval Of Little Creek Operator License Agreement**

The Board is requested to approve and award the three-year operating license contract for Little Creek Farm stables to Little Creek Farm LLC.

**B. Discussion And Consideration Of Resolution 2021-01-01-R Amending Full-Time Salary Ranges**

The Board is requested to approve Resolution 2101-01-01-R amending the Streamwood Park District full-time salary ranges. The Resolution will benchmark the salary ranges to the 2020 IPRA Salary Survey for the Northwest Suburbs including Streamwood. The Resolution will also authorize the automatic adjustment of the lower and upper end of the ranges by the cumulative CPI every two years. The Resolution does not change employees existing salaries only the upper and lower ranges.

**C. Discussion And Consideration Of Purchase And Installation Of Security Camera System For Commissioners' Park Through Joint Purchasing Program**

Staff is requesting authority to purchase and install a security camera system as previously discussed by the Board to monitor park activity and help protect the newly renovated park and potentially allow the Streamwood Park District viewing access via the cloud. The anticipated cost is not to exceed \$40,000.

**D. Discussion And Consideration For Approval To Let Out For Public Sealed Bid Custodial Services For Various Locations Throughout The District**

Staff is requesting permission to let out for bid the contract custodial services for various locations throughout the District as the current contract is set to expire in April 30, 2021. Staff is seeking a one-year contract for custodial services with two (2) optional one-year extensions.

**E. Discussion And Consideration Of Extension of Families First Coronavirus Response Act (FFCRA or Act) benefits that expired on 12/31/2020 to allow staff to carry forward unused FFRCA days (up to 10 paid days) that for Covid-19 sick days until 04/30/2021**

The Board is requested to extend the expiration date of the Families First Coronavirus Response Act and allow staff to carry forward up to 10 days of unused FFRCA until April 30, 2021. This extension is retroactive from 01/01/2021.

**F. Discussion And Consideration Of Request To Deny Village Of Streamwood Use Of Hoosier Grove Park For Summer Celebration In 2021 Due To Covid-19 Related Concerns**

Commissioner Janiec has requested that the Streamwood Park District Board of Commissioners Deny the Village of Streamwood Permission to Utilize the Hoosier Grove Park Site for Summer Celebration in 2021 due to Covid-19 Pandemic Concerns.

G. Adjournment

## TEMPORARY RULES FOR PUBLIC COMMENT

### STREAMWOOD PARK DISTRICT TEMPORARY RULES FOR PUBLIC

#### COMMENT ONLY DURING EXECUTIVE ORDER NO. 2020-10 (Covid-19 EO No. 8)

The Streamwood Park District values transparency and public participation and therefore will broadcast the January 26, 2021 Board meeting on Zoom beginning at 7:00 pm.

Join Zoom Meeting:

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The Board of Commissioners welcomes public comments during all meetings. The Board has adopted and approved the following rules for public comment.

1. All speakers may submit public comments via email to the designated park official from the time the agenda is made public up until 15 minutes prior to the scheduled meeting. The email must include the speakers name and address. Public comments will be read aloud by a member of the Park Board or the Executive Director during the scheduled meeting. Emails should be sent to [jjanda@spdcares.com](mailto:jjanda@spdcares.com).
2. Each person (or representative) is limited to one (1) email submission for public comment, which comment shall not exceed 250 words.
3. All speakers may submit public comments via the chat function on the meeting platform. The chat comment must include the speakers name and address. Public comments will be read aloud by a member of the Park Board or the Executive Director during the scheduled meeting.
4. All comments from the public will be limited to three (3) minutes per person. The President or presiding officer reserves the right to suspend or limit the length of time available for all public comments to no greater than thirty (30) minutes.
5. All comments must be civil in nature. Email or chat comments will be rejected if the content is slanderous or threatening.
6. All other rules for public comments which have previously been adopted and which are not in conflict with these temporary rules shall still be enforced.