

**MINUTES OF THE REGULAR MEETING OF THE STREAMWOOD
PARK DISTRICT BOARD OF COMMISSIONERS HELD VIA
ZOOM ON TUESDAY, SEPTEMBER 15, 2020**

The meeting will be conducted by audio or video conference without a physically present quorum of the Streamwood Park District Board of Commissioners because of a disaster declaration related to COVID-19 public health concerns affecting the jurisdiction of the Park District. President Wright has determined that an in-person meeting at the Hoosier Grove Barn, 700 W. Irving Park Road, with all participants is not practical or prudent because of the disaster. Commissioners, the Executive Director, Staff and chief legal counsel will not all be physically present at the Hoosier Grove Barn, 700 W. Irving Park Road due to the disaster. Physical public attendance at the Hoosier Grove Barn, 700 W. Irving Park Road may be limited or not feasible, so alternative arrangements for public access to hear the meeting are available. The meeting will also be audio or video recorded and made available to the public as provided by law.

CALL TO ORDER/ROLL CALL

President Wright called the meeting to order at 7:00 p.m. Present were Commissioners Adriana Armstrong, Rick Brogan, Richard Janiec and Raees Yawer, along with staff members Executive Director Jeff Janda, Superintendent of Parks & Planning Ian Pickett, Superintendent of Recreation Steve Muenz, Executive Assistant Elizabeth Sampson and Finance Manager Sherri Harry.

CONFIRMATION THAT ALL PARTICIPANTS CAN HEAR ONE ANOTHER

President Wright confirmed with everyone that they were all able to hear one another.

PLEDGE OF ALLEGIANCE

INTRODUCTION OF GUESTS

None.

TOPICS FROM THE FLOOR

None.

APPROVAL OF THE AGENDA

Commissioner Janiec moved to approve the agenda as presented and Commissioner Yawer seconded the motion. A voice vote was unanimous for approval; motion carried.

FINANCE REPORT

A. Monthly Expenditures/Payroll

There were no questions or comments.

B. G.O. Limited Bond Ordinance 2020-09-01-O

There were no questions or comments.

POLICY AND PLANNING REPORT

A. Resolution 2020-09-01-R: Retirement of Joe Hernandez

President Wright stated that Joe Hernandez , who has been with the District for more than 21 years, is retiring this Friday. He said if anyone is available on Thursday the District will be having coffee and cake for him at Park Place from 2-4 p.m. President Wright said he would not be able to attend but hopes everyone will join him in wishing Joe a Happy Retirement.

B. First Amendment Activities Policy – Draft Discussion Rewrite

President Wright said that a lot of work has been done on this policy by Ancel Glink and thinks it is well written. He also said that he feels the Board already has had a lot of good discussions regarding this subject.

Commissioner Brogan totally supports this policy and said that it is just guidelines for assembling. Commissioner Armstrong said she read the policy and totally understands it but still feels it imposes on the First Amendment.

President Wright said he understands what Commissioner Armstrong is saying but we are trying to just guide people and we know that we can't control everything or everyone.

Commissioner Yawer agreed with President Wright and said that now we would have some protection for the protesters.

President Wright stated that there is still time to have discussions with Executive Director Janda as we are not voting on this policy until the October Board meeting.

APPROVAL OF THE CONSENT AGENDA

Approval of:

- A.** Minutes of Regular Board meeting on August 18, 2020;
- B.** Minutes of the Special Board meeting on September 3, 2020;
- C.** August, 2020 Financial Reports;
- D.** August 13, 2020 – September 8, 2020 expenditures totaling \$328,118.79;
- E.** IMRF payment totaling \$16,239.71;
- F.** P-Card purchases paid in August, 2020 totaling \$10,508.89;
- G.** August 14, 2020 and August 28, 2020 payroll and payroll taxes totaling \$140,984.17.

Commissioner Janiec moved to approve the consent agenda and Commissioner Yawer seconded the motion. Vote on the motion:

Commissioner Armstrong – Aye
Commissioner Janiec – Aye
President Wright – Aye

Commissioner Brogan – Aye
Commissioner Yawer – Aye

Motion carried.

CORRESPONDENCE

None.

DEPARTMENTS AND DIRECTOR'S REPORT

- A. Executive Director Janda reported that there are no current changes from the Illinois Department of Public Health on Covid-19 mitigation guidance and that the Cook County positivity rate for the area was 6.1 in the last reporting period.
- B. Executive Director Janda said that the Streamwood Park District's request for public assistance through FEMA has been approved and we will be able to request partial reimbursement for Covid-19 related costs for materials and supplies purchased but not for lost revenue. The District has incurred more than \$8,000 in Covid-19 related materials.
- C. Executive Director Janda informed the Board about some special events: the outdoor movie on August 28th, in conjunction with the Poplar Creek Library, was a success with 15 cars and about 60 people overall in attendance, the next movie is Hocus Pocus on October 2nd and there are 43 cars registered as of today and the maximum is 45 cars, Trunk-or-Treat on October 29th at Park Place currently has 94 people registered, Pumpkin Decoration contest will be held in October and people can send in photos of their pumpkins and also in October we are having a Halloween Home Decorating contest.
- D. Executive Director Janda stated that the fitness room has about 85.6 weekday average users which is a reduction from last month 102 daily average and although the pool's usage has been stable we have received \$3,412.50 from the Academy Bullets Swim Team for use over the last three weeks.
- E. Executive Director Janda said that there has not been any registration to date for the U-46 Collaborative program but staff is still marketing the program and have contacted local U-46 principals to request that they send our information to the students' families.
- F. Executive Director Janda said that pre-school began today with twelve students on-site, six via zoom and seven at home with curriculum materials and the Cultural Arts Dance program has brought in \$10,325 in gross revenue.
- G. Executive Director Janda provided the Board a recap of what the Parks Department have been doing: staff watered and filled tree bags throughout the District, staff sprayed and eradicated wasps as needed, staff weeded sign beds, parking lot islands and landscape beds throughout the District, they hauled off a stump and other debris from Countryside Park and sprayed the fence line for poison ivy, they scraped mounded mulch on Hoosier Grove Barn's parking lot island, staff planted native perennials at the Administration Building entrance, Hoosier Grove Barn flag pole, wedding garden and marquee sign, all trees that are two years or younger and some shrubs received a fertilizer application to help combat the dry summer conditions, park sign letters are being painted, Safety Town buildings have been removed, brush cutting is underway, large willow tree at Glenbrook Park was removed by a contractor and the staff is investigating other options regarding the transmission on the John Deere 1200 that stopped working.
- H. Executive Director Janda stated that a new 5 hp air compressor has been installed and placed into service in the maintenance shop, all can lights in Park Place's upper and lower level lobbies and back patio area have been replaced and upgraded to LED lights and annual fire extinguisher inspections were completed throughout the District.
- I. Executive Director Janda gave an update on Commissioners' Park progress: he said that they loaded and dropped off bricks for engraving for Commissioners' Park memorial plaza, drone footage is

captured weekly at this park, staff attended weekly meetings with Integral and Hitchcock, the village is reviewing foundation drawings required for under the CXT building, concrete is being installed around the playground, change orders are being considered/approved regarding additional water line and hydrant by the football house and staff is reviewing the plant list.

- J.** Executive Director Janda said that the marketing staff has finished the virtual fall program guide and paper copies are available at Park Place Family Recreation Center, they have been uploading scores of photos and other information to google maps to improve information related to District parks, created a new communications & marketing form for staff to request marketing assistance and have been researching a banner printer/scanner that will allow the District to digitize construction plans and drawings as well as printing banners in house.
- K.** Executive Director Janda informed the Board that we should have the financial audit of 2019-2020 in the near future and have the Board presentation at the October Board meeting.
- L.** Executive Director Janda reported that the District is still \$20,000 under the "normal" gross wages.
- M.** Executive Director Janda stated the District and the Alignment for Collaborative Education have won an IAPD award for the Partnership for the Kiddie Corner Park Summer Reading and Lunch program and more information will be forthcoming.
- N.** Executive Director Janda said he will start preparing the 2020 tax levy, computer replacement and technology system enhancements are in process and we are still awaiting the status of two PARC grants and one Rebuild Illinois grant application that have been submitted.

COMMISSIONERS' REPORT

Commissioner Yawer said that she had a very pleasant conversation with Executive Director Janda last week and that he had answered all her questions and she feels he is doing a great job.

PRESIDENT'S REPORT

President Wright apologized to the team as he felt he was a little short at the last Board meeting because of all the echoing and felt he was not on his best behavior.

UNFINISHED BUSINESS

None.

NEW BUSINESS

A. Discussion and Consideration of Resolution 2020-09-01-R: Honoring Joe Hernandez on his Retirement

Commissioner Janiec moved approval of Resolution 2020-09-01-R: Honoring Joe Hernandez on his retirement and the motion was seconded by Commissioner Yawer. Vote on the motion:

Commissioner Armstrong – Aye
Commissioner Janiec – Aye
President Wright – Aye

Commissioner Brogan – Aye
Commissioner Yawer – Aye

Motion carried.

B. Discussion and Consideration of Ordinance #2020-09-01-O: An ordinance providing for the issue of not to exceed \$1,500,000 General Obligation Limited Tax Park Bonds, Series 2020

Commissioner Yawer moved approval of Ordinance #2020-09-01-O: An ordinance providing for the issue of not to exceed \$1,500,000 General Obligation Limited Tax Park Bonds, Series 2020, for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the Park District and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal and interest on said bonds and authorizing the sale of said bonds to the purchaser thereof. The motion was seconded by Commissioner Janiec. Vote on the motion:

Commissioner Armstrong – Aye
Commissioner Janiec – Aye
President Wright – Aye

Commissioner Brogan – Aye
Commissioner Yawer – Aye

Motion carried.

ADJOURNMENT

At 7:50 p.m., Commissioner Janiec moved to adjourn and the motion was seconded by Commissioner Yawer. A voice vote was unanimous for approval; motion carried.

Approved: October 27, 2020

Signed: _____

Sherri Harry, Secretary

Attest: _____

William H. Wright, President