

**MINUTES OF THE REGULAR MEETING OF THE STREAMWOOD
PARK DISTRICT BOARD OF COMMISSIONERS HELD VIA
ZOOM ON JUNE 23, 2020**

The meeting was conducted by audio or video conference without a physically present quorum of the Streamwood Park District Board of Commissioners because of a disaster declaration related to Covid-19 public health concerns affecting the jurisdiction of the Park District. President Wright had determined that an in-person meeting at the Hoosier Grove Barn, 700 W. Irving Park Road with all participants is not practical or prudent because of the disaster. Commissioner Richard Janiec and Executive Director Jeff Janda were physically present at Hoosier Grove Barn, 700 W. Irving Park Road but the other Commissioners and staff were not physically present. Physical public attendance at the Hoosier Grove Barn, 700 W. Irving Park Road may be limited or not feasible so alternative arrangements for public access to hear the meeting were available. The meeting was also audio or video recorded and made available to the public as provided by law.

I. CALL TO ORDER/ROLL CALL

President Wright called the meeting to order at 7:13 p.m. Present were Commissioners Rick Brogan, Richard Janiec and Raees Yawer, along with Executive Director Jeff Janda, Superintendent of Parks & Planning Ian Pickett, Superintendent of Recreation Steve Muenz, Executive Assistant Elizabeth Sampson and Finance Manager Sherri Harry. Commissioner Adriana Armstrong was absent.

II. CONFIRMATION THAT ALL PARTICIPANTS CAN HEAR ONE ANOTHER

President Wright confirmed that all participants could hear one another.

III. PLEDGE OF ALLEGIANCE

IV. INTRODUCTION OF GUESTS

None.

V. TOPICS FROM THE FLOOR

None.

VI. APPROVAL OF AGENDA

Commissioner Janiec moved approval of the agenda as presented and Commissioner Yawer seconded the motion. A voice vote was unanimous for approval; motion carried.

VII. FINANCE REPORT

A. Monthly Expenditures/Payroll

There were no questions or comments.

B. Cook County Clerk Tax Rate Calculations

Executive Director Janda explained the Cook County Tax Rate Report for the Streamwood Park District. He said that the Park District should realize \$147,215 in additional funding than was expected.

VIII. Policy and Planning Report

A. Public Assembly Policy Resolution

Executive Director Janda said that he became aware that the Streamwood Park District does not have a policy to help facilitate and provide guidance to groups that want to hold a public assembly on park district properties. Executive Director Janda had attached a draft of a policy that would provide guidance and clarity for potential groups looking to hold a rally, protest or other gatherings on park district properties. He said the draft policy has been sent to the attorney at Ancel Glink for review and comment and would like the Board to provide any feedback they might have on this policy.

Commissioner Brogan said that it sounded like a good idea to him. He asked Executive Director Janda about the minimum of 21 years of age and Executive Director Janda responded that if you are under 21 years old you cannot enter into a contract.

Commissioner Janiec thought the fee should be higher as they are liable for any damage to property.

IX. APPROVAL OF THE CONSENT AGENDA

Approval of:

- A.** Minutes of the Regular Board meeting on May 19, 2020;
- B.** Minutes of the Public Hearing on June 1, 2020;
- C.** Minutes of the Special Board meeting on June 1, 2020;
- D.** May, 2020 Financial Reports;
- E.** May 11, 2020 – June 12, 2020 expenditures totaling \$349,811.31;
- F.** IMRF payment totaling \$12,935.76;
- G.** P-Card purchases paid in May, 2020 totaling \$3,045.58;
- H.** May 8, 2020 and May 22, 2020 payroll and payroll taxes totaling \$86,413.87;
- I.** May 28, 2020 – Bond Interest Payment Series 2018- \$13,160.25;
- J.** The Streamwood Park District did not have any Closed Sessions for the period November, 2019 – June, 2020. Previous minutes pertaining to personnel are recommended to remain closed at this time.

Commissioner Janiec moved approval of the consent agenda and Commissioner Yawer seconded the motion. Vote on the motion:

Commissioner Brogan – Aye
Commissioner Janiec – Aye
President Wright – Aye

Commissioner Armstrong – Absent
Commissioner Yawer – Aye

Motion carried.

X. CORRESPONDENCE

Commissioner Brogan said that some of his neighbors have been asking him when Commissioner's Park will be completed. Executive Director Janda said that it should be completed by this fall.

XI. DEPARTMENTS & DIRECTOR'S REPORT

- A. Executive Director Janda informed the Board that we are now heading into phase 4 guidelines on June 29th which means we can open the pool for lap swim, swim lessons, swim team rentals, the fitness room will reopen, competitive sports will return, volleyball courts will be addressed and nets hung up, Hoosier Grove Barn rentals and events are being rescheduled and Day Camp will start on July 6th.
- B. Executive Director Janda informed the Board that the Recreation staff has been offering outdoor fitness classes at Park Place, planning for fall and winter programming while updating current virtual program offerings. He said they are also addressing the potential challenges related to winter programming and special events due to Covid-19.
- C. Executive Director Janda said that there were 12 children registered for Day camp and private dance lessons held virtually have had 15 children.
- D. Executive Director Janda said that the preschool graduations that were held at Park Place as a drive up ceremony was well accepted.
- E. Executive Director Janda also reported that staff has been working on Park Place pool, Commissioner's Park renovation is in full swing and the new retention pond is being excavated this week and the contract punch list items continue at Dolphin and Sunny Hill Park as part of the 2018 asphalt project.
- F. Executive Director Janda said that the Marketing Department has been doing social media posts related to pool improvements, floor repairs and elevator floor replacement. He also said a number of park district and nature related posts are being made on Facebook and social media and staff will be resuming work on implementing the Market Plan which was adapted a few years ago.
- G. Executive Director Janda reported that we issued refunds totaling \$34,345.26 and that payroll is still averaging 50% of the normal payroll due to furloughs.
- H. Executive Director Janda gave an update on all the grants he has either already submitted or will be submitting.
- I. Executive Director Janda informed the Board that Aquatics Manager Laura Plager had resigned and wishes her well.
Commissioner Yawer asked if we were looking for someone to replace her and Executive Director Janda said not at this time.
- J. Executive Director Janda said that the Alignment for Collaborative Education provided 200 box lunches for 138 children along with 150 education bags to U-46 students and families at Kiddie Corner Park as part of the Summer Reading Program.
- K. Executive Director Janda said he attended the Annual Joint Review Board Meeting for the Buttitta Drive/Francis Avenue redevelopment area. He said the TIF area will close in 2024 and will be completely built out.

XII. COMMISSIONERS' REPORT

- A. Commissioner Janiec thought that everyone should be at Hoosier Grove Barn for the next Board meeting as he feels everyone could spread out.

Commissioner Brogan and Commissioner Yawer disagreed with him and feels we should still have the zoom meetings until everything calms down. President Wright didn't have an opinion one way or another.

- B. Commissioner Yawer said she thinks that marketing is doing a good job monitoring Facebook and that there has been a lot of good things on it.

XIII. PRESIDENT'S REPORT

- A. President Wright thought Recreation Manager Cindy Babicz and teachers did a great job with the preschool graduations.
- B. President Wright said that Commissioner Brogan and Executive Director Janda were instrumental working with the Streamwood Police regarding the protests and they all did an outstanding job. He thought the organizers of the protests were well organized and kept their word on everyone being peaceful and cleaning up after themselves.

XIV. UNFINISHED BUSINESS

None.

XV. NEW BUSINESS

None.

XVI. ADJOURNMENT

At 7:47 p.m., Commissioner Janiec moved approval to adjourn and the motion was seconded by Commissioner Yawer. A voice vote was unanimous for approval; motion carried.

Approved: July 28, 2020

Signed: Sherri Harry
Sherri Harry, Secretary

Attest: William H. Wright
William H. Wright, President