

**MINUTES OF THE REGULAR MEETING OF THE STREAMWOOD
PARK DISTRICT BOARD OF COMMISSIONERS HELD ON
DECEMBER 11, 2018 AT HOOSIER GROVE BARN,
700 W. IRVING PARK ROAD,
STREAMWOOD, ILLINOIS**

CALL TO ORDER/ROLL CALL

President Janiec called the meeting to order at 7:00 p.m. Commissioners Brogan, Wright, Armstrong and Yawer, along with staff members Executive Director Dennis Stein, Superintendent of Recreation Steve Muenz and Finance Manager Sherri Harry.

All those answering “present” were physically present at the meeting.

PLEDGE OF ALLEGIANCE

INTRODUCTION OF GUESTS

Guests in attendance were staff members Assistant Superintendent of Parks & Planning Ian Pickett, Fitness & Membership Manager Kyle Saros, Human Resources Manager Rose Baltazar and her family, Hoffman Estates Village President William McLeod and his wife Joane McLeod and Streamwood High School students.

Village President McLeod surprised Commissioner Wright with a plaque to thank him for all his volunteer hours he has given to the Village of Hoffman Estates. He also proclaimed Wednesday, December 12th, 2018 as Bill Wright Day.

Executive Director Stein introduced new Human Resources Manager Baltazar to the Board of Commissioners and the Board all welcomed her to the Park District team.

TOPICS FROM THE FLOOR

None.

APPROVAL OF AGENDA

Commissioner Wright moved approval of the agenda as presented and Commissioner Yawer seconded the motion.

A voice vote was unanimous for approval; motion carried.

FINANCE REPORT

A. Monthly Expenditures/Payroll

There were no questions or comments.

B. Ordinance 2018-12-1-O: 2018 Tax Levy

Executive Director Stein stated that this ordinance was created with the information previously provided to the Board.

There were no questions or comments.

Commissioner Yawer moved approval of Ordinance 2018-12-1-O: Tax Levy and the motion was seconded by Commissioner Wright. Vote on the motion:

Commissioner Brogan – Aye

Commissioner Wright – Aye

Commissioner Armstrong – Aye

Commissioner Yawer – Aye

President Janiec – Aye

Motion carried.

C. Ordinance 2018 -12-2-O: Directed Reduction

Executive Director Stein said that this ordinance provides for a directed versus proportional reduction of collection and allocation of the taxes.

There were no questions or comments.

Commissioner Yawer moved approval of Ordinance 2018-12-2-O: Directed Reduction and the motion was seconded by Commissioner Wright. Vote on the motion:

Commissioner Brogan – Aye

Commissioner Wright – Aye

Commissioner Armstrong – Aye

Commissioner Yawer – Aye

President Janiec – Aye

Motion carried.

D. Ordinance 2018-12-3-O: Bond Abatement

Executive Director Stein explained that this ordinance instructs the county not to collect tax twice on the Alternate Revenue Bonds, series 2010C.

Commissioner Yawer moved approval of Ordinance 2018-12-3-O: Bond Abatement and the motion was seconded by Commissioner Wright. Vote on the motion:

Commissioner Brogan – Aye

Commissioner Wright – Aye

Commissioner Armstrong – Aye

Commissioner Yawer – Aye

President Janiec – Aye

Motion carried.

E. Pre-Approved Board Conference Expenses

There were no questions or comments.

Commissioner Yawer moved approval of the pre-approved Board conference expenses and the motion was seconded by Commissioner Wright. Vote on the motion:

Commissioner Brogan – Aye

Commissioner Wright – Aye

Commissioner Armstrong – Aye

Commissioner Yawer – Aye

President Janiec – Aye

Motion carried.

F. Park Place Parking Lot Electrical Work Preview

Assistant Superintendent of Parks & Planning Pickett informed the Board that the south side parking lot lights at Park Place are out and the outage is now starting to spread to the front of the building. He stated that in August staff met with W-T Engineers to discuss the electrical problems and in November we received two options which were trenching or directional boring and that both options would include replacing all underground electrical wiring.

Commissioner Brogan asked if it had anything to do with when we repaired the parking lot which Assistant Superintendent of Parks & Planning Pickett responded that it did not and that it was an underground problem.

Commissioner Wright asked if we could look into solar and green options which Assistant Superintendent of Parks & Planning Pickett said he would look into those suggestions.

Executive Director Stein said that they will talk to W-T and come back to the Board with additional information.

Commissioner Brogan suggested that maybe a Commissioner should be present at a meeting with W-T Engineers.

POLICY & PLANNING REPORT

A. Board Appointments

Executive Director Stein stated that with recent staffing changes we have to update the Board appointments.

Commissioner Wright moved to appoint all the new Board appointments listed below and the motion was seconded by Commissioner Brogan.

- Dennis Stein as Streamwood Park District Assistant Secretary for the term ending May, 2019;
- Elizabeth Sampson and Sherri Harry as Streamwood Park District OMA Designated Employees for the term ending May, 2019;
- Elizabeth Sampson and Sherri Harry as Streamwood Park District FOIA Officers for the term ending May, 2019;

- Ian Pickett as Streamwood Park District ADA Compliance Officer for the term ending May, 2019;
- Ian Pickett as Streamwood Park District ADA Coordinator for the term ending May, 2019;
- Rose Baltazar as Streamwood Park District Ethics Advisor and Sherri Harry as Alternate Ethics Advisor for the term ending May, 2019;
- Rose Baltazar as Streamwood Park District IMRF Authorized Agent and Sherri Harry as Alternate IMRF Authorized Agent for the term ending May, 2019;
- Dennis Stein as Streamwood Park District NWSRA Board Representative and Steve Muenz as Alternate NWSRA Board Representative for the term ending May, 2019.

Vote on the motion:

Commissioner Brogan – Aye
 Commissioner Armstrong – Aye
 President Janiec – Aye

Commissioner Wright – Aye
 Commissioner Yawer – Aye

Motion carried.

CONSENT AGENDA

Approval of:

- A. Minutes of the Regular Board meeting of November 13, 2018;
- B. Minutes of the Closed Session of November 13, 2018 – approve and release;
- C. November 6, 2018 – December 3, 2018 expenditures totaling \$320,110.26;
- D. IMRF payment for November, 2018 totaling \$23,020.35;
- E. November 9 and 23, 2018 payroll and payroll taxes totaling \$196,282.84;
- F. P-Card purchases for November, 2018 totaling \$43,304.05.

Commissioner Wright moved approval of the consent agenda and the motion was seconded by Commissioner Yawer. Vote on the motion:

Commissioner Brogan – Aye
 Commissioner Armstrong – Aye
 President Janiec – Aye

Commissioner Wright – Aye
 Commissioner Yawer – Aye

Motion carried.

CORRESPONDENCE

None.

DEPARTMENTS/DIRECTOR'S REPORT

- A. Superintendent of Recreation Muenz informed the Board of Commissioners that Recreation Manager Lauren Jochem had left the Park District to take a position with the Village of Antioch. He stated that he has taken her spot on the Summer Celebration committee and was coordinating all the winter special events.
- B. Superintendent of Recreation Muenz stated that there are currently 141 participants in our Youth Basketball program.
- C. Superintendent of Recreation Muenz said that he was working with Human Resources Manager Baltazar to hire a Museum Docent.
- D. Assistant Superintendent of Parks & Planning Pickett stated that crews had collected, cleaned and stored garbage cans and bleachers from Hoosier Grove, Canton Middle School and Tefft Middle School.
- E. Assistant Superintendent of Parks & Planning Pickett said that staff installed the ADA Park Place pool stairs.
- F. Assistant Superintendent of Parks & Planning Pickett said that Ridge Park playground equipment is near completion.
- G. Assistant Superintendent of Parks & Planning Pickett informed the Board that we are still waiting for the fitness equipment for Jefferson Park.
- H. Assistant Superintendent of Parks & Planning Pickett said that we completed the new men's bathroom door and frame at Hoosier Grove Barn.
- I. Executive Director Stein stated that we hope to hear about our grant application for Commissioners' Park in February or the latest should be April.
- J. Executive Director Stein reminded the Board that the Business After Hours at Streamwood Village Hall will be tomorrow night.
- K. Executive Director Stein informed the Board that he will be out of town starting tomorrow until December 19th and if they have any questions they should call Assistant Superintendent of Parks & Planning Pickett with any park questions, Superintendent of Recreation Muenz with recreational questions and Finance Manager Harry with any finance questions.

COMMISSIONERS' REPORT

- A. Commissioner Brogan congratulated Commissioner Wright for everything he has done for the Village of Hoffman Estates. He also wished everyone a very Merry Christmas.
- B. Commissioner Wright wished everyone a Merry Christmas and told the students that they should enjoy the next few months in high school.
- C. Commissioner Yawer also congratulated Commissioner Wright and wished everyone a Happy Holiday.

PRESIDENT'S REPORT

- A. President Janiec stated that Breakfast with Santa went really well.
- B. President Janiec also reminded the Board about the Business After Hours tomorrow night.
- C. President Janiec congratulated Commissioner Wright and wished everyone a Merry Christmas and a Happy New Year.

UNFINISHED BUSINESS

None.

NEW BUSINESS

None.

ADJOURNMENT

At 7:34 p.m., Commissioner Wright moved to adjourn and the motion was seconded by Commissioner Yawer. A voice vote was unanimous for approval; motion carried.

Approved: January 15, 2019

Signed: *Sherri Harry*
Sherri Harry, Secretary

Attest: *Richard T. Janiec*
Richard T. Janiec, President