

**MINUTES OF THE REGULAR MEETING OF THE STREAMWOOD
PARK DISTRICT BOARD OF COMMISSIONERS HELD ON
OCTOBER 23, 2018 AT HOOSIER GROVE BARN,
700 W. IRVING PARK ROAD,
STREAMWOOD, ILLINOIS**

CALL TO ORDER/ROLL CALL

President Janiec called the meeting to order at 7:02 p.m. Present were Commissioners Brogan, Armstrong, Wright and Yawer, along with staff members Executive Director Dennis Stein, Superintendent of Recreation Steve Muenz and Finance Manager Sherri Harry. Deputy Director Jennifer Hermonson was absent.

All those answering "present" were physically present at the meeting.

PLEDGE OF ALLEGIANCE

INTRODUCTION OF GUESTS

Guests in attendance were Tom Chapman of Raymond James, Robert Bush of Ancel, Glink, Diamond, Bush, Dicianni and Krafthefer P.C., Fitness & Membership Manager Kyle Saros, Streamwood resident David Nault and Streamwood High School students.

Auditor Joseph Julius arrived at 7:29 p.m.

PUBLIC COMMENTS

Streamwood resident David Nault of 28 Myrtle Lane, Streamwood Il, saw some work being done at Commissioners' Park and wondered what was being planned there.

Executive Director Stein said that we have applied for the OSLAD grant and part of the application process was to show them what we would do with the funds so on September 11th there was a meeting at the park to receive some suggestions from the neighbors as to what they would like to have there. He also stated that they sent out about 500 flyers inviting the public to attend. Mr. Nault said that he never received that flyer and asked how they were distributed and Executive Director Stein responded that our part time staff went door to door to deliver them. Mr. Nault thought that the fliers should have been mailed to the neighbors who live around the park to make sure they were received. Mr. Nault also wanted to know who is responsible for the Poplar Creek bridge and Executive Director Stein said that he would have to identify the area and find out who has jurisdiction over it. Executive Director Stein said that he will have Assistant Superintendent of Parks & Planning Ian Pickett get in touch with him and they can meet at the park to discuss the pending plans.

APPROVAL OF AGENDA

Commissioner Yawer moved approval of the agenda as presented and Commissioner Wright seconded the motion.

A voice vote was unanimous for approval; motion carried.

FINANCE REPORT

A. **Ordinance #2018-10-1-O: An ordinance providing for the issue of \$1,377,000 General Obligation Limited Tax Park Bonds, Series 2018**

Tom Chapman presented the bond sales results to the Board of Commissioners and explained that the money will be used to make the December 1st bond payments, costs of the issuance and the balance will be used for Capital Improvement projects.

Tom Chapman presented the Board with the results of the private placement bids and BMO Harris Bank, N.A. came in as the lowest bidder with an interest rate of 3.025%. There were no questions or comments.

Commissioner Wright moved approval of Ordinance #2018-10-1-O: An ordinance providing for the issue of \$1,377,000 General Obligation Limited Tax Park Bonds, Series 2018, for the payment of land for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the Park District, to provide the revenue source for the payment of certain outstanding bonds of the Park District and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal and interest on said bonds and authorizing the sale of said bonds to BMO Harris Bank, N.A. The motion was seconded by Commissioner Brogan. Vote on the motion:

Commissioner Brogan – Aye
Commissioner Armstrong – Aye
President Janiec – Aye

Commissioner Wright – Aye
Commissioner Yawer – Aye

Motion carried.

B. **Monthly Expenditures/Payroll**

There were no questions or comments.

C. **Sherman Lease – Resolution 2018-10-2-R**

Executive Director Stein explained the memorandum from Deputy Director Hermonson regarding the current Sherman Hospital lease agreement which will expire at the end of November 2018. He reminded the Board that they have been using a Park Place room for their rehabilitation services. The renewal agreement is for two additional years and we have continued our standard 3% increase to the lease fee per year. The lease agreement was reviewed and approved by our corporate council and Advocate/Sherman Hospital has already agreed to the lease too. The payment starting December 1, 2018 through November 30, 2019 will be \$2,208/ month and December 1, 2019 through November 30, 2020 will be \$2,275/ month.

Commissioner Wright moved approval of the Sherman Lease– Resolution 2018-10-2-R and Commissioner Yawer seconded the motion. Vote on the motion:

Commissioner Brogan- Aye
Commissioner Armstrong – Aye
President Janiec – Aye

Commissioner Wright – Aye
Commissioner Yawer – Aye

Motion carried.

D. 2017-2018 Financial Audit

Auditor Joseph Julius reviewed the audit report giving clarification on certain items. There were no questions or comments.

Commissioner Wright moved approval of the 2017-2018 Financial Audit and the motion was seconded by Commissioner Brogan. Vote on the motion:

Commissioner Brogan – Aye

Commissioner Wright – Aye

Commissioner Armstrong – Aye

Commissioner Yawer – Aye

President Janiec – Aye

Motion carried.

POLICY AND PLANNING REPORT

A. IAPD Credentials Certificate

Executive Director stated that the Board needs to appoint someone to serve as a delegate to the Annual Business meeting of the Illinois Association of Park Districts to be held at the Hyatt Regency Hotel, Chicago, Illinois on Saturday, January 26, 2019 at 3:30 p.m. in the Grand Ballroom.

Commissioner Yawer was named delegate and Commissioner Wright was named an alternate.

Commissioner Yawer moved approval of the IAPD Credentials Certificate and the motion was seconded by Commissioner Wright.

A voice vote was unanimous for approval; motion carried.

APPROVAL OF CONSENT AGENDA

Approval of:

- A.** Minutes of the Regular Meeting and BINA Public Hearing of September 18, 2018;
- B.** September 2018 Financial Statements;
- C.** September 11, 2018 – October 12, 2018 expenditures totaling \$426,960.54;
- D.** IMRF payment for September 2018 totaling \$21,673.95;
- E.** September 14 and 28, 2018 payroll and payroll taxes totaling \$179,508.85;
- F.** P-Card Purchases for September 2018 totaling \$40,221.27.

Commissioner Brogan moved approval of the consent agenda and the motion was seconded by Commissioner Yawer. Vote on the motion:

Commissioner Brogan – Aye

Commissioner Wright – Aye

Commissioner Armstrong – Aye

Commissioner Yawer – Aye

President Janiec – Aye

Motion carried.

CORRESPONDENCE

None.

DEPARTMENTS & DIRECTOR'S REPORT

- A.** Executive Director Stein introduced the new Superintendent of Recreation Steve Muenz to the Board of Commissioners. Superintendent of Recreation Muenz stated that he had worked at the Addison Park District, St. Charles Park District and Norridge Park District. The Board welcomed him to the Streamwood Park District.
- B.** Superintendent of Recreation Muenz informed the Board that in his first four days at the Streamwood Park District he has attended a safety meeting, had a meeting with Recreation Manager Chelsie Petrusha regarding who will be handling her programs while she is on maternity leave and also attended a Summer Celebration meeting. Superintendent of Recreation Muenz said that he would like to get to know the Commissioners and they could call or email him at any time.
- C.** Executive Director Stein told the Board that Deputy Director Hermonson wasn't at the meeting tonight as she was ill.
- D.** Executive Director Stein passed out a flyer to the Board of Commissioners regarding the Safely Trick or Treat Halloween Fun Fest event.
- E.** Executive Director Stein mentioned some other special events coming up were Mimosas & Yoga and Monster Mash Zumba Bash.

COMMISSIONERS' REPORT

- A.** Commissioner Wright stated that his son is on the Hanover Township Youth Committee and informed the Board that they are trying to pass a referendum to expand programs and services to our youth. Commissioner Wright said that he would appreciate it if people would consider voting for it as he feels it is very important to our community.

PRESIDENT'S REPORT

- A.** President Janiec mentioned that he attended the Coffee with Trustees at Poplar Creek Library last Sunday and saw Finance Manager Harry there.
- B.** President Janiec informed the Board that tomorrow the Boys & Girls Club will have a ribbon cutting ceremony at Ridge Circle Elementary School.

UNFINISHED BUSINESS

None.

NEW BUSINESS

None.

ADJOURNMENT TO CLOSED SESSION

At 8:02 p.m., President Janiec moved to adjourn to Closed Session pursuant to 5 ILCS 2 © (1) of the Open Meetings Act to discuss personnel. The motion was seconded by Commissioner Yawer. Vote on the motion:

Commissioner Brogan – Aye
Commissioner Armstrong – Aye
President Janiec – Aye

Commissioner Wright – Aye
Commissioner Yawer – Aye

Motion carried.

REGULAR MEETING RECONVENED

The meeting was reconvened by President Janiec at 8:55 p.m. Present were Commissioners Armstrong, Brogan, Wright and Yawer, along with Executive Director Dennis Stein.

ADJOURNMENT

At 8:55 p.m., Commissioner Wright moved to adjourn and the motion was seconded by Commissioner Yawer. A voice vote was unanimous for approval; motion carried.

Approved: November 13, 2018

Signed: *Sherri Harry*
Sherri Harry, Secretary

Attest: *Richard T. Janiec*
Richard T. Janiec, President