

**MINUTES OF THE REGULAR MEETING OF THE STREAMWOOD
PARK DISTRICT BOARD OF COMMISSIONERS HELD ON
SEPTEMBER 17, 2019 AT HOOSIER GROVE BARN,
700 W. IRVING PARK ROAD,
STREAMWOOD, ILLINOIS**

CALL TO ORDER/ROLL CALL

President William Wright called the meeting to order at 7:00 p.m. Present were Commissioners Rick Brogan, Rich Janiec and Raees Yawer.

Commissioner Adriana Armstrong was absent.

All those answering "present" were physically present at the meeting.

Staff members present were Interim Executive Director Larry Piekarz, Superintendent of Parks & Planning Ian Pickett, Superintendent of Recreation Steve Muenz and Finance Manager Sherri Harry.

PLEDGE OF ALLEGIANCE

BOND ISSUE NOTIFICATION ACT PUBLIC HEARING

Public hearing concerning the intent of the Board of Park Commissioners to sell not to exceed \$1,138,000 General Obligation Limited Tax Park Bonds for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District and for the payment of expenses incident thereto.

At 7:03 p.m., Commissioner Janiec moved to open the public hearing and the motion was seconded by Commissioner Brogan. Vote on the motion:

Commissioner Brogan – Aye
Commissioner Armstrong – Absent
President Wright – Aye

Commissioner Janiec – Aye
Commissioner Yawer – Aye

Motion carried.

President Wright announced that the next agenda item is a public hearing concerning the intent of the Board of Park Commissioners to sell not to exceed \$1,138,000 General Obligation Limited Tax Park Bonds for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District, and for the payment of the expenses incident thereto and that all persons desiring to be heard would have an opportunity to present written or oral testimony with respect to the proposed sale.

President Wright asked if there are any comments from the Board of Commissioners which were none and there wasn't any written testimony.

President Wright asked if anyone would like to present oral testimony or public comment concerning the proposed bond issue. There were no questions or comments from anyone present.

President Wright announced that all persons desiring to be heard had been given an opportunity to provide oral and/or written testimony with respect to the proposed issuance of bonds.

Commissioner Janiec moved to adjourn the Bond Issue Notification Act Public Hearing at 7:06 p.m. and the motion was seconded by Commissioner Yawer. Vote on the motion:

Commissioner Brogan – Aye
Commissioner Armstrong – Absent
President Wright – Aye

Commissioner Janiec – Aye
Commissioner Yawer – Aye

Motion carried.

INTRODUCTION OF GUESTS

Guests in attendance were Kevin O'Kelly of Raymond James, Human Resources Manager Rose Baltazar and Fitness & Membership Manager Kyle Saros.

TOPICS FROM THE FLOOR

None.

APPROVAL OF THE AGENDA

Commissioner Yawer moved to approve the agenda and the motion was seconded by Commissioner Janiec. A voice vote was unanimous for approval; motion carried.

FINANCE REPORTS

A. Fall 2019 Bond Issue

Kevin O'Kelly briefed the Board on matters pertaining to the bond issue which will be approved at the next Board meeting.

There were no questions or comments.

B. August 2019 Finance Statements

There were no questions or comments.

C. Monthly Expenditures/Payroll

Commissioner Janiec questioned the invoice for a tree memorial for \$800.00 which Superintendent of Parks & Planning Pickett explained that the patron reimburses us for that. Commissioner Janiec also asked about the Magic Class and Finance Manager Harry responded that the class is held at Bartlett Park District but we also take registration for it.

D. Pre- Approved Staff Conference Expenses

There were no questions or comments.

Commissioner Yawer moved approval of the pre-approved staff conference expenses and the motion was seconded by Commissioner Janiec. Vote on the motion:

Commissioner Brogan – Aye
Commissioner Armstrong – Absent
President Wright – Aye

Commissioner Janiec – Aye
Commissioner Yawer – Aye

Motion carried.

CONSENT AGENDA

Approval of:

- A. Minutes of the Regular Board Meeting of August 20, 2019;
- B. Minutes of the Closed Session Meeting of August 20, 2019 – approve and release;
- C. August, 2019 Finance Statements;
- D. August 9 – September 9, 2019 expenditures totaling \$306,265.64;
- E. P-Card Purchases paid in August, 2019 totaling \$39,711.25;
- F. IMRF payment for August, 2019 totaling \$23,821.60;
- G. August 2, August 16 and August 30, 2019 payroll and payroll taxes totaling \$317,179.35.

Commissioner Janiec moved approval of the consent agenda and the motion was seconded by Commissioner Yawer.

Vote on the motion:

Commissioner Brogan – Aye
Commissioner Armstrong – Absent
President Wright – Aye

Commissioner Janiec – Aye
Commissioner Yawer – Aye

Motion carried.

CORRESPONDENCE

None.

DEPARTMENT/DIRECTOR'S REPORT

- A. Superintendent of Parks & Planning Pickett stated that the Park Place shutdown was successfully completed. He thanked everyone for their help and cooperation during the construction and said that Fitness & Membership Manager Saros was a huge help as he painted the aerobics room on his own. Superintendent of Parks & Planning Pickett said that the most notable projects were: new flooring, countertops, faucets and sinks in the Men's Locker Room and painting in the pool area.
- B. Superintendent of Parks & Planning Pickett said the Park Place Electrical project is functionally complete but there are still several outstanding punch list items that still need to be done.
- C. Superintendent of Parks & Planning Pickett informed the Board that Interim Executive Director Piekarz hopefully is getting us a grant for \$270,000.00 which Superintendent of Parks & Planning Pickett is currently working on the paperwork for it.
- D. Superintendent of Parks & Planning informed the Board that they installed the Tom Keating Memorial Bench today and thanked Facility Manager Steve Meyer for his help.

- E. Superintendent of Parks & Planning Pickett stated that after months of reviewing Marquette Woods, an Eagle Scout candidate received Troop approval this week to start a restoration project within the next month. He said that we will budget to maintain Marquette Woods moving forward. President Wright said that he would like to go onsite to thank the Eagle Scout candidate and re-open the park to the public.
- F. Superintendent of Recreation Muenz said that he met with the Village of Streamwood Police Chief and that they are willing to work with us when needed and suggested that we do not use the volunteers from Hanover Township due to their lack of enforceability.
- G. Superintendent of Recreation Muenz stated that he will research other communities who have splash pads as to how they handle certain situations.
- H. Superintendent of Recreation Muenz informed the Board that the Barn took in about \$90,000 in revenue and that they qualified for the Knot Best of Weddings 2020 award again.
- I. Superintendent of Recreation Muenz said that membership sales were up \$100 in August versus last year and the Fall membership sale is being held from September 9-22nd.
- J. Superintendent of Recreation Muenz reported that the new program, Princess Tea Party, was held on September 15th and was maxed out at 70 participants and that every Day Camp, other than Explorers 1, went up in registration and revenue this past summer.
- K. Superintendent of Recreation Muenz also reported that the winter theater production of Into the Woods has 27 participants and that preschool has 103 students which is the same amount that registered for last school year.
- L. Superintendent of Recreation Muenz informed the Board that we hired Gracie Durham as our Marketing Coordinator. She will mainly work on flyers and social media.
- M. Superintendent of Recreation Muenz said that we have partnered with SportsKids, Inc. and their first class is a track and field class which maxed out at 12 kids.
- N. Superintendent of Recreation Muenz said that Aquatic Manager Laura Plager attended a CPO certification training and that swim lessons and private lessons are full with a waitlist.
- O. Superintendent of Recreation Muenz said that he thought Superintendent of Parks & Planning Pickett did a great job with the shutdown at Park Place.
- P. Superintendent of Recreation Muenz informed the Board that state conference registration and hotel registration has started so the Board members should let him know if they are interested in attending so he could make their reservations.
- Q. Superintendent of Recreation Muenz said that he and Recreation Manager Babicz met with a U-46 staff member regarding the use of U-46 facilities.
President Wright told Superintendent of Recreation Muenz that he should give him information on what they would like to have and he will talk to someone he knows there.
- R. Interim Executive Director Piekarz informed the Board that we are having a Meet & Greet for full-time staff to meet the new Executive Director Jeff Janda on October 10th.
- S. Interim Executive Director Piekarz said that there is going to be a National Fitness campaign that he recommends we look into doing and that we could have it next to Dolphin Park volleyball court.
- T. Interim Executive Director Piekarz stated that Hanover Township is hosting an Aging symposium on what local agencies can do together since there is a large senior population influx coming soon.
- U. Interim Executive Director Piekarz thanked Superintendent of Parks & Planning Pickett, Facility Manager Meyer, Fitness & Membership Manager Saros and Aquatic Manager Plager for their help with the Park Place shutdown.

COMMISSIONER' REPORT

- A. Commissioner Janiec said he will call Diane Keating tomorrow and tell her the Tom Keating Memorial

Bench has been installed.

- B. Commissioner Janiec stated that he thought Superintendent of Parks & Planning Pickett had a great idea when he suggested that we bury the time capsule at Commissioners' Park.

PRESIDENT'S REPORT

- A. President Wright stated he talked with State Representative Fred Crespo and would like to have him meet our new Executive Director Janda. He would like Executive Director Janda to compile a list of things that we need funding for in 2020.

UNFINISHED BUSINESS

None.

NEW BUSINESS

None.

ADJOURNMENT

At 7:30 p.m., Commissioner Janiec moved to adjourn and the motion was seconded by Commissioner Yawer. A voice vote was unanimous for approval; motion carried.

Approved: October 22, 2019

Signed: _____

Sherri Harry, Secretary

Attest: _____

William H. Wright, President