

**MINUTES OF THE REGULAR MEETING OF THE STREAMWOOD  
PARK DISTRICT BOARD OF COMMISSIONERS HELD ON  
AUGUST 20, 2019 AT HOOSIER GROVE BARN,  
700 W. IRVING PARK ROAD,  
STREAMWOOD, ILLINOIS**

**CALL TO ORDER/ROLL CALL**

President Wright called the meeting to order at 7:00 p.m. Present were Commissioners Armstrong, Brogan and Janiec, along with staff members Interim Executive Director Larry Piekarz, Superintendent of Parks & Planning Ian Pickett and Superintendent of Recreation Steve Muenz.

Commissioner Yawer arrived at 7:18 p.m.

All those answering "present" were physically present at the meeting.

**PLEDGE OF ALLEGIANCE**

**INTRODUCTION OF GUESTS & EMPLOYEE RECOGNITION**

Guests in attendance were Kevin O'Kelly of Raymond James, staff members Amanda Clements, Greg Talent, Cathy Ventricelli, Steve Meyer and his wife, Jake Larson, Olivia Daley, Linda Zenteno, Rose Baltazar and Art Baltazar and resident Bernie Kees.

Kevin O'Kelly introduced himself to the Board of Commissioners and explained the bond issue and provided background information/materials to the Board and staff. The bond issue will be approved at the September 17, 2019 Board meeting.

**EMPLOYEE RECOGNITION**

President Wright stated that some of our employees had achieved a milestone anniversary and although some could not attend tonight's meeting we do have some employees with us:

- 1) Aquatics Staff – Amanda Clements – 10 years
- 2) Special Event Staff - Greg Talent – 10 years
- 3) Hoosier Grove Barn Event Coordinator – Olivia Daley – 10 years
- 4) Facility Manager – Steve Myers – 10 years
- 5) Recreation Manager – Jake Larson – 10 years

**RECESS**

At 7:10 p.m., Commissioner Brogan moved for a 10 minute recess and Commissioner Janiec seconded the motion. A voice vote was unanimous for approval; motion carried.

**RECONVENE MEETING**

The Board of Commissioners reconvened the meeting at 7:20 p.m.

## **TOPICS FROM THE FLOOR**

Resident Bernie Kees wanted the Park District to consider putting Buddy Benches at some of our parks as it will help children who are feeling sad or lacking friends to sit on a Buddy Bench and hopefully other children would come over and talk to them. He said that he would like one at Jefferson Park to meet companions and overlook the scenic view of Streamwood Oaks. He also said that we do not need to replace benches but we could just monogram or have some kind of signage on them. Mr. Kees said this program is very popular in New York and Interim Executive Director Piekarz said before the next meeting he would look into the New York program to see how and what they do.

## **APPROVAL OF THE AGENDA**

Commissioner Janiec moved approval of the agenda as presented and Commissioner Yawer seconded the motion.

A voice vote was unanimous for approval; motion carried.

## **POLICY & PLANNING**

### **A. Domestic Policy**

Interim Executive Director Piekarz mentioned that there is no cost to the District to adopt this policy.

Commissioner Brogan moved to adopt the Domestic Partner Eligibility to the Park District Health Plan to become effective on January 1, 2020. The motion was seconded by Commissioner Yawer. Vote on the motion:

Commissioner Brogan – Aye  
Commissioner Armstrong – Aye  
President Wright – Aye

Commissioner Janiec – Aye  
Commissioner Yawer – Aye

Motion carried.

## **FINANCE REPORT**

### **A. June 2019 Financial Statements**

There were no questions or comments.

### **B. July 2019 Financial Statements**

There were no questions or comments.

### **C. Monthly Expenditures/Payroll**

There were no questions or comments.

### **D. Resolution # 2019-8-1-R: NWSRA Assessment**

There were no questions or comments.

Commissioner Janiec moved approval of Resolution # 2019-8-1-R: NWSRA Assessment and the motion was seconded by Commissioner Yawer. Vote on the motion:

Commissioner Brogan – Aye  
Commissioner Armstrong – Aye  
President Wright – Aye

Commissioner Janiec – Aye  
Commissioner Yawer – Aye

Motion carried.

## **APPROVAL OF THE CONSENT AGENDA**

Approval of:

- A. Minutes of the Special Board meeting on June 18, 2019;
- B. Minutes of the Closed Session meeting on June 18, 2019; approve and release;
- C. Minutes of the Special Board meeting on June 25, 2019;
- D. Minutes of the Regular Board meeting on June 25, 2019;
- E. Minutes of the Closed Session meeting on June 25, 2019; approve and release;
- F. Minutes of the Special Board meeting on July 31, 2019;
- G. Minutes of the Closed Session meeting on July 31, 2019; approve and release;
- H. June, 2019 Financial Statements;
- I. July, 2019 Financial Statements;
- J. June 11 – July 12, 2019 expenditures totaling \$763,543.74;
- K. June 13 – August 8, 2019 expenditures totaling \$180,249.79;
- L. IMRF payment totaling \$14,862.59;
- M. IMRF accelerated payment - \$88,249.58;
- N. IMRF payment totaling \$15,287.22;
- O. P-Card purchases paid in June, 2019 totaling \$45,619.50;
- P. P-Card purchases paid in July, 2019 totaling \$49,486.83;
- Q. June 7, 2019 and June 21, 2019 payroll and payroll taxes totaling \$203,291.08;
- R. July 5, 2019 and July 19, 2019 payroll and payroll taxes totaling \$221,011.75;
- S. Interest – Park Bond – Series 2016 in the amount of \$10,750.00 paid on June 3, 2019;
- T. Interest – Park Bond – Series 2010C in the amount of \$8,900.00 paid on June 3, 2019;
- U. Interest – Park Bond – Series 2017 in the amount of \$27,825.00 paid on June 3, 2019.

Commissioner Janiec moved approval of the consent agenda as presented and the motion was seconded by Commissioner Yawer. Vote on the motion:

Commissioner Brogan – Aye  
Commissioner Armstrong – Aye  
President Wright – Aye

Commissioner Janiec – Aye  
Commissioner Yawer – Aye

Motion carried.

## **CORRESPONDENCE**

NWSRA Executive Director Tracey Crawford sent a note to the Board and staff thanking them for inviting her and her staff to our summer staff event.

## DEPARTMENT & DIRECTOR'S REPORT

- A. Superintendent of Recreation Muenz informed the Board that the District received a letter from Warner Brothers regarding the unauthorized use of the name Polar Express so going forward we will use the name Santa's Storytime Express.
- B. Superintendent of Recreation Muenz said that staff is discussing new programs for the next calendar year and that the Marketing Department will work on sponsorships to cover some expenses for the large events.
- C. Superintendent of Recreation Muenz stated that the Hoosier Grove Barn revenue for July totaled \$48,366 which is roughly \$4,000 lower than May and June but we lost a weekend due to Summer Celebration. We have 63 weddings booked for 2019 and 52 for 2020 (16 more than last year at this time) and two for 2020.
- D. Superintendent of Recreation Muenz said that the fitness classes have concluded and yoga had nine participants, Bootcamp had five registered and Zumba had 32 participants. He said that we are holding our annual fall membership sale starting September 9<sup>th</sup> through the 22<sup>nd</sup>.
- E. Superintendent of Recreation Muenz stated that Touch a Truck had roughly 200 attendees and the theater production of *The Lion King* sold out for both shows.
- F. Superintendent of Recreation Muenz informed the Board that an offer was accepted for the Marketing Coordinator position and she will be starting around September 3<sup>rd</sup>.
- G. Superintendent of Recreation Muenz spoke with a group who would like to come to the next Board meeting to discuss having an ordinance to make the parks tobacco free. Commissioner Brogan objected because he said we would not be able to enforce the ordinance. The Board stated that they would be open to the group coming to the next meeting to present their information.
- H. Superintendent of Parks & Planning Pickett stated that this week they had the first round of interviews for our vacant Fleet and Mowing Supervisor position. The second round of interviews is scheduled for next week and hopefully we will have a final candidate selected prior to the September Board meeting.
- I. Superintendent of Parks & Planning Pickett said that staff has been busy getting the fields ready as youth soccer and youth football will start next week.
- J. Superintendent of Parks & Planning Pickett stated that phase 2 of our contracted tree removal service will start this week which includes removing 60 dead trees.
- K. Superintendent of Parks & Planning Pickett informed the Board that Park Place will have their annual shutdown next week.
- L. Superintendent of Parks & Planning Pickett said that the Park Place electrical project will start on Monday.
- M. Interim Executive Director Piekarz informed the Board that that the Park District is going to give the Village of Streamwood about 10 feet of land for development of their new fire department behind Rahlfs Woods Park and that the Village will re-pave our path in that section.

## COMMISSIONERS' REPORTS

- A. Commissioner Janiec said he received a thank-you letter from the Women's Club thanking him for his service. He said it was the best letter he has ever received with the exception of the letter he received from President Obama.
- B. Commissioner Janiec stated that the Play in the Park and Touch-a-Truck events went really well.
- C. Commissioner Janiec said that he would like Tom Keating's Memorial bench installed ASAP.

- D.** Commissioner Yawer said the Commissioners' float at Summer Celebration won again and wanted to thank Parks Manager Amy Vito and staff for the beautiful float.
- E.** Commissioner Brogan had some splash pad concerns and would like to figure out a way that large groups should have to contact the Park District before they use the splash pad. He said that over the winter he would like the staff to come up with ideas for some of his concerns.

#### **PRESIDENT'S REPORT**

- A.** President Wright thought all the volunteers did a great job at Summer Celebration.

#### **UNFINISHED BUSINESS**

None.

#### **NEW BUSINESS**

- A.** Appointment of an Executive Director  
President Wright moved to appoint Jeffrey Janda as the Executive Director of the Streamwood Park District. The motion was seconded by Commissioner Yawer. Vote on the motion:

Commissioner Brogan – Aye  
Commissioner Armstrong – Aye  
President Wright – Aye

Commissioner Janiec – Aye  
Commissioner Yawer – Aye

Motion carried.

President Wright stated that Executive Director Janda will be performing a SWOT analyses of all staff and department heads prior to his 6 month review.

#### **RECESS**

At 8:04 p.m., Commissioner Janiec moved for a 10 minute recess and Commissioner Yawer seconded the motion. A voice vote was unanimous for approval; motion carried.

#### **RECONVENE MEETING**

The Board of Commissioners reconvened the meeting at 8:14 p.m.

#### **ADJOURNMENT TO CLOSED SESSION**

At 8:14 p.m., Commissioner Janiec moved to adjourn to Closed Session pursuant to Section 2© (21) of the Open Meetings Act for the discussion of minutes of meetings lawfully closed under the Illinois Open Meetings Act in order to determine whether they should be made public and whether to destroy any recordings over 18 months. Commissioner Yawer seconded the motion. Vote on the motion.

Commissioner Brogan – Aye  
Commissioner Armstrong – Aye  
President Wright – Aye

Commissioner Janiec – Aye  
Commissioner Yawer – Aye

Motion carried.

## REGULAR MEETING RECONVENED

President Wright called the meeting back to order at 8:32 p.m. Present were Commissioners Armstrong, Brogan, Janiec and Yawer, along with Interim Executive Director Piekarz.

Commissioner Janiec moved approval and release of the Closed Session minutes of:

- |                       |                      |
|-----------------------|----------------------|
| 1) September 10, 2013 | 5) February 26, 2019 |
| 2) August 25, 2015    | 6) March 12, 2019    |
| 3) June 27, 2017      | 7) March 26, 2019    |
| 4) August 22, 2017    | 8) April 17, 2019    |

Commissioner Brogan seconded the motion. Vote on the motion:

Commissioner Brogan – Aye  
Commissioner Armstrong – Aye  
President Wright – Aye

Commissioner Janiec – Aye  
Commissioner Yawer – Aye

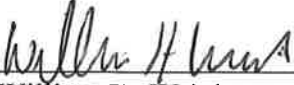
Motion carried.

## **ADJOURNMENT**

At 8:40 p.m., Commissioner Janiec made a motion to adjourn the meeting and the motion was seconded by Commissioner Yawer. A voice vote was unanimous for approval; motion carried.

Approved: September 17, 2019

Signed:   
Larry Piekarz, Assistant Secretary

Attest:   
William H. Wright, President