

**MINUTES OF THE REGULAR MEETING OF THE STREAMWOOD
PARK DISTRICT BOARD OF COMMISSIONERS HELD ON
APRIL 24, 2018 AT HOOSIER GROVE BARN,
700 W. IRVING PARK ROAD,
STREAMWOOD, ILLINOIS**

CALL TO ORDER/ROLL CALL

President Wright called the meeting to order at 7:01 p.m. Present were Commissioners Brogan, Armstrong, Janiec and Yawer, along with staff members Executive Director Dennis Stein, Superintendent of Business & HR Jennifer Hermonson, Superintendent of Recreation Kurt Reckamp and Finance Manager Sherri Harry.

All those answering "present" were physically present at the meeting.

PLEDGE OF ALLEGIANCE

PUBLIC HEARING

At 7:02 p.m., Commissioner Janiec moved to open the public budget hearing for the purpose of discussing the Budget and Appropriation Ordinance for fiscal year 2018-2019 and the motion was seconded by Commissioner Yawer. Vote on the motion:

Commissioner Brogan – Aye
Commissioner Janiec – Aye
President Wright – Aye

Commissioner Armstrong – Aye
Commissioner Yawer – Aye

Motion carried.

President Wright asked if there were any questions pertaining to the proposed budget. There were no questions raised by the public and there was no discussion.

ADJOURNMENT

At 7:03 p.m., Commissioner Janiec moved to close the public hearing and the motion was seconded by Commissioner Brogan. Vote on the motion:

Commissioner Brogan – Aye
Commissioner Janiec – Aye
President Wright – Aye

Commissioner Armstrong – Aye
Commissioner Yawer – Aye

Motion carried.

INTRODUCTION OF GUESTS

Guests in attendance were Streamwood High School students.

TOPICS FROM THE FLOOR

None.

APPROVAL OF THE AGENDA

Commissioner Janiec moved approval of the agenda as presented and Commissioner Brogan seconded the motion. A voice vote was unanimous for approval; motion carried.

FINANCE REPORTS

A. March 2018 Financial Statements

There were no questions or comments.

B. Monthly Expenditures/Payroll

Commissioner Janiec questioned an invoice regarding reimbursement for towel cleaning which Finance Manager Harry responded that it is more cost effective to send them out than to do them in house.

C. Ordinance #2018-4-1-O: Combined Annual Budget & Appropriation

There were no questions or comments.

Commissioner Brogan moved approval of Ordinance #2018-4-1-O: Combined Annual Budget & Appropriation, an ordinance adopting the combined annual budget and appropriation of funds for the Streamwood Park District, Cook County, Illinois for the fiscal year beginning May 1, 2018 and ending April 30, 2019. The motion was seconded by Commissioner Yawer. Vote on the motion:

Commissioner Brogan – Aye

Commissioner Janiec – Aye

President Wright – Aye

Commissioner Armstrong – Aye

Commissioner Yawer – Aye

Motion carried.

D. CONFERENCE EXPENSES

Executive Director Stein explained that it is now required by the state for the Board of Commissioners to approve all conferences expenses.

Commissioner Janiec moved approval of the IPRA/IAPD State Conference expenses and Commissioner Brogan seconded the motion. Vote on the motion:

Commissioner Brogan – Aye

Commissioner Janiec – Aye

President Wright – Aye

Commissioner Armstrong – Aye

Commissioner Yawer – Aye

Motion carried.

E. PLAYGROUND BIDS

Superintendent of Business & HR Hermonson recommended approval of the construction bid from Hacienda Landscaping as we have worked with them on other landscaping projects and playground renovations and had favorable results.

Commissioner Brogan thought they did a great job on the last project.

President Wright asked if everything has been good with them which Superintendent of Business and HR Hermonson said yes and that there haven't been any legal charges filed against them. She also said the woman who said she would be watching them stopped coming around before the projects were even completed.

Executive Director Stein said that Community Development Director John Peterson had nothing but compliments regarding the Hacienda Landscaping staff.

Commissioner Janiec moved approval of the construction bid from Hacienda Landscaping for the total base construction bid amount for all four playgrounds (Autumn Chase playground, Grow playground, Ridge playground and Surrey Woods playground) in the amount not to exceed \$410,918.55 plus the alternate bid of \$4,500.00 for a total price not to exceed \$415,418.55. Commissioner Yawer seconded the motion. Vote on the motion:

Commissioner Brogan –Aye
Commissioner Janiec – Aye
President Wright – Aye

Commissioner Armstrong – Aye
Commissioner Yawer – Aye

Motion carried.

F. PAVING BIDS

Superintendent of Business & HR Hermonson stated that she doesn't have anything to report yet as she is still negotiating with the lowest qualified bidder in an attempt to bring project and alternate costs in line with the engineering estimates.

CONSENT AGENDA

Approval of:

- A.** Minutes of the Regular Board meeting of March 20, 2018;
- B.** March 2018 Financial Statements;
- C.** March 12-April 10, 2018 expenditures totaling \$131,692.62;
- D.** P-Card purchases for February 2018 totaling \$44,105.18;
- E.** IMRF payment for March 2018 totaling \$32,304.95;
- F.** March 2, 16 and 30, 2018 payroll and payroll taxes totaling \$270,693.44.

Commissioner Janiec moved approval of the consent agenda and the motion was seconded by Commissioner Yawer. Vote on the motion:

Commissioner Brogan – Aye
Commissioner Janiec – Aye
President Wright – Aye

Commissioner Armstrong –Aye
Commissioner Yawer – Aye

Motion carried.

CORRESPONDENCE

None.

DEPARTMENTS/DIRECTOR'S REPORT

- A. Superintendent of Recreation Reckamp informed the Board that the students who were involved in the Streamwood Career Exploration Camp created two Early Childhood programs.
- B. Superintendent of Recreation Reckamp said that staff is busy with spring activities and will soon have trainings for the summer programs.
- C. Superintendent of Business & HR Hermonson said that some of the Commissioners expressed interest in meeting our new attorney so hopefully he/she will be able to attend the June Board meeting.
- D. Superintendent of Business & HR Hermonson handed out the correct 2018 Board Meeting schedule to the Board of Commissioners.
- E. Superintendent of Business & HR Hermonson handed out a flyer regarding the new interaction app for children.
- F. Superintendent of Business & HR Hermonson handed out an IAPD flyer regarding a leadership seminar on May 10th at Hoffman Estates Park District's Bridges of Poplar Creek Country Club.
- G. Superintendent of Business & HR Hermonson said that if any of the Commissioners were planning on participating in the Student Government day event they should let her know their lunch selection tonight.
- H. Superintendent of Business & HR Hermonson informed the Board that we will be having a special Board meeting on May 22nd at 5:30 p.m. as Leon Younger and Phil Parnin from PROS Consulting will present their final recommendations on the Comprehensive Marketing Plan.
- I. Superintendent of Business & HR Hermonson asked the Board if they wanted all full time staff at that special meeting and also wanted consensus of the Board whether they wanted full time staff at regular Board meetings.
 - President Wright thinks that staff members should occasionally attend Board meetings.
 - Commissioner Brogan would like to see staff attend all meetings.
 - Commissioner Armstrong said that she doesn't think staff needs to be at meetings because they do a great job reporting to the Superintendents.
 - President Wright said that maybe we could occasionally get a report from someone on the team.
 - Commissioner Yawer said she didn't think all full time staff needed to attend the special meeting.
- J. Superintendent of Business & HR Hermonson said that she included a 2018-2019 budget graphic in the Board packet as the accredited agency requires that we provide a graphic presentation to the Board on an annual basis.
- K. Executive Director Stein informed the Board that staff has been busy doing performance reviews.
- L. Executive Director Stein stated that in a few weeks he, along with Superintendent of Business & HR Hermonson and Finance Manager Harry will meet with our auditor Joseph Julius and Tom Chapman to discuss the Bond and Interest fund balance.

COMMISSIONERS' REPORT

- A. Commissioner Janiec said he was very upset and disappointed about the Easter Egg Hunt event. He said he was not here to micromanage but he called surrounding Park Districts to see how they run this event. Participants told him that Bartlett Park District does a much better job than we do so he called

them and gave Superintendent of Recreation Reckamp all the information they gave him.

- B. Commissioner Brogan asked if we had a policy regarding leaving babies in strollers when the parents are both taking swim lessons. Superintendent of Recreation Reckamp said he would have to look into that.
- C. Commissioner Yawer said that maybe there were less participants this year for the Easter Egg Hunt as it was a very cold day with a threat of rain.
- D. President Wright said that people should never blame the Park District because of participants behaving badly.

PRESIDENT'S REPORT

- A. President Wright said that some of the manufacturing executives liked Hoosier Grove Barn so much they might have their holiday party here.
- B. President Wright said his birthday was last week and thanked Commissioner Janiec for the birthday card.

UNFINISHED BUSINESS

None.

NEW BUSINESS

None.

RECESS

At 7:46 p.m., Commissioner Janiec moved for a 15 minute recess and Commissioner Yawer seconded the motion. A voice vote was unanimous for approval; motion carried.

RECONVENE MEETING

The Board of Commissioners reconvened the meeting at 7:57 p.m.

ADJOURNMENT OT EXECUTIVE SESSION

At 7:57 p.m., Commissioner Brogan moved to adjourn to Executive Session pursuant to 5 ILCS 2 © (1) of the Open Meetings Act to discuss personnel. The motion was seconded by Commissioner Janiec. Vote on the motion:

Commissioner Brogan – Aye
Commissioner Janiec - Aye
President Wright – Aye

Commissioner Armstrong – Aye
Commissioner Yawer – Aye

Motion carried.

REGULAR MEETING RECONVENED

The meeting was reconvened by President Wright at 9:05 p.m. Present were Commissioners Armstrong, Brogan, Janiec and Yawer, along with Executive Director Stein.

PERSONNEL

Commissioner Armstrong moved to approve a 2.4 % merit increase for Executive Director Stein. The motion was seconded by President Wright. Vote on the motion:

Commissioner Brogan – Aye
Commissioner Janiec – Aye
President Wright – Aye

Commissioner Armstrong – Aye
Commissioner Yawer – Aye

Motion carried.

ADJOURNMENT

At 9:06 p.m., Commissioner Janiec moved to adjourn and the motion was seconded by Commissioner Armstrong. A voice vote was unanimous for approval; motion carried.

Approved: June 26, 2018

Signed: _____

Sherri Harry
Sherri Harry, Secretary

Attest: _____

William H. Wright
William H. Wright, President