

**MINUTES OF THE REGULAR MEETING OF THE STREAMWOOD  
PARK DISTRICT BOARD OF COMMISSIONERS HELD ON  
FEBRUARY 26, 2019 AT HOOSIER GROVE BARN,  
700 W. IRVING PARK ROAD,  
STREAMWOOD, ILLINOIS**

**CALL TO ORDER/ROLL CALL**

President Janiec called the meeting to order at 7:00 p.m. Present were Commissioners Brogan, Wright, Armstrong and Yawer, along with staff members Executive Director Dennis Stein, Superintendent of Recreation Steve Muenz, Assistant Superintendent of Parks & Planning Ian Pickett and Finance Manager Sherri Harry.

All those answering "present" were physically present at the meeting.

**PLEDGE OF ALLEGIANCE**

**INTRODUCTION OF GUESTS**

Guests in attendance were staff members Human Resources Manager Rose Baltazar, Events & Corporate Services Manager Leslie DeMoss, Marketing & Communications Manager Jean Stone, Parks Manager Amy Vito, Parks Supervisor Rob Burke, Horticulture Supervisor Jessica Meyers, Parks Supervisor Matt Page, Attorney Jim Rock, residents Matt Armstrong, Art Baltazar and Naomi Lenoci and Streamwood High School students.

Assistant Superintendent of Parks & Planning Pickett introduced Horticulture Supervisor Meyers, Park Supervisor Burke and Park Supervisor Page to the Board of Commissioners.

**TOPICS FROM THE FLOOR**

Events & Corporate Services Manager DeMoss read a statement he wrote and wanted everyone to know that no one had asked him to do this and that he just felt he wanted to voice his opinions. He said that there was a lot of tension in the air and thought it was time to move on. He stated that although he was disappointed that he did not get the Superintendent of Recreation position he feels that hiring Steve Muenz was a good choice and that they have been working well together. He also stated that if he was to leave the Streamwood Park District he hopes staff would consider hiring Wedding & Event Services Coordinator Mallory Lorence to replace him.

Events & Corporate Services Manager DeMoss also said that he recommends the Board of Commissioners should extend Executive Director Stein's contract.

Commissioner Armstrong thanked Events & Corporate Services Manager DeMoss for what he said and hopes he stays with the Streamwood Park District.

Commissioner Yawer and President Janiec also thanked him for his comments.

Resident Lenoci stated that she was a representative of the Streamwood Park District for a long time and that she feels we have a great Park District. She said that she was concerned about Executive Director Stein's contract and feels he can carry the district to the next level. She wondered if the Commissioners felt that he was the right person to take us there and meet their goals.

Human Resources Manager Baltazar stated that she hoped there was going to be a decision regarding Executive Director Stein's contract as there has been too much uncertainty and staff is asking a lot of questions that she doesn't know how to respond to.

### **APPROVAL OF AGENDA**

Commissioner Brogan moved to amend the agenda so that item XIV: Closed Session be moved up to IX after B: Recreation. Commissioner Yawer seconded the motion.

Vote on the motion:

Commissioner Brogan – Aye  
Commissioner Armstrong – Aye  
President Janiec – Aye

Commissioner Wright – Aye  
Commissioner Yawer – Aye

Motion carried.

### **FINANCE REPORT**

#### **A. January 2019 Financial Statements**

There were no questions or comments.

#### **B. Monthly Expenditures/Payrolls**

There were no questions or comments.

#### **C. Park Place Electrical Issues**

Assistant Superintendent of Parks & Planning Pickett explained his memorandum regarding the majority of the Park Place parking lights that are out. He stated that currently there are no functioning parking lot light fixtures from Park Blvd. entrance through the lower parking lot. He presented the Board with four options and recommends we go out to bid for Option 1: Replace all wiring and conduit.

President Janiec asked how long this project would take and Assistant Superintendent of Parks & Planning Pickett responded that he was hoping to do it in conjunction with our annual shut down time. Commissioner Yawer said that W-T Group said that they thought the cause of this issue was high water table and movement underground but can we be sure that was the cause which Assistant Superintendent Pickett said probably not 100% but that the existing conduit is metal and has corroded.

Commissioner Yawer moved approval for staff to go out to bid for Option 1: Replace all wiring and conduit for the Park Place parking lot electrical solution and Commissioner Brogan seconded the motion. Vote on the motion:

Commissioner Brogan - Aye  
Commissioner Armstrong – Aye  
President Janiec – Aye

Commissioner Wright – Aye  
Commissioner Yawer – Aye

Motion carried.

#### **D. Phone System Replacement**

Executive Director Stein stated that our current phone system is over 10 years old and not only has it been showing signs of failure but our Cisco phones and equipment are no longer manufactured and

only refurbished replacements are available which are often flawed. Executive Director Stein said that he talked to Commissioner Brogan regarding this and that Commissioner Brogan thought we could just use cell phones but then we wouldn't have the ability to transfer calls and a lot of times the phone service is not very reliable. He stated that attached to his memorandum are three quotes for all equipment and installation. Executive Director Stein recommended approval of the low bid price for the Avaya IP Office 500v.2 for the cost not to exceed \$29,454.00 from Bluewire Communications of Northbrook, Illinois.

Commissioner Armstrong asked how long the phone service would be interrupted which Executive Director Stein responded that we would try to have it done late on Saturday to Sunday. President Janiec said that we should let the Village of Streamwood and Police Department know when we will be doing this in case of emergencies.

Commissioner Yawer moved approval of Avaya IP Office 500v.2 for all equipment and installation at a cost not to exceed \$29,454.00 from Bluewire Communications of Northbrook, Illinois. The motion was seconded by Commissioner Brogan. Vote on the motion:

Commissioner Brogan – Aye  
Commissioner Armstrong – Aye  
President Janiec – Aye

Commissioner Wright – Aye  
Commissioner Yawer – Aye

Motion carried.

#### **APPROVAL OF CONSENT AGENDA**

Approval of:

- A. Minutes of the Regular Board meeting of January 15, 2019;
- B. Minutes of the Closed Session of January 15, 2019; approve and release;
- C. January 2019 Financial Reports;
- D. January 5-February 15, 2019 expenditures totaling \$234,589.82;
- E. IMRF payment totaling \$17,215.05;
- F. P-Card purchases paid in January 2019 totaling \$41,266.58;
- G. January 4<sup>th</sup> and 18<sup>th</sup>, 2019 payroll and payroll taxes totaling \$166,328.67.

Commissioner Wright moved approval of the consent agenda and the motion was seconded by Commissioner Yawer. Vote on the motion:

Commissioner Brogan – Aye  
Commissioner Armstrong - Aye  
President Janiec – Aye

Commissioner Wright – Aye  
Commissioner Yawer – Aye

Motion carried.

#### **CORRESPONDENCE**

None.

## **DEPARTMENTS/DIRECTOR'S REPORT**

- A.** Assistant Superintendent of Parks & Planning Pickett stated that staff has been busy working on the 2019-2020 budget.
- B.** Assistant Superintendent of Parks & Planning Pickett informed the Board that staff has been really busy with all different types of winter precipitation.
- C.** Assistant Superintendent of Parks & Planning Pickett said that staff has been doing some preventive maintenance.

Executive Director Stein thanked Parks Manager Vito and her staff for the overnight and weekend hours they have been putting in due to the snow and ice. He said he really appreciated their hard work.

- D.** Superintendent of Recreation Muenz informed the Board that we hired Erin Upshaw for the Recreation Manager position and she will begin on March 4<sup>th</sup>.
- E.** Superintendent of Recreation Muenz said that the Athletic Manager position has been posted on the IPRA website and we are currently collecting resumes.
- F.** Superintendent of Recreation Muenz said the Youth Basketball League concluded with the playoffs last week and that we had a total of 175 players participate in the first year of the program under the district.
- G.** Superintendent of Recreation Muenz informed the Board that Recreation Manager Jake Larson has set up a Streamwood Park District family night with the Windy City Bulls and if the basketball participants wear their park district uniform they will be allowed to participate in pregame activities on the floor. He also said that the district dance team will perform at halftime.
- H.** Superintendent of Recreation Muenz said that swim lessons participation increased from 148 students to 162 this year and that Dance Academy classes began last week of January and are up to 73 dancers from 65 in the fall session.
- I.** Superintendent of Recreation Muenz stated that the recreation staff have been busy working on 2019-2020 budgets.
- J.** Superintendent of Recreation Muenz said he has been working with staff on lockdown trainings for the facilities and hope to have the trainings take place as soon as possible especially with summer right around the corner.  
Commissioner Wright thought that we should be doing these trainings at least bi-annually and Superintendent of Recreation Muenz agreed.
- K.** Superintendent of Recreation Muenz mentioned some of the upcoming events like Mom/Son Sock Hop, Spring Break Camp, Marvelous Dancing Heroes and registration for Day Camp starts on March 13<sup>th</sup>.

## **RECESS**

At 7:40 p.m., Commissioner Brogan moved for a 10 minutes recess and Commissioner Wright seconded the motion. A voice vote was unanimous for approval: motion carried.

## **RECONVENE MEETING**

The Board of Commissioners reconvened the meeting at 8:02 p.m.

## **ADJOURNMENT TO CLOSED SESSION**

At 8:02 p.m., Commissioner Brogan moved to adjourn to Closed Session pursuant to Section 2© (1) of the Open Meetings Act for the purpose of personnel. The motion was seconded by Commissioner Yawer. Vote on the motion:

Commissioner Brogan – Aye  
Commissioner Armstrong – Aye  
President Janiec – Aye

Commissioner Wright – Aye  
Commissioner Yawer – Aye

Motion carried.

## **REGULAR MEETING RECONVENED**

President Janiec called the meeting back to order at 8:52 p.m. Present were Commissioners Armstrong, Brogan, Wright and Yawer, along with Executive Director Stein, Superintendent of Recreation Muenz, Assistant Superintendent of Parks & Planning Pickett, Human Resources Manager Baltazar, Events & Corporate Services Manager DeMoss, Marketing & Communications Manager Stone, Parks Manager Vito, Finance Manager Harry and residents Art Baltazar, Matt Armstrong and Naomi Lenoci.

## **COMMISSIONERS' REPORT**

- A. Commissioner Brogan informed everyone that Executive Director Stein will be the Director on May 1<sup>st</sup> although they are still working on some of the final details.  
He also thanked everyone for coming to the meeting and hoped they will attend more meetings.
- B. Commissioner Armstrong informed the Board that she will not be able to attend the next Board meeting.
- C. Commissioner Wright wanted to thank everyone for the cards, phone calls, etc. on the passing of his mother-in-law.

## **PRESIDENT REPORT**

- A. President Janiec thanked the staff for attending the meeting tonight.
- B. President Janiec stated he has talked to Marketing & Communication Manager Stone in regards to promoting our parks.
- C. President Janiec mentioned that he is running again for Streamwood Park District Commissioner,

## **UNFINISHED BUSINESS**

None.

## **NEW BUSINESS**

None.

## ADJOURNMENT

At 9:01 p.m., Commissioner Wright made a motion to adjourn the meeting and the motion was seconded by Commissioner Yawer. A voice vote was unanimous for approval; motion carried.

Approved: March 26, 2019

Signed: Sherri Harry  
Sherri Harry, Secretary

Attest: Richard T. Janiec  
Richard T. Janiec, President